

PAN AMERICAN SANITARY ORGANIZATION
FIFTH MEETING OF THE EXECUTIVE COMMITTEE

FINAL REPORT

The Fifth Meeting of the Executive Committee was convened, in Mexico City, Mexico, from October 1 to 8, 1948, by the Director of the Pan American Sanitary Bureau. The following persons were present:

REPRESENTATIVES:

Dr. Heitor Prager Fróes, Diretor Geral do Departamento Nacional de Saúde.	BRAZIL
Dr. Gonzalo González Murillo, Jefe del Servicio de Neuropsiquiatría del Seguro Social.	COSTA RICA
Dr. Luis Espinosa y G. Cáceres, Director de Salubridad.	CUBA
Dr. Thomas Parran, Dean, Graduate School of Public Health, University of Pittsburgh.	UNITED STATES OF AMERICA
Dr. Ignacio Morones Prieto, Subsecretario de Salubridad y Asistencia.	MEXICO
Dr. Ricardo Cappeletti, Jefe de la División de Higiene, Ministerio de Salud Pública.	URUGUAY
Dr. Alfredo Arreaza Guzmán, Director de Salubridad Pública.	VENEZUELA

ALTERNATES:

Dr. José Zozaya, Asesor Técnico de la Secretaría de Salubridad y Asistencia.	MEXICO
Dr. Juvencio Ochoa, Director de Asistencia Social.	VENEZUELA

ADVISOR:

Dr. Ward P. Allen, Department of State.	UNITED STATES OF AMERICA
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OBSERVER:

Dr. Adhemar Paoliello, Serviço Nacional de Febre Amarela	BRAZIL
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PAN AMERICAN SANITARY BUREAU:

Dr. Fred L. Soper, Director.

Dr. John R. Murdock,
Assistant Director.

Dr. Miguel E. Bustamante,
Secretary General.

The first session took place at 10:45 a.m., on October 1, 1948, under the temporary chairmanship of Dr. Heitor P. Fróes. The draft Rules of Procedure and of Debate were discussed and approved with a few modifications according to the attached text (OSP.CE5.M/-3). The election of officers was immediately taken up, with the following results:

Chairman: Dr. Ignacio Morones Prieto,
Vice-Chairman: Dr. Alfredo Arreaza Guzmán,
Secretary: Dr. Miguel E. Bustamante, according to Article 4 of the Rules of Procedure and of Debate approved (OSP.CE5.M/-3).

Dr. Fred L. Soper submitted his report (document OSP.CE5.M/-2) covering the period from April to September, 1948, which was approved without change.

The Agenda prepared for the Fifth Meeting (Document OSP.-CE5.M/-1, Annex I) which had been prepared by the Pan American Sanitary Bureau, was also adopted by the Executive Committee.

The following Working Committees were appointed:

Committee I: Organization and Budget

Drs. Fróes (Rapporteur), Parran and González Murillo; Dr. John R. Murdock (Adviser).

Committee II: Relations

- (a) with the World Health Organization;
- (b) Non-self-governing territories;
- (c) Caracas Declaration on Child Health (OSP.CE4.-W/-3, Annex V).

Drs. Arreaza Guzmán (Rapporteur), Zozaya, Espinosa y G. Cáceres and Cappeletti; Dr. Fred L. Soper (Adviser).

Drafting Committee: The Chairman of the Committee, the Secretary and Drs. Fróes and Arreaza Guzmán.

Seven plenary sessions and five meetings of the Working Committees were held.

The Closing Plenary Session was held on the 8th day of October, 1948, at seven o'clock p.m.

I—ORGANIZATION OF THE PAN AMERICAN SANITARY BUREAU

The Executive Committee approved without modifications the report of the Organization and Budget Committee, after studying the organization draft of September 1948, submitted by the Director of the Pan American Sanitary Bureau, and

WHEREAS:

it is not desirable that the Directing Council indicate the precise form for internal organization, but that the matter be left to the Director, in order that he may be able to arrange and rearrange the administrative structure in the light of experience and of the available personnel possessing the various necessary qualifications:

RESOLVES:

1. To recommend to the Directing Council that the Director be authorized to effect the internal organization of the Pan American Sanitary Bureau, periodically reporting his decisions to the Executive Committee and the Directing Council at their respective meetings.

II—BUDGET OF THE PAN AMERICAN SANITARY BUREAU

The Executive Committee, after studying the report of the Subcommittee of Organization and Budget, which re-examined the Final Report of its Fourth Meeting (document OSP.CE4.W/-20 and Annex I of document OSP.CD2.M/-2) relative to the Program of the Pan American Sanitary Bureau, and

WHEREAS:

it is advisable to amend paragraphs 2, 3, 4 and 5 of the resolutions adopted by the Executive Committee at its Fourth Meeting held in Washington,

RESOLVES:

1. Not to accept the different scales of contributions prepared by the Pan American Sanitary Bureau in compliance with the instructions previously approved by the Executive Committee, nor the scale proposed by the Mexican Representative.

2. To recommend to the Directing Council that, in accordance with Article 60 of the Pan American Sanitary Code, it apply to the budget the scale of contributions of the Pan American Union.

The Executive Committee approved this resolution by six affirmative votes, with the United States Representative abstaining.

WHEREAS:

it is not necessary nor desirable to modify Article 60 of the Pan American Sanitary Code, as previously suggested by the same Committee at its Fourth Meeting held May 3 to 13, 1948,

RESOLVES:

3. To suggest to the Directing Council of the Pan American Sanitary Organization not to take into consideration the draft protocol suggested for the modification of the above mentioned Article 60, at present in force.

The Executive Committee, in view of the experience obtained during the present year in budgetary matters,

WHEREAS:

it is desirable to return to the fiscal year from July 1 to June 30,

RESOLVES:

4. To request the Directing Council to rectify the resolution taken at its First Meeting in Buenos Aires, to consider the fiscal year from January 1 to December 31, and to approve the budget year from July 1 to June 30 of each year.

THE EXECUTIVE COMMITTEE

WHEREAS:

it is not desirable to subdivide the budget into administrative and operational, but that both parts should be combined into a single budget,

RESOLVES:

5. To request the Directing Council to approve

- (a) A budget of U.S. \$700,000.00 for the period of January 1 to June 30, 1949.
- (b) A budget of U.S. \$2,000,000.00 for the fiscal year from July 1, 1949, to June 30, 1950.

The Executive Committee, after studying the estimates and detailed figures submitted by the Director of the Pan American Sanitary Bureau in Annexes I and II of document OSP.CD2.M/-2, introduced the modifications indicated in the items of the annexed budgets, and

RESOLVES:

6. To recommend to the Directing Council to approve in principle the budget estimate submitted by the Director of the Pan American Sanitary Bureau in document OSP.CD2.M/-2, pages 21 and 22 of the English text, as regards the quantities to be allocated to various purposes.

7. To recommend to the Directing Council that the two pages of the above mentioned document be revised to include the sums indicated for the complete year 1949-1950, in order to satisfy the most important operational purposes indicated.

8. To recommend to the Directing Council that for the period of January 1 to June 30, 1949, the budget totalling U.S. \$700,000.00 subdivided along the same lines as outlined above for the fiscal year 1949-1950, be approved.

THE EXECUTIVE COMMITTEE

WHEREAS:

it is contrary to the interest of good administration that a large number of specific items be approved, many of them for small sums which might

be assigned for the control of specific diseases, and that it is necessary that the Director of the Pan American Sanitary Bureau have sufficient flexibility in the administration,

RESOLVES:

9. To recommend that the Directing Council authorize the Director of the Pan American Sanitary Bureau to transfer funds from one to another of the four major categories indicated, not exceeding 10%. For sums in excess of this percentage the Director will require the approval of the majority of the Members of the Executive Committee.

10. To recommend to the Directing Council that it grant its approval to place in the Reserve or Emergency Fund any sums left over from the budgeted items due to savings as the organization and development of the Bureau is carried out.

III—RELATIONS OF THE PAN AMERICAN SANITARY ORGANIZATION

- (a) With the World Health Organization (document OSP.CD2.M/-3).
- (b) Non-Self-Governing Territories
- (c) Caracas Declaration on Child Health. (document OSP.CE4.W/-3, Annex V).

(a) *With the World Health Organization*

The Executive Committee carefully studied the report of its Subcommittee on Relations, which states: that the World Health Organization was established in June of the current year; that from the beginning, interest was shown in the possibility of reaching an agreement with the Pan American Sanitary Bureau, that it may act as the Regional Office of the World Health Organization in the Western Hemisphere; and also, that the Pan American Sanitary Organization was represented at the First World Assembly which was held in Geneva, by Drs. Fred L. Soper, Director of the Pan American Sanitary Bureau and Miguel E. Bustamante, Secretary General, acting as observers, who spoke for the Bureau, setting forth clearly the great possibilities for effective work of the Pan American Sanitary Organization.

THE EXECUTIVE COMMITTEE

WHEREAS:

only seven American countries have ratified the Constitution of the World Health Organization which prevented the weight of American opinion to be felt more fully in the First World Health Assembly, and

WHEREAS:

it is desirable that negotiations between the World Health Organization and the Pan American Sanitary Organization be speeded up,

RESOLVES:

1. To recommend that the Directing Council suggest to the American countries the advisability of ratifying the Constitution of the World Health Organization with the purpose of facilitating the current negotiations.

THE EXECUTIVE COMMITTEE

WHEREAS:

the First World Health Assembly used as a basis of discussion the document drawn up and approved by the Directing Council of the Pan American Sanitary Organization in its First Session, held in Buenos Aires, and that, in general, all the points of view of the Pan American Sanitary Organization were accepted, with slight changes which do not basically modify the Buenos Aires document,

RESOLVES:

2. To recommend to the Directing Council that it accept the proposal made by the Executive Board of the World Health Organization, with the slight modifications made, as the basis for an agreement between both organizations. This agreement will establish a definite working formula between the Pan American Sanitary Organization and the World Health Organization. (Doc. OSP.CD2.M/-3, pages 38, 39 and 40.)

3. To recommend to the Directing Council that it authorize the Director of the Pan American Sanitary Bureau so that, in accordance with the pertinent resolution of the Twelfth Pan American Sanitary Conference, he sign the agreement with the World Health Organization when fourteen American Republics have ratified the Constitution of the World Health Organization.

(b) *Non-Self-Governing Territories*

The Executive Committee approved the report of its Sub-Committee on Relations with respect to the question of Non-Self-Governing Territories.

THE EXECUTIVE COMMITTEE

WHEREAS:

the Constitution of the World Health Organization stipulates that the regional organizations will be made up of members from such zones and Associate Members (Document OSP.CD2.M/-4) whose rights will be described by the Assembly of the World Health Organization which at some future time might accept as Associate Members those countries of the American Continent which are not self-governing, and since this problem must now be studied, because the Executive Board of the World Health Organization has addressed all member countries asking their

opinion as to the status of the Associate Members, which would seem to presage the admission of some of them in the near future, thus placing the Pan American Sanitary Organization before a *de facto* situation which it should anticipate, and

WHEREAS:

the Constitution of the Pan American Sanitary Organization makes no reference to the existence of "Associate Members" but refers specifically to the countries in the Western Hemisphere which are not self-governing, pointing out the desirability of their collaborating with the Pan American Sanitary Bureau and stating that their rights within the Bureau shall be fixed later by the Directing Council, after negotiating with the government of each interested country,

RESOLVES:

4. To recommend to the Directing Council that in accordance with the Constitution of the Pan American Sanitary Organization, the Council itself declare that the countries of the Western Hemisphere which are not self-governing, will be offered the following rights within the Pan American Sanitary Organization:

- (a) To participate, without the right to vote, in the discussions of the plenary sessions of the Directing Council;
- (b) To participate, with the right to vote, in the Committees of the Directing Council, except in those which deal with administration, finance and the Constitution;
- (c) To participate on the same level as the Members in the discussions of those matters which relate to the program of the sessions of the Directing Council and its Committees, making proposals, suggesting changes, presenting motions on points of order, etc., subject only to the limitations mentioned in the first section;
- (d) To propose subjects for inclusion in the tentative programs of the meetings of the Directing Council;
- (e) To receive all the documents, reports and minutes of the Directing Council;
- (f) To participate on an equal plane with the Members in all plans for special meetings;
- (g) To appoint observers and to participate in the discussions of the Executive Committee subject to the same conditions which apply to the Members of the Pan American Sanitary Organization who are not members of the Committee, although these representatives will not be eligible for membership in the Committee.

Furthermore, the Executive Committee approved a motion to request the Second Meeting of the Directing Council that observers from countries of the Western Hemisphere who are present, enjoy the same rights mentioned above, as an indication of the attitude of comprehension and cooperation of the countries members of the Pan American Sanitary Organization.

(c) *Caracas Declaration on Child Health.*

THE EXECUTIVE COMMITTEE

WHEREAS:

at the Ninth Pan American Child Congress held in Caracas in January of this year, a Declaration on Child Health was drawn up (Document OSP.CE4.W/-3, Annex V) it being resolved that said Declaration should be approved not only by the American International Institute for the Protection of Childhood but also by the Pan American Sanitary Organization, and

WHEREAS:

after studying all the articles of the above mentioned Declaration, and finding nothing to which objection may be made, but not believing it advisable to create a complete separation between the child and the rest of the family nucleus, which constitutes the minimum indispensable basis for health work,

RESOLVES:

5. To approve the principles stated in the Caracas Declaration and to recommend to the Directing Council that it study more thoroughly the above mentioned Declaration and propose the addition of an article to the effect that in carrying out measures for child protection, the child must be considered as an integral and inseparable part of the family.

IV—GENERAL TOPICS

The Executive Committee approved without any changes the two parts of the tentative program: the Technical as well as the Executive Sections.

This Final Report was approved at the Plenary Session of October 8, 1948, and signed in Mexico City, Mexico, on the same date, at the Closing Session, by the Representatives of the countries composing the Executive Committee, as well as by the Director, Assistant Director and Secretary General of the Pan American Sanitary Bureau.

EXECUTIVE COMMITTEE:

(Sgd.) HEITOR P. FRÓES
Representative of Brazil

(Sgd.) GONZALO GONZÁLEZ MURILLO
Representative of Costa Rica

(Sgd.) LUIS ESPINOSA Y G. CÁCERES
Representative of Cuba

(Sgd.) THOMAS PARRAN
Representative of the United States of America

(Sgd.) I. MORONES P.
Representative of Mexico
(Sgd.) RICARDO CAPPELETTI
Representative of Uruguay
(Sgd.) ALFREDO ARREAZA GUZMÁN
Representative of Venezuela

PAN AMERICAN SANITARY BUREAU

(Sgd.) FRED L. SOPER Director	(Sgd.) JOHN R. MURDOCK Assistant Director
(Sgd.) M. E. BUSTAMANTE Secretary General	

RULES OF PROCEDURE AND OF DEBATE
of the
EXECUTIVE COMMITTEE
of the
PAN AMERICAN SANITARY ORGANIZATION

Members

- Art. 1—The Executive Committee of the Pan American Sanitary Organization shall be composed of Representatives of the seven Member Governments elected in accordance with Article 13 of the Constitution.
- Art. 2—The Director of the Pan American Sanitary Bureau shall be a member *ex-officio* of the Executive Committee, without the right to vote.

Officers

- Art. 3—At each meeting the Executive Committee shall elect a Chairman and a Vice-Chairman who shall serve until new officers are elected at the next meeting of the Committee.
- Art. 4—The Secretary General of the Pan American Sanitary Bureau shall act as Secretary of the Executive Committee.
- Art. 5—The Chairman shall preside at the plenary sessions of the Executive Committee and act in any other capacity conferred on him by these rules.
- Art. 6—In the absence of the Chairman, the Vice-Chairman shall preside and in case both are absent, the Committee shall appoint one of its members to preside at the session.
- Art. 7—The order of precedence of the delegations shall be based on the alphabetical order of the countries, as expressed in the language of the country where the meeting is held.

Meetings and Agenda

- Art. 8—The meetings of the Executive Committee shall be convoked by the Director of the Pan American Sanitary Bureau.
- Art. 9—Five representatives of the countries members of the Executive Committee shall constitute a quorum for the plenary sessions.
- Art. 10—Each country member of the Executive Committee shall be limited to one vote in the plenary sessions and in the sub-committees. A resolution shall be approved on the affirmative vote of the majority of the representatives present and entitled to vote.
- Art. 11—The meetings which coincide with those of the Directing Council or the Conference shall be held at the same place immediately before and after the meetings named in this article.
- Art. 12—Other meetings shall be held at the headquarters of the Pan American Sanitary Bureau.
- Art. 13—The Director of the Pan American Sanitary Bureau shall prepare the provisional agenda for each meeting in agreement with the Chairman of the Executive Committee.
- Art. 14—The provisional agenda shall include:
- (a) any subject suggested by the Directing Council;
 - (b) any subject proposed by the Executive Committee during its preceding meeting;
 - (c) any subject proposed by one of the Member countries not later than 21 days prior to the meeting, except in emergencies, at the discretion of the Director of the Pan American Sanitary Bureau;
 - (d) any subject proposed by the Director of the Pan American Sanitary Bureau.
- Art. 15—The provisional agenda and all documents relating thereto shall be sent to the Member countries at least 14 days prior to the meeting.
- Art. 16—The Director of the Pan American Sanitary Bureau shall formulate a program for each session based on the agenda.
- Art. 17—The Executive Committee may revise and modify the agenda or the program at each meeting.
- Art. 18—The plenary sessions shall meet on the dates established by the approved program; other sessions, however, may be held on dates approved by the Executive Committee.
- Art. 19—The plenary sessions shall include general matters and discussion and approval of the reports of the Sub-committees.
- Art. 20—Unless otherwise decided by the Executive Committee, the sessions shall be open.

Working Committees

- Art. 21—When deemed expedient, Sub-committees shall be named to deal with special subjects, and their recommendations and reports shall be submitted for consideration at the plenary sessions.
- Art. 22—Sub-committees may be composed of representatives, alternates and advisers.
- Art. 23—Each Sub-committee shall name its own reporter who shall submit its report and recommendations to the plenary session for consideration.
- Art. 24—A Sub-committee composed of the Chairman, Vice-Chairman, an official of the Pan American Sanitary Bureau and two representatives shall draft all proceedings of the Executive Committee.
- Art. 25—The voting may be made nominal at the request of any member.
- Art. 26—The voting may be made by unit, partial or total at the request of any member.
- Art. 27—When two or more amendments are proposed, the sequence of voting shall be to consider first the most radical amendment, then the next radical, and so on until all have been considered.
- Art. 28—When an amendment which changes, adds or omits part of a proposed resolution is approved, the resolution thus amended shall be submitted to vote.
- Art. 29—When a member requests a point of order it shall be given priority by the Chairman.
- Art. 30—During the discussion of any subject, one of the members may ask that the debate be closed. This motion shall be given priority and will be submitted to a vote after one member has been given the opportunity to speak in favor, and another against the motion.
- Art. 31—The Chairman of the Executive Committee may at any time call for a vote to close the debate which, if approved, shall close the debate.
- Art. 32—The Executive Committee may limit the time allotted to each speaker.
- Art. 33—The right to speak shall be limited to the representatives of the countries comprising the Executive Committee, the observers of the countries members of the Pan American Sanitary Organization and the Director of the Pan American Sanitary Bureau, as member *ex-officio* of the Executive Committee. However, the Chairman may extend the right to speak to

alternates, advisers, and officials of the Pan American Sanitary Bureau on matters under discussion.

Final Reports and Acts

- Art. 34—The Drafting Committee shall prepare the Final Report, which shall include all matters on the Agenda approved by the Committee.
- Art. 35—At the Closing Plenary Session, the representatives shall sign the Final Report.
- Art. 36—The Pan American Sanitary Bureau shall send a certified copy of the Final Report to each of the Member countries of the Pan American Sanitary Organization.
- Art. 37—The minutes of the sessions of the Committee, and the Final Report shall be multigraphed or printed at least in Spanish and English.

Official Languages

- Art. 38—The official languages of the Meetings shall be Spanish, Portuguese, English and French.

Modifications

- Art. 39—These Rules may be modified or otherwise changed by resolution of the Committee whenever it is deemed necessary or advisable.
- Art. 40—All matters not already provided for in these Rules may be resolved directly by the Executive Committee.