Post description IS4H Manager

|DIGITAL TRANSFORMATION TOOLKIT

MANAGERIAL TOOLS

PAHO

Pan American Health Organization

World Health Organization

REGIONAL OFFICE FOR THE Americas

Digital Transformation Toolkit Series. Managerial Tools: 7. Post description IS4H Manager

PAHO/EIH/IS/dtt7/22-0008

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IS4H- PDM 1.0

Acknowledgments

Washington, D.C., 2022

Main responsibilities

The primary function of this role is to lead the implementation of a renewed framework for Information Systems for Health (IS4H) developed by the Pan American Health Organization[1], and to oversee the team and the tactical initiatives.

Under the general guidance of _____ and the direct supervision of _____, the incumbent is responsible for, but not necessarily limited to, the following duties:

Key responsibilities include:

- Lead the development of a renewed strategic plan for Information Systems for Health under the direction of _____;
- Provide strategic advice and leadership to the Ministry of Health related to information systems for health strategic and technical enablers to improve the efficiency and efficacy and to improve the availability of quality data and information to support program and policy decision-making;
- Lead, manage and provide strategic, technical and programmatic direction for the development of policies, frameworks, standards, tools, norms and strategies to improve data management and analysis;
- Plan, promote, and coordinate the implementation of activities on priority issues pertaining to the gathering and dissemination of strategic information and knowledge;
- Oversee the development of national strategies related to the strengthening of interconnected and interoperable national information systems for health, considering the information and communication technologies, existing resources, structures, mechanisms and environment of the country;
- Oversee the management of corporate data-driven projects, including the measuring and monitoring of the Sustainable Development Goals (SDGs), among others;
- Oversee the preparation and execution of the budget of the Department; be accountable for the products and services;
- Administer, allocate and monitor the implementation of the financial and human resources;

Experience

Essential:

- Minimum of 5 years of professional experience working in a senior leadership or managerial role in the health sector, specifically in the context of strategic planning of information systems, data management, digital health or another related field;
- Experience in building and leading practices for formulating and/or implementing data governance and information systems policies and procedures;

- The incumbent should be highly skilled in the design, development, and validation of technological applications that considers standards for interoperability, among others;

Desirable:

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[1] More information http://www.paho.org/ish

- Proven experience in managing considerable budget, and in advising senior and executive management people, as well as experience managing high performance teams and networks.

Core competencies[2]
- Interinstitutional Action: Displays, through leadership and decisions, understanding of the political systems and underlying drivers. Plans and evaluates both unit and individual results to achieve the _____ mission. Demonstrates a full commitment to the mission and values of the _____ by aligning the area of work with the strategic direction of the _____.
- Communication: Instills a culture that encourages effective communication in multicultural environments. Models effective dialogue that seeks all opportunities of conversation with key players by displaying or underlying drivers. Seeks to align the area of work with a strategic direction of the organization by displaying underlying values.
- Leadership: Ensures that others buy into leader's mission, goals, agenda, climate, tone and policy. Sets a good example by modeling behaviors that align with the vision, mission and values of the institution. Ensures that their team tasks are completed, can communicate easily within the unit and across the organization, is enthusiastic and committed to the team. Provides feedback and coaching.
- Teamwork: Encourages teamwork across the institution. Establishes and models the standard for teams and teamwork. Provides significant contributions when participating in internal and external work teams. Initiates and leads mutually beneficial productive interpersonal relationships based on trust, both inside and outside the institution.

Academic background
Essential:
- A university degree or equivalent in computer or library/information science, public health informatics, epidemiology, health/hospital management, public health, or business or related field from a recognized institution.

Desirable:
- A Master's degree, or related field in epidemiology, public health, health information, health informatics, digital health or related field would be an asset.

Languages
- Advanced writing, communication and presentation skills in _____; _____ a plus

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[2] Adapted from the PAHO/WHO core competencies