

*executive committee of
the directing council*



PAN AMERICAN
SANITARY
ORGANIZATION

*working party of
the regional committee*

WORLD
HEALTH
ORGANIZATION



35th Meeting
San Juan, Puerto Rico
September 1958

CE35/4 (Eng.)
25 August 1958
ORIGINAL: SPANISH

Topic 6: ARRANGEMENTS FOR THE XV PAN AMERICAN SANITARY CONFERENCE,
X MEETING OF THE REGIONAL COMMITTEE OF THE WHO

C. Rules for Technical Discussions at Meetings
of the Pan American Sanitary Conference and
of the Directing Council

The Directing Council, at its X Meeting, authorized the Executive Committee to draw up, for transmittal to the XV Pan American Sanitary Conference, a set of procedures for the conduct of the Technical Discussions, using as a basis the procedures followed at the previous Conference.

The Executive Committee, at its 34th Meeting, after studying the draft Rules for Technical Discussions, amended one of the articles and agreed to the preparation of a set of proposed Rules for the Technical Discussions held both at future Conferences and at Directing Council meetings. The Council agreed further that the Technical Discussion topic should be examined by the Conference in plenary session.

The Director has the honor to submit to the Executive Committee for consideration the draft Rules for Technical Discussions prepared in accordance with the decisions taken at the aforesaid meeting.

Annex: Doc. CE34/13, Annex I, Rev. 1.



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34th Meeting
Washington, D. C.
May 1958

CE34/13 (Eng.)
ANNEX I, Rev. 1
19 May 1958
ORIGINAL: SPANISH

RULES FOR TECHNICAL DISCUSSIONS AT MEETINGS
OF THE PAN AMERICAN SANITARY CONFERENCE AND OF
THE DIRECTING COUNCIL

PART I

Purpose of the Technical Discussions

Art. 1. The Pan American Sanitary Conference (hereinafter referred to as "the Conference") and the Directing Council of the Pan American Sanitary Organization (hereinafter referred to as "the Council") shall meet in special session to hold Technical Discussions to deal with matters of regional interest related to the activities of the Pan American Sanitary Organization and of the national public health administrations, the study of which may produce immediate and practical results.

PART II

Nature of the Technical Discussions -- Participation

Art. 2. The Technical Discussions shall form part of the business of the Conference and of the Council.

Art. 3. Participation in the Technical Discussions shall be open to delegates, alternates, or advisers of the delegations accredited to the Conference or the Council meeting at which the Discussions are held.

Art. 4. Representatives of international organizations, inter-governmental or nongovernmental, that maintain official relations with the World Health Organization or with the Pan American Sanitary Organization, may participate in the Technical Discussions.

Art. 5. In the Technical Discussions, opinions are expressed in a personal capacity.

Art. 6. The documents pertaining to the Technical Discussions shall be issued by the Pan American Sanitary Bureau separately from the documents of the Conference or the Council.

PART III

Selection of Topics for Technical Discussions

Art. 7. The Conference or the Council, as the case may be, shall each year select the topic or topics for the Technical Discussions to be held during the ensuing meeting of either of these two governing bodies. The Conference or the Council may delegate the selection of topics to the Executive Committee.

Art. 8. The Director of the Pan American Sanitary Bureau shall, at the earliest possible date, inform the Member Governments, territories, and organizations entitled to representation, of the topic or topics selected for the Technical Discussions.

PART IV

Designation and Duties of the Experts

Art. 9. The Director of the Pan American Sanitary Bureau shall designate an expert to present an introductory statement on each topic selected for the Technical Discussions.

Art. 10. The Pan American Sanitary Bureau shall place at the disposal of the designated experts such background material as may be considered useful for the preparation of their respective introductory statements.

Art. 11. A copy of the introductory statement prepared by each expert shall be transmitted by the Director of the Pan American Sanitary Bureau, as far in advance as possible, to the Member Governments, territories, and organizations entitled to a representation.

Art. 12. The Pan American Sanitary Bureau shall not be held responsible for the opinions and ideas expressed in the introductory statements.

PART V

Organization of the Technical Discussions

Art. 13. The Conference or the Council on examining the program of sessions, shall schedule the date on which the Technical Discussions are to be held. Preferably, the date should fall approximately midway in the course of the Conference or the Council meeting.

Art. 14. The Technical Discussions will be held in special session, and while they are being held no other activity of the Conference or the Council shall take place.

Art. 15. A moderator and a rapporteur shall be elected for each topic. The moderator shall preside and shall organize the work of the Technical Discussions in seminar form.

Art. 16. The Director of the Pan American Sanitary Bureau shall appoint a technical secretary to assist the rapporteur and the moderator of each topic.

PART VI

Deliberations and Reports

Art. 17. The Technical Discussions shall open with a statement by the designated expert, who will give a brief summary of the introductory paper prepared for the Discussions.

Art. 18. The Conference or the Council may establish working parties to examine the Technical Discussion topics. Each working party shall elect a moderator and a rapporteur, who will be assisted by the technical secretary appointed by the Director of the Pan American Sanitary Bureau.

Art. 19. No minutes of the sessions shall be kept. The rapporteur shall prepare a report summarizing the opinions expressed in the course of the Technical Discussions and stating the conclusions reached, if any. This report will be submitted to a special session of the Technical Discussion group for consideration and approval.

Art. 20. The moderator shall transmit the report of the Technical Discussions to the Conference or the Council and present a summary thereof in plenary session.

Art. 21. The Conference or the Council may adopt recommendations on the topic of the Technical Discussions, following the same procedures as those applied for the other recommendations of the meeting.

Art. 22. The Conference or the Council will normally take note of the report unless, by a two-thirds majority vote, it should decide otherwise.