



*executive committee of
the directing council*

PAN AMERICAN
SANITARY
ORGANIZATION

*working party of
the regional committee*

WORLD
HEALTH
ORGANIZATION



INDEXED

16th Meeting
Washington, D. C.
21-30 April 1952

CE16/54 (Eng.)
30 April 1952
ORIGINAL: ENGLISH-SPANISH

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CE16/54 (Eng.)
30 April 1952
ORIGINAL: ENGLISH-SPANISH

FINAL REPORT

The 16th Meeting of the Executive Committee of the Directing Council of the Pan American Sanitary Organization was held at Washington, D.C., in the International Conference Suite of the Department of State of the United States from 21 to 30 April 1952, as convoked by the Director of the Pan American Sanitary Bureau. The following Members of the Committee and Observers were present:

Members of the Committee:

Dr. Nacianceno Romero	CHILE
Mr. Alberto Díaz Alemany (Adviser)	
Dr. Marcial Martínez Larré	DOMINICAN REPUBLIC
Dr. Luis F. Thomen (Alternate)	
Dr. Egberto García Solórzano	ECUADOR
Dr. Agustín Vera Loor (Adviser)	
(Absent Member)	EL SALVADOR

Dr. Gustavo Argil	MEXICO
Dr. Felipe García Sánchez (Adviser)	
Dr. Jorge Estrella Ruiz	PERU
Dr. Frederick J. Brady (Acting Representative)	UNITED STATES OF AMERICA
Mr. William G. Bowdler (Adviser)	
Mr. Howard B. Calderwood (Adviser)	
Mr. Simon N. Wilson (Adviser)	
Dr. Fred L. Soper (ex officio)	PAN AMERICAN SANITARY BUREAU
Dr. M. G. Candau (Alternate)	

Secretary:

Dr. Miguel E. Bustamante (ex officio)

Observers:

Dr. Gerardo Segura	ARGENTINA
Dr. Francisco Gnecco Mozo	COLOMBIA
Mr. Gabriel Rosaz	FRANCE
Dr. Roberto Gándara Lacape	GUATEMALA
Jonkheer L. Quarles van Ufford	NETHERLANDS
Dr. José Sansón Terán	NICARAGUA
Mr. Paul R. Kelbaugh	ORGANIZATION OF AMERICAN STATES
Miss A. Helen Martikainen	WORLD HEALTH ORGANIZATION

ELECTION OF OFFICERS

At the first plenary session held on 21 April 1952 under the temporary Chairmanship of Dr. Frederick J. Brady (United States), in the absence of Dr. H. van Zile Hyde, Chairman of the 15th Meeting of the Executive Committee, the election of officers took place in conformity with Article 3 of the Rules of Procedure. Dr. Nacianceno Romero (Chile) and Dr. Jorge Estrella Ruiz (Peru) were unanimously elected Chairman and Vice-Chairman, respectively.

AGENDA

The draft agenda (Document CE16/1, Rev. 2) was unanimously approved, and the following three topics were added during the Meeting:

Topic 21. "Appointment of the Assistant Director of the Pan American Sanitary Bureau" (at the request of the Director).

Topic 22. "Publication of a textbook in Spanish on public health administration" (upon the proposal of the Representative of Chile).

Topic 23. "Duration of the VI Meeting of the Directing Council" (at the request of the Director).

AGENDA AND LIST OF WORKING DOCUMENTS
ON TOPICS OF THE AGENDA

	<u>Document Symbol and Number</u>
1. Opening by the Chairman of the 15th Meeting of the Executive Committee	
2. Election of Chairman and Vice-Chairman	
3. Adoption of the Agenda	CE16/1, Rev. 2
4. Adoption of the Program of Meetings	CE16/2
5. Progress report of the Director on the activities of the Pan American Sanitary Bureau	CE16/14 and Annex 1
6. Proposed Program and Budget of the Pan American Sanitary Bureau for 1953	CE16/4, CE16/20 and CE16/47
7. Preparation of the Program and Budget of the Pan American Sanitary Bureau for 1954	CE16/6
8. Report on replies received from Member Governments to the budget questionnaire transmitted by the Pan American Sanitary Bureau in studying means for facilitating payment of quota contributions by Member Governments	CE16/12
9. Plan of long-range public health programs	CE16/19
10. Amendments to the Staff Rules of the Pan American Sanitary Bureau	CE16/9
11. Rotation every five years of the sites of the Zone Offices of the Pan American Sanitary Bureau	CE16/10
12. Report of the Permanent Committee of the Executive Committee on Revision of the Constitution of the Pan American Sanitary Organization	CE16/16

	<u>Document Symbol and Number</u>
13. Report of the Permanent Committee of the Executive Committee on amendments to the Rules of Procedure of the Directing Council	CE16/17
14. Technical discussions	CE16/23
15. Relations between the Pan American Sanitary Organization and non-governmental organizations	CE16/5
16. Coordination of inter-American medical congresses	CE16/18
17. Method of presentation of budgets to the Executive Committee and the Directing Council	CE16/7
18. Principles for the application of the cost-of-living adjustment	CE16/15
19. Financial Report of the Director and Report of the External Auditor for the financial year 1951	CE16/8
20. Financial participation of France, the Netherlands and the United Kingdom, on behalf of their dependent territories in the Region of the Americas, in the budget of the Pan American Sanitary Bureau	CE16/11
21. Appointment of the Assistant Director of the Pan American Sanitary Bureau	CE16/23
22. Publication of a textbook in Spanish on public health administration	CE16/37
23. Duration of the VI Meeting of the Directing Council	CE16/46

PROGRAM OF MEETINGS

By unanimous vote, the draft program of meetings (Document CE16/2) was provisionally approved. Thirteen plenary sessions were held.

WORKING PARTIES

Two working parties were appointed: the first, composed of the Representatives of the Dominican Republic, Ecuador, and Mexico, to modify the text relating to the principal purposes of the Zone Offices (Document CE16/4, page 108); and the second, composed of the Representatives of Ecuador, Mexico, and the United States, to draft the report of the Executive Committee presenting the Proposed Program and Budget to the Directing Council (Document CE16/7). Each working party held one session.

DRAFTING COMMITTEE

In accordance with the Rules of Procedure, the Drafting Committee was composed of the Chairman, the Vice-Chairman, and the Secretary. The Committee held two meetings.

RESOLUTIONS APPROVED

As a result of its deliberations, the Executive Committee approved the following resolutions:

RESOLUTION I

CE16.R1

METHOD OF PRESENTATION OF BUDGETS TO THE
EXECUTIVE COMMITTEE AND THE DIRECTING COUNCIL

WHEREAS:

It has been brought to the attention of the Committee that the procedure of budget preparation now followed results in a duplication of effort that is time-consuming and costly,

THE EXECUTIVE COMMITTEE

RESOLVES:

1. To authorize the Director to submit to the Member Governments, as the official budget of the Executive Committee, the budget prepared by the Director accompanied by a separate document incorporating the action taken by the Executive Committee.

2. To authorize the Director to prepare a final complete budget, as an official record of the Bureau, after the meeting of the Directing Council.

(Approved at the Second Plenary
Session held 21 April 1952)

RESOLUTION II

CE16.R2

PREPARATION OF THE PROGRAM AND BUDGET OF THE PAN AMERICAN
SANITARY BUREAU FOR 1954

WHEREAS:

It has been brought to the attention of the Executive Committee that action taken by the Committee on the budget for the ensuing year should be reflected in the summary budget for the second year,

THE EXECUTIVE COMMITTEE

RESOLVES:

1. To authorize the Director to prepare a summary budget for the second year subsequent to the first meeting of the Executive Committee in any given calendar year.

2. To submit the summary budget for the second year to the second meeting of the Executive Committee in any given calendar year for consideration, and to refer it later to the Directing Council.

(Approved at the Eighth Plenary
Session held 24 April 1952)

RESOLUTION III

CE16.R3

MEANS TO FACILITATE PAYMENT OF QUOTA CONTRIBUTIONS
BY THE MEMBER GOVERNMENTS

WHEREAS:

The budget-questionnaire study reveals that certain Member Governments that use the calendar year as their financial year are unable to maintain their contributions up to date; and

This is due to the fact that approval of the budget by the Directing Council comes too late for these Members to include in their national budgets for the succeeding year an item to cover their contribution to the Bureau for that year,

THE EXECUTIVE COMMITTEE

RESOLVES:

1. To ask the Director to include the tentative assessments of Member Governments in the draft budget submitted to the Directing Council two years in advance.

2. To urge all Member Governments confronted with the difficulty cited above to take advantage of the procedure whereby

a budget level figure is tentatively approved two years in advance, to include their assessment in their national budget for the year corresponding to that of the Pan American Sanitary Bureau budget.

(Approved at the Eighth Plenary
Session held 24 April 1952)

RESOLUTION IV

CE16.R4

APPOINTMENT OF THE ASSISTANT DIRECTOR OF THE
PAN AMERICAN SANITARY BUREAU

WHEREAS:

The Director of the Pan American Sanitary Bureau has appointed Dr. Marcolino G. Candau as Assistant Director of the Bureau, commencing 12 March 1952, and has requested the approval of this appointment, pursuant to Article 18 (B) of the Constitution of the Pan American Sanitary Organization,

THE EXECUTIVE COMMITTEE

RESOLVES:

To approve the appointment of Dr. Marcolino G. Candau as Assistant Director of the Pan American Sanitary Bureau.

(Approved at the Eighth Plenary
Session held 24 April 1952)

RESOLUTION V

CE16.R5

PLAN OF LONG-RANGE PUBLIC HEALTH PROGRAMS

WHEREAS:

The Director has submitted material, in accordance with Resolution VI of the V Meeting of the Directing Council, on a long-range program for the Pan American Sanitary Bureau,

THE EXECUTIVE COMMITTEE

RESOLVES:

1. To approve the development of a long-range program, based on continuous survey and evaluation of the needs and resources of the Member Countries, designed to:

a) Strengthen the fundamental services for the promotion and preservation of the health of the people of each country.

b) Provide means for the training of professional and sub-professional personnel for the health services of the Member Countries, and develop local and regional resources to this end.

c) Coordinate and assist in the planning and operation of individual or regional programs for the eradication of widely distributed communicable diseases, such as urban yellow fever, malaria, smallpox, syphilis, and yaws, that constitute a potential threat to the Hemisphere and for which there are suitable means of eradication.

2. To recommend to the Directing Council that:

a) This type of continuous long-range planning be approved.

b) It instruct the Director to prepare the future budgets in harmony with this program.

(Approved at the Eighth Plenary
Session held 24 April 1952)

RESOLUTION VI

CE16.R6

TECHNICAL DISCUSSIONS

WHEREAS:

The Directing Council has requested the Executive Committee to select the subject or subjects for technical discussions at the V Meeting of the Regional Committee for the Americas of the World Health Organization (VII Meeting of the Directing Council of the Pan American Sanitary Organization) to be held at Washington, D. C. , in 1953;

The Directing Council has specified that the subject or subjects chosen be such as "will come directly within the scope of action of public health administrators" and "be sufficiently restrictive in character so that the discussions will be capable of producing immediate and practical results"; and

Maximum benefits would be obtained by limiting the technical discussions to a single topic,

THE EXECUTIVE COMMITTEE

RESOLVES:

That the subject for technical discussions at the V Meeting of the Regional Committee shall be: "Nutrition Programs in Public Health Services".

(Approved at the Eighth Plenary
Session held 24 April 1952)

RESOLUTION VII CE16.R7

ROTATION EVERY FIVE YEARS OF THE SITES OF ZONE OFFICES OF THE
PAN AMERICAN SANITARY BUREAU

WHEREAS:

A thorough study of the problem of rotation of the sites of Zone Offices has demonstrated that the additional financial burden on a budget already insufficient to meet all the public health needs of the countries is too onerous to justify at this time;

The disruptive effect on the service occasioned by each move would make for inefficiency and waste;

Knowledge of the fact that locally employed personnel could not become career staff members, but would be terminated at the end of five years, would tend to decrease the availability of competent local staff;

The expanded, faster, more effective service made possible by the new policy of decentralization now being implemented meets the desires of the Member Governments to receive the direct influence of the operations of the Bureau;

The benefits that might accrue from the principle of rotation do not appear to offset the disadvantages, as a thorough study has shown; and

The policy of decentralization should be given full opportunity to develop without reducing the availability of funds necessary to that development,

THE EXECUTIVE COMMITTEE

RESOLVES:

That the Organization not be committed to a policy of rotation of the Zone Offices.

(Approved at the Eighth Plenary
Session held 24 April 1952)

RESOLUTION VIII CE16.R8

REVISION OF THE CONSTITUTION OF THE
PAN AMERICAN SANITARY ORGANIZATION

THE EXECUTIVE COMMITTEE,

Taking into account the provisions of Resolution XXV
of the XIII Pan American Sanitary Conference,

RESOLVES:

To recommend to the Permanent Committee on Revision of
the Constitution that it submit, as soon as possible, the new
draft of the Constitution of the Pan American Sanitary Organi-
zation to the Council of the Organization of American States
for an opinion.

(Approved at the Tenth Plenary
Session held 25 April 1952)

RESOLUTION IX

CE16.R9

AMENDMENTS TO THE RULES OF PROCEDURE
OF THE DIRECTING COUNCIL

THE EXECUTIVE COMMITTEE

RESOLVES:

To take note of the Report of the Permanent Committee on Revision of the Constitution of the Pan American Sanitary Organization (Document CE16/17) relating to the status of its work on the amendments to the Rules of Procedure of the Directing Council.

(Approved at the Ninth Plenary
Session held 25 April 1952)

RESOLUTION X

CE16.R10

FINANCIAL PARTICIPATION OF FRANCE, THE NETHERLANDS
AND THE UNITED KINGDOM, ON BEHALF OF THEIR DEPENDENT
TERRITORIES IN THE REGION OF THE AMERICAS, IN THE
BUDGET OF THE PAN AMERICAN SANITARY BUREAU

WHEREAS:

The Director of the Pan American Sanitary Bureau has presented a report (Document CE16/11) on the work completed to date for the computation of the annual contributions of the dependent territories of France, the Netherlands and the United Kingdom in the Western Hemisphere,

THE EXECUTIVE COMMITTEE

RESOLVES:

To take note of the report of the Director contained in Document CE16/11.

(Approved at the Tenth Plenary
Session held 25 April 1952)

RESOLUTION XI CE16.R11

FINANCIAL REPORT OF THE DIRECTOR AND REPORT OF THE
EXTERNAL AUDITOR FOR THE FINANCIAL YEAR 1951

THE EXECUTIVE COMMITTEE,

Having considered and reviewed the Financial Report
of the Director and the Report of the External Auditor for the
financial year 1951 (Document CE16/8),

RESOLVES:

To approve both reports and to submit them to the
Directing Council.

(Approved at the Tenth Plenary
Session held 25 April 1952)

RESOLUTION XII

CE16.R12

AMENDMENTS TO THE STAFF RULES OF THE
PAN AMERICAN SANITARY BUREAU

WHEREAS:

It is necessary that the Staff Rules of the Pan American Sanitary Bureau conform as closely as possible to those of the World Health Organization; and Document CE16/9 on Staff Rules of the Pan American Sanitary Bureau, has been studied,

THE EXECUTIVE COMMITTEE

RESOLVES:

To confirm the amendments introduced by the Director of the Pan American Sanitary Bureau in the Staff Rules under the terms of Staff Regulation 12.2 and Staff Rule 060.

(Approved at the Tenth Plenary
Session held 25 April 1952)

RESOLUTION XIII

CE16.R13

APPLICATION OF THE COST-OF-LIVING ADJUSTMENT

WHEREAS:

The World Health Organization may grant a cost-of-living adjustment to its employees in the Regional Office of the Americas; and

The Director of the Pan American Sanitary Bureau has sought authorization to grant a similar adjustment to the staff members of the Bureau,

THE EXECUTIVE COMMITTEE

RESOLVES:

1. To instruct the Director to await the action of the World Health Organization on a cost-of-living adjustment for the employees of the Regional Office of the Americas before granting a similar adjustment to the staff members of the Pan American Sanitary Bureau.

2. To authorize the Director to use the Working Capital Fund to finance the cost of the adjustment.

3. To instruct the Director to report to the next meeting of the Executive Committee the action taken under the preceding two paragraphs.

(Approved at the Eleventh Plenary
Session held 28 April 1952)

RESOLUTION XIV

CE16.R14

RELATIONS BETWEEN THE PAN AMERICAN SANITARY ORGANIZATION
AND NON-GOVERNMENTAL ORGANIZATIONS

Having considered the study submitted by the Director of the Bureau on relations with non-governmental organizations, which takes into account also the policies of the World Health Organization in this regard; and

Noting that the World Health Organization's Executive Board, at its Ninth Session, has decided to reconsider completely the problem of official relations between the World Health Organization and non-governmental organizations and has requested the Director-General to submit a study on this question to the Board,

THE EXECUTIVE COMMITTEE

RESOLVES:

To instruct the Director of the Bureau to continue his study of this question and report further thereon to the Executive Committee at its 19th Meeting.

(Approved at the Eleventh Plenary
Session held 28 April 1952)

RESOLUTION XV

CE16.R15

COORDINATION OF INTER-AMERICAN MEDICAL CONGRESSES

WHEREAS:

The establishment of coordination policies for official or semi-official inter-American and Pan American medical congresses has been considered on various occasions by the governing bodies of the Pan American Sanitary Organization and was the subject of Resolution X of the XIII Pan American Sanitary Conference;

Congresses of this nature are constantly increasing in number, thereby increasing the need and the urgency to establish such coordination effectively and on an over-all basis;

Systematic coordination would assist the medical congresses in fulfilling the objective of fostering the progress and publicizing as widely as possible the achievements of medical science, thereby justifying interest in these meetings on the part of the Governments;

The XIII Pan American Sanitary Conference assigned specific functions to the Executive Committee of the Pan American Sanitary Organization and to the Director of the Pan American Sanitary Bureau, with regard to coordination of the inter-American and Pan American medical congresses; and

It is desirable to establish a procedure that will enable the Executive Committee of the Pan American Sanitary Organization and the Director of the Pan American Sanitary Bureau to carry out effectively the assignment entrusted to them by the XIII Pan American Sanitary Conference,

THE EXECUTIVE COMMITTEE

RESOLVES:

To adopt a work procedure that will enable it to carry out those provisions of Resolution X of the XIII Pan American Sanitary Conference for which it is responsible, and to this end:

a) To instruct the Director of the Pan American Sanitary Bureau to communicate with the Member Governments to remind them of the content of the said resolution and to request their assistance in carrying out the provisions thereof;

b) To recommend to the Member Governments that, as requested by the Director, they notify the Pan American Sanitary Bureau of the plans and programs of organizing bodies or committees of medical meetings and congresses that request assistance or are of an official character, so as to enable the Director of the Bureau to make such suggestions as he deems pertinent, on the date, site, organization plans and agenda, in accordance with the

instructions he has received from the Executive Committee and the provisions of Resolution X of the XIII Pan American Sanitary Conference;

c) To recommend to the Director that the Bureau assist in furnishing services, subject to budgetary limitations and without this signifying additional obligations not authorized in the Budget, to those medical congresses of an official character concerning which the Executive Committee has taken the action, by correspondence if necessary, foreseen by paragraphs 5 and 6 of Resolution X of the XIII Pan American Sanitary Conference;

d) To instruct the Bureau to transmit each month to the Member Governments a calendar of inter-American and Pan American medical and health meetings and congresses, together with all the supplementary information that it is able to collect; and

e) To instruct the Director of the Bureau to submit to each meeting of the Executive Committee a report on the progress made in the coordination of official or semi-official inter-American and Pan American medical and health meetings and congresses, and on the work achieved by the Bureau in this regard.

(Approved at the Eleventh Plenary
Session held 28 April 1952)

RESOLUTION XVI

CE16.R16

PUBLICATION OF A TEXTBOOK IN SPANISH
ON PUBLIC HEALTH ADMINISTRATION

THE EXECUTIVE COMMITTEE,

CONSIDERING:

The need to provide, for an increasing number of physicians and administrators of general and specific public health programs in Latin America, a textbook that will serve as a guide and a reference in their activities;

The impossibility of offering adequate training in specialized courses to all the officials that the rapidly increasing public health services in the central and southern countries of the Hemisphere need and are employing;

The lack of uniform work standards and sufficient supervision, with the consequent neglect of directives, in the activities of some officials in many of these countries;

The influence that the first public health textbooks have exercised, in all countries, on the development of public health as a profession and on the shaping of a clear understanding of its principles and techniques, especially among the related professions; and

The lack of a Spanish textbook covering the various public health problems and the different aspects of its administration, on the basis of Latin American experience and conditions,

RESOLVES:

To authorize the Director of the Bureau to apply any available funds for the translation into Spanish and publication of a textbook on public health administration that will serve as a reference and a guide to the administrators of public health programs in Latin America.

(Approved at the Eleventh Plenary
Session held 28 April 1952)

RESOLUTION XVII

CE16.R17

DURATION OF THE VI MEETING OF THE DIRECTING COUNCIL

WHEREAS:

A period of only five working days has been assigned for the VI Meeting of the Directing Council to be held at Havana; and

Five working days would be insufficient for the deliberations in view of the number of topics on the agenda of this meeting,

THE EXECUTIVE COMMITTEE

RESOLVES:

To authorize the Director of the Pan American Sanitary Bureau to convoke the 17th Meeting of the Executive Committee, the VI Meeting of the Directing Council, and the 18th Meeting of the Executive Committee for the following dates:

17th Meeting of the Executive Committee: 10-12 September 1952;

VI Meeting of the Directing Council: 15-24 September 1952;
18th Meeting of the Executive Committee: 25 September 1952.

(Approved at the Eleventh Plenary
Session held 28 April 1952)

RESOLUTION XVIII

CE16.R18

REPORT OF THE EXECUTIVE COMMITTEE ON THE
PROPOSED PROGRAM AND BUDGET OF THE PAN
AMERICAN SANITARY BUREAU FOR 1953

THE EXECUTIVE COMMITTEE

RESOLVES:

To approve the Report on the Proposed Program
and Budget of the Pan American Sanitary Bureau for 1953
annexed to the present resolution and to transmit it to
the Governments of the Member States pursuant to Reso-
lution I approved at this Meeting.

(Approved at the Twelfth Plenary
Session held 29 April 1952)

ANNEX

REPORT OF THE EXECUTIVE COMMITTEE ON THE
PROPOSED PROGRAM AND BUDGET OF THE
PAN AMERICAN SANITARY BUREAU FOR 1953

Chapter IV, Article 12, Paragraph C of the Constitution states that it is the function of the Executive Committee: "to prepare with the cooperation of the Director of the Pan American Sanitary Bureau a proposed budget for consideration by the Council."

As the procedure that has been followed, which consists in preparing a document to be presented to the Executive Committee and then drafting a new one incorporating the changes suggested, represents an expense of more than \$5,000.00, the Executive Committee thought it wise, in order to avoid duplication of work, which means a sacrifice of time and money, to adopt at this meeting Resolution I, which reads as follows:

"1. To authorize the Director to submit to the Member Governments, as the official budget of the Executive Committee, the budget prepared by the Director accompanied by a separate document incorporating the action taken by the Executive Committee.

"2. To authorize the Director to prepare a final complete budget, as an official record of the Bureau, after the meeting of the Directing Council."

In compliance with this resolution the decisions of the Executive Committee thereon accompany the budget of the Director.

The budget was drafted in a form that presents an overall picture of the international public health activities in the Western Hemisphere.

The chapters and items for the Pan American Sanitary Bureau were studied one by one, and amounts for 1953 similar to those appropriated in the 1952 budget were approved. The budget also includes information on the programs that are to be financed with funds from the regular budget of the World Health Organization (subject to approval by the World Health Assembly) and the Technical Assistance programs of the United Nations and of the Organization of American States (subject to the amounts voted by their competent agencies).

Since the Director stated that this budget reflects the decentralization of the activities of the Headquarters Office in favor of the Zone Offices, the Executive Committee points out the need for carrying out such decentralization.

When the budget allotments for the Division of Administration were studied, it became evident that this unit has a great many offices. This fact suggests the advisability of making a careful study of the possibility and need of reducing or consolidating some of them. The Committee also suggests the advisability of determining through a regulation the responsibilities of the offices of Assistant Director and Secretary General.

In general, the Executive Committee considered that in the budget of the Pan American Sanitary Bureau the funds for administrative expenses are out of proportion to the funds for field programs, and it suggests to the Director the advisability of orienting his policy so that a greater percentage of the funds will be devoted to the aforesaid field activities.

The advisability of evaluating the activities of the Pan American Sanitary Bureau was brought out, and the following method was approved: That the Director should complete a study within the next 60 days, on the manner in which such a survey could be carried out, and that he send the results of this study to the Governments, thus enabling the Member Governments of the Executive Committee to submit within 30 days thereafter their opinion on the plan, so that it could be undertaken and a preliminary report of the study be presented at the Meeting of the Directing Council.

The excellent presentation of the budget did not pass unnoticed, nor did the points of view of the Director pointing out that the administrative problems of an international bureau are not a simple matter, and that the present type of organization should not be changed without first knowing the results of that evaluation.

The Executive Committee wishes to bring to the attention of the Directing Council the following recommendations on specific items of the budget:

1) Office of Planning and Coordination (pp. 41-43).

This office was established by the Director in January 1952, to assist him, the Assistant Director and the Chiefs of Divisions in the coordination and planning of the activities of the Bureau involving other international agencies. The Committee does not feel that this type of unit is essential to the proper functioning of the Bureau. However, the Committee is of the opinion that no final decision on the Office should be taken until next year when, with one year of experience, it will be possible to make a more adequate evaluation of its usefulness.

2) Supply Office (pp. 70-71).

The Committee questions the necessity of having 18 posts in this office, and in particular the position of Assistant Chief. Not wishing arbitrarily to abolish the last-mentioned post, the Committee has decided to leave the decision to the Director.

3) Zone Offices (pp. 107-110).

In the description of the "Purpose" (p. 108) of the Zone Offices, the Committee made several changes directed at giving a more accurate picture of the functioning and objectives of the offices. The following changes in the text were approved (additions are underlined, deletions are in brackets):

The programs of the Field Offices are regulated by the Pan American Sanitary Code and the resolutions of the Pan American Sanitary Conference and its organs. The activities developed are /essentially/ of a technical or a practical nature, with respect to the internal problems and the sovereignty of the various countries included in their jurisdictional territory. The principal objectives may be summarized as follows:

Points 1 to 4 remain unchanged.

5. To collaborate in the development of the practical programs in the various countries, using the facilities of the Pan American Sanitary Bureau or of other organizations.

At the second plenary session it was decided that the budget should not exceed a limit of two million dollars for the financial year 1953.

The Executive Committee was asked to consider the possibility of increasing by \$500,000 the regular budget for 1953, an amount that would be used fundamentally for carrying out field programs.

The Committee, while recognizing the desirability of implementing the additional projects, decided against approving any of them. It was felt that the Member Governments were not in a position to support a substantial increase in the budget.

In view of the foregoing, the Committee recommends to the Directing Council the approval of the following resolutions:

Proposed Resolutions

I.

THE DIRECTING COUNCIL

RESOLVES:

1. To appropriate for the financial year 1953 an amount of \$2,060,000 as follows:

Purpose of Appropriation

PART	I	Pan American Sanitary Organization	\$ 144,657
PART	II	Pan American Sanitary Bureau - Headquarters	914,438
PART	III	Pan American Sanitary Bureau - Field and Other Programs	930,905
PART	IV	Pan American Sanitary Bureau - Other Expenditures	<u>70,000</u>
		Total All Parts	\$2,060,000
		Less Miscellaneous Receipts	<u>60,000</u>
		TOTAL ASSESSMENTS	<u>\$2,000,000</u>

2. Amounts not exceeding the appropriations noted under Paragraph 1 shall be available for the payment of obligations estimated in accordance with the Financial Regulations of the Bureau during the period 1 January to 31 December 1953, inclusive.

3. The appropriations as noted above shall be financed by assessments from Member Governments according to Article LX of the Pan American Sanitary Code.

4. The Director is authorized to transfer credits between Parts I, II, and III of the budget, provided that such transfers of credits between parts as are made do not exceed 10 percent of the part from which the credits are transferred. Transfers of credits between these parts of the budget in excess of 10 percent may be made with the prior concurrence of the Executive Committee, obtained by correspondence if necessary. All transfers of budget credits between these parts of the budget shall be reported to the Directing Council.

5. Such income as may accrue to sums appropriated for the purpose of Building Loan retirement during 1953 will be handled in accordance with the Financial Regulations, Article VI, Section 6.1.

II

THE DIRECTING COUNCIL

RESOLVES:

That the scale of assessments and the quotas of the Member States for the financial year ending 31 December 1953 shall be as follows:

	%	\$
Argentina	7.31	146,200
Bolivia	.35	7,000
Brazil	9.54	190,800
Chile	2.06	41,200
Colombia	2.17	43,400
Costa Rica	.24	4,800
Cuba	1.94	38,800
Dominican Republic	.30	6,000
Ecuador	.30	6,000
El Salvador	.30	6,000
Guatemala	.35	7,000
Haiti	.24	4,800
Honduras	.24	4,800
Mexico	3.83	76,600

(Continued)

II (Continued)

	%	
Nicaragua	.24	\$ 4,800
Panama	.30	6,000
Paraguay	.24	4,800
Peru	1.17	23,400
United States	66.00	1,320,000
Uruguay	.99	19,800
Venezuela	1.89	37,800
<hr/>		
Total	100.00%	\$2,000,000
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IN WITNESS WHEREOF, the Members of the Committee and the Secretary sign the present Final Report in the English and Spanish languages, each text being equally authentic.

DONE in the City of Washington, in the District of Columbia, this 30th day of April 1952. The Secretary shall deposit the original texts in the archives of the Pan American Sanitary Bureau, and shall transmit copies thereof to the Member Governments.

Representative of Chile

Representative of the Dominican
Republic

Representative of Ecuador

Representative of Mexico

Representative of Peru

Acting Representative of the
United States of America

Director, Pan American Sanitary
Bureau, Member ex officio of
the Executive Committee

Secretary General, Pan American
Sanitary Bureau, Secretary of
the Executive Committee

OFICINA SANTARIA PANAMERICANA



PAN AMERICAN SANITARY BUREAU

1501 NEW HAMPSHIRE AVENUE, N. W., WASHINGTON 6, D. C.

CUOTAS ANUALES PENDIENTES CON FECHA 18 DE ABRIL — UNPAID QUOTA CONTRIBUTION AS OF 18 APRIL

PAIS COUNTRY		1952 CUOTAS			
SALDO ACTUAL SIN LIQUIDAR CURRENT UNPAID BALANCE		PAIS COUNTRY	CANTIDAD AMOUNT	PAGADAS PAID	SALDO ACTUAL SIN LIQUIDAR CURRENT UNPAID BALANCE
1948 Y AÑOS ANTERIORES		ARGENTINA	\$ 140,139.00	\$	\$ 140,139.00
		BOLIVIA	9,524.00		9,524.00
		BRASIL	184,844.00		184,844.00
		CHILE	37,513.00		37,513.00
		COLOMBIA	37,902.00	25,777.02	12,124.98 (BAL.)
		COSTA RICA	3,693.00	3,693.00	--0--
		CUBA	27,989.00		27,989.00
		DOMINICAN REPUBLIC	5,831.00	5,831.00	--0--
		ECUADOR	6,997.00		6,997.00
		EL SALVADOR	5,831.00	5,831.00	--0--
		GUATEMALA	7,580.00		7,580.00
		HAITI	6,220.00		6,220.00
		HONDURAS	4,082.00	21.39	4,060.61 (BAL.)
		MEXICO	69,390.00		69,390.00
		NICARAGUA	4,082.00		4,082.00
		PANAMA	4,470.00		4,470.00
		PARAGUAY	4,082.00		4,082.00
		PERU	22,547.00		22,547.00
		UNITED STATES	1,318,982.00		1,318,982.00
		URUGUAY	15,938.00		15,938.00
		VENEZUELA	26,045.00	26,045.00	--0--
			<u>\$ 1,943,681.00</u>	<u>\$ 67,198.41</u>	<u>\$ 1,876,482.59</u>
1949		RESUMEN			
ARGENTINA	79,560.00	1948 Y AÑOS ANTERIORES	\$	9,381.90	
BOLIVIA	2,219.77 (BAL.)	1949		105,383.97	
BRASIL	14,434.20	1950		268,781.47	
CUBA	330.00 (BAL.)	1951		180,843.39	
ECUADOR	8,840.00	1952		1,876,482.59	
	<u>\$ 105,383.97</u>			<u>\$ 2,440,873.32</u>	
1950					
ARGENTINA	79,419.38				
BOLIVIA	10,851.14				
BRASIL	154,335.59				
CUBA	371.84 (BAL.)				
NICARAGUA	3,430.43 (BAL.)				
PERU	20,373.09 (BAL.)				
	<u>\$ 268,781.47</u>				
1951					
ARGENTINA	\$ 120,703.00				
BOLIVIA	10,690.00				
BRASIL	21,956.40 (BAL.)				
ECUADOR	8,358.00				
GUATEMALA	8,941.00				
PARAGUAY	4,082.00				
PERU	1,494.19 (BAL.)				
URUGUAY	4,618.80 (BAL.)				
	<u>\$ 180,843.39</u>				