



# XVIII PAN AMERICAN SANITARY CONFERENCE

## XXII REGIONAL COMMITTEE MEETING

WASHINGTON, D.C., U.S.A.  
SEPTEMBER-OCTOBER 1970

Provisional Agenda Item 5

CSP18/6 (Eng.)  
21 July 1970  
ORIGINAL: ENGLISH

### AMENDMENTS TO THE RULES OF PROCEDURE OF THE PAN AMERICAN SANITARY CONFERENCE

In compliance with Resolution XV of the XVIII Meeting of the Directing Council, the Director submitted to the Executive Committee and to the Directing Council proposed changes to the Rules of Procedure of the Governing Bodies of the Pan American Health Organization. The purpose of the proposed changes was to facilitate their conduct of business and to take care of points not foreseen in the then existing Rules.

The Executive Committee adopted a number of changes to its Rules of Procedure at its 61st and 64th Meetings. Likewise, at the XIX Meeting of the Directing Council, similar changes to its Rules of Procedure were adopted.

The Rules of Procedure of the Conference were reviewed at the XIX Meeting of the Directing Council, when the following resolution was adopted:

#### RESOLUTION I

THE DIRECTING COUNCIL,

Having considered the report of the Director (Document CD19/13) prepared in implementation of Resolution XV of the XVIII Meeting of the Directing Council;

Taking into consideration that similar changes have already been introduced into the Rules of Procedure of the Executive Committee;

Bearing in mind the recommendation adopted in Resolution I of the 61st Meeting of the Executive Committee; and

Bearing in mind the provisions of Rule 58 of the Rules of Procedure of the Directing Council and Rule 61 of the Rules of Procedure of the Conference,

RESOLVES:

1. To approve the changes in the Rules of Procedure of the Directing Council as they appear in Document CE61/11 (Annex II), with Rule 23 as amended during the consideration of the document.
2. To transmit to the XVIII Pan American Sanitary Conference Document CE61/11 and to recommend its favorable consideration of the proposed changes in the Rules of Procedure of the Conference (Annex III), with Rules 1 and 37 as amended during the consideration of the document.

The changes in the Rules of Procedure of the Conference included in the Annex were recommended by the Directing Council, with the exception of the proposed text for Rules 32, 33 and 34. The proposed change in Rule 34 is now being included since it was in conflict with the proposed change in Rule 39, recommended by the Directing Council.

Following the action of the XIX Meeting of the Directing Council, the 64th Meeting of the Executive Committee reviewed the proposed new Rules 32 and 33, and adopted the following resolution:

RESOLUTION II

THE EXECUTIVE COMMITTEE,

Having considered Document CE64/10, prepared in compliance with a decision adopted at the 63rd Meeting of the Executive Committee;

Considering that the changes proposed in Document CE64/10, Annex II, regularize the representation of the Executive Committee at the Conference and define the role of the Representative; and

Bearing in mind the provisions of Rule 58 of the Rules of Procedure of the Conference,

RESOLVES:

1. To transmit to the XVIII Pan American Sanitary Conference the amendments to the Rules of Procedure of the Conference included in Document CE64/10, Annex II, as amended, and to recommend their favorable consideration.
2. To recommend to the Directing Council at its XX Meeting the favorable consideration of amendments in its Rules of Procedure similar to those recommended for the Conference, included in Document CE64/10, Annex II.

After reviewing the proposed changes, enclosed in the Annex, which would make the Rules of Procedure of the Conference conform with those of the other Governing Bodies of the Organization, the Conference may wish to consider a resolution along the following lines:

Proposed Resolution

THE XVIII PAN AMERICAN SANITARY CONFERENCE,

Having considered the report of the Director  
(Document CSP18/6);

Bearing in mind the recommendations included in Resolution I of the XVIII Meeting of the Directing Council and Resolution II of the 64th Meeting of the Executive Committee;

Taking into consideration that similar changes have already been introduced into the Rules of Procedure of the Directing Council and the Executive Committee; and

Bearing in mind the provisions of Rule 61 of the Rules of Procedure of the Conference,

RESOLVES:

1. To approve the changes in the Rules of Procedure of the Conference as they appear in Document CSP18/6.
2. To request the XX Meeting of the Directing Council to consider the recommendations included in Resolution II of the 64th Meeting of the Executive Committee, defining the role of the Representative of the Executive Committee at meetings of the Directing Council.

RULES OF PROCEDURE OF THE CONFERENCE

Current Text

Proposed Text

Remarks

Rule 1  
The Director of the Pan American Sanitary Bureau shall convoke the Conference to meet at the time and place determined in conformity with Article 7 of the Constitution. Notices of convocation shall be sent not less than three months before the date fixed for the opening of the meeting to all Governments and to all organizations entitled to be represented at the Conference.

Rules 2 - 14

Rule 15  
A majority of the delegations participating in the Conference, with the right to vote, shall constitute a quorum in a plenary session provided that the number of delegations present is not less than ten.

Rules 16 and 17

Rule 18  
The Conference shall elect a President and two Vice-Presidents who shall hold office until their successors are elected.

Rule 1  
The Director of the Pan American Sanitary Bureau shall convoke the Conference to meet at the time and place determined in conformity with Article 7 of the Constitution. Notices of convocation shall be sent not less than 60 days before the date fixed for the opening of the Conference to all Governments and to all organizations entitled to be represented at the Conference.

Rules 2 - 14

Rule 15  
A majority of the delegations participating in the Conference, with the right to vote, shall constitute a quorum in a plenary session, provided that the number of delegations present is not less than twelve.

Rules 16 and 17

Rule 18  
The Conference shall elect a President, two Vice-Presidents, and a Rapporteur who shall hold office until their successors are elected.

It is considered that the period of 60 days authorizing the Director of the Bureau to convoke meetings of the Conference is sufficient and permits flexibility in fixing the dates of the Executive Committee and the Conference.

No changes proposed.

The proposed changes take into account the increase in the number of Member Governments of the Organization.

No changes proposed.

It is considered that the appointment of a Rapporteur will expedite the conduct of business. His functions are defined in Rule 24 (New).

Current Text

Rules 19-23

Rule 26  
The Conference shall establish a General Committee consisting of the President of the Conference, the two Vice-Presidents, the Chairmen of such main committees as are established, and two delegates. These delegates shall represent two Governments and shall be elected by the Conference from among those Governments not already represented on the General Committee. The President of the Conference shall serve as Chairman of the General Committee.

Rules 24 and 25

Rule 27

The Conference shall establish a General Committee consisting of the President of the Conference, the two Vice-Presidents, the Rapporteur, the Chairmen of such main committees as shall be established, and one delegate of a Government elected by the Conference from among those Governments not already represented on the General Committee. The President of the Conference shall serve as Chairman of the General Committee.

Rules 27-30

Rules 28-31

Part VI - Participation of Representative of the Executive Committee

Rule 32 (New)

The Executive Committee shall be represented at the Conference by such person serving on the Committee as the Committee may determine.

This rule regularizes the practice adopted by the other Governing Bodies of the Organization.

Proposed Text

Rules 19-23

Rule 24 (New)

The Rapporteur shall be responsible for drafting proposed resolutions in the light of the deliberations of the Conference. These proposed resolutions and those presented by committees, any delegate, or the Secretary shall be submitted to the General Committee where they will be dealt with in accordance with the provisions of Rule 34.

Rules 25 and 26

Renumbering; no changes are proposed in the current text.

Rule 27

In view of the functions of the General Committee it should have the benefit of the opinion of the Rapporteur in order to expedite business. The General Committee will continue to be constituted of seven members.

Renumbering; no changes are proposed in the current text.

Remarks

No changes proposed.

This rule defines the functions of the Rapporteur and brings it into line with the provisions of Rule 34 (New).

Current Text

Proposed Text

Remarks

Rule 33 (New)

The Representative of the Executive Committee will attend plenary meetings and meetings of the main committees of the Conference. He may participate without vote in their deliberations.

This rule defines the role of the Representative of the Executive Committee to the Conference.

Parts VI-XIII

Rule 31

The reports of all committees or working parties, before being submitted to a plenary session for final disposition, shall be referred to the General Committee for coordination. After being examined by the General Committee, such reports, including draft resolutions, shall be distributed, insofar as practicable, at least 24 hours in advance of the plenary session at which they are to be considered.

Parts VII-XIV

Rule 34

The reports of all committees or working parties, before being submitted to a plenary session for final disposition, shall be referred to the General Committee for coordination. After being examined by the General Committee, such reports, including draft resolutions, shall be distributed, insofar as practicable, no later than the preceding session to the one in which they shall be considered.

Renumbering.

To conform with new Rule 39, recommended by the XIX Meeting of the Directing Council.

Rules 32-35

Rule 36

Proposals shall be voted on in the order in which they are presented, except when the Conference decides to the contrary. Parts of a proposal or of an amendment shall be voted on separately if any delegate so requests.

Rules 35-38

Rule 39

Amendments to resolutions, submitted in accordance with the provisions of Rule 34 and motions shall normally be introduced in writing and handed to the Secretary who shall circulate copies to the delegates. As a general rule, no proposal shall be discussed or put to the vote unless copies have been circulated to all delegates no later than the preceding session to the one in which they shall be considered by the Conference. Nevertheless, in special circumstances, the President may permit the discussion and consideration of such resolutions, amendments, or motions even though they have not been circulated previously. Proposals shall be voted on in the order in which they are presented except when the Conference decides to the contrary. Parts of a proposal or an amendment shall be voted on separately if any delegate so requests.

Renumbering; no changes proposed in current text.

The proposed change regularizes the practice adopted by the other Governing Bodies of the Organization.

Current Text

Rules 37-48

Rule 49

When two or more elective places are to be filled at one time under the same conditions those candidates obtaining in the first ballot the majority required shall be elected. If the number of candidates obtaining such majority is less than the number of elective places to be filled, ballots shall then be taken separately for each of the remaining places in accordance with Rule 48.

Rules 50-55

Rule 56

The Final Report shall include the text of all resolutions adopted by the Conference.

Proposed Text

Rules 40-51

Rule 52

When two or more elective places are to be filled at one time under the same circumstances, those candidates obtaining in the first ballot the majority required shall be elected. If the number of candidates obtaining such majority is less than the number of elective places to be filled, ballots shall then be taken separately for each of the remaining places in accordance with Rule 51. If the number of candidates obtaining such majority is greater than the number of elective places to be filled, those candidates obtaining the largest number of votes shall be deemed to have been elected.

Rules 53-58

Rule 59

The Final Report shall contain the text of all resolutions and other decisions adopted by the Conference. The Rapporteur, with the assistance of the Secretariat, shall prepare the draft of the Final Report.

Rules 57-62

Rules 60-65

Remarks

Renumbering; no changes proposed in the current text.

This is an expansion of the current Rule 49 to cover a possibility not provided for in it.

Renumbering; no changes are proposed in the current text.

Since the resolutions and other decisions adopted at the Meeting are an essential part of the Final Report and the Rapporteur is responsible for drafting them, he should be responsible for preparing the draft of that report

Renumbering; no changes are proposed in the current text.