



directing council

PAN AMERICAN
SANITARY
ORGANIZATION
VI MEETING

Havana, Cuba
15-24 September 1952

regional committee

WORLD
HEALTH
ORGANIZATION
IV MEETING



CD6/26 (Eng.)
Com. II/1
15 September 1952
ORIGINAL: SPANISH

COMMITTEE II (ADMINISTRATION, FINANCE, AND LEGAL MATTERS)
PROVISIONAL PRECIS MINUTES OF THE FIRST SESSION

Havana, Cuba

Monday, 15 September 1952, at 3:35 p.m.

Chairman: Mr. Howard B. CALDERWOOD United States
Vice-Chairman: Dr. Lucien PIERRE NOEL Haiti
Secretary: Mr. Benjamin MARGOLIN Pan American
Sanitary Bureau

SUMMARY

1. Assignment of Topics to Committee II
2. Election of Vice-Chairman
3. Postponement of the Election of Rapporteur
4. Establishment of a Working Party

Note: These précis minutes are provisional and the Representatives are therefore requested to notify the Secretary within 48 hours of any corrections they wish made in the text.

1. ASSIGNMENT OF TOPICS TO COMMITTEE II

The CHAIRMAN asked the members of the Committee to agree upon the nomination of a Vice-Chairman and, meanwhile, took advantage of the opportunity to announce the topics assigned to Committee II. They are as follows:

- Topic 13: Financial Report of the Director and Report of the External Auditor for the Financial Year 1951 (Document CD6/10)
- Topic 14: Amendments to the Staff Rules of the Pan American Sanitary Bureau (Document CD6/14)
- Topic 16: Report of the Permanent Committee of the Executive Committee on Revision of the Constitution of the Pan American Sanitary Organization (Document CD6/19)
- Topic 23: Privileges and Immunities (Document CD6/8)
- Topic 24: Status of Working Capital Fund (Document CD6/15)
- Topic 26: Language Courses for Staff Members of the Pan American Sanitary Bureau (Document CD6/23)
- Topic 27: Additional Protocol to the Pan American Sanitary Code
- Topic 28: Buildings and Installations at Headquarters (Document CD6/24)

2. ELECTION OF VICE-CHAIRMAN

Dr. VELEZ MORAN (Ecuador) nominated the Representative of Panama as Vice-Chairman.

Dr. CALVO (Panama) expressed appreciation at having been nominated, but declined because of the fact that his country had only one Representative on the Directing Council and it would therefore be difficult for him to take part in the deliberations of both Committees.

Dr. ALLWOOD PAREDES (El Salvador) suggested that, in view of the statement of the Representative of Panama, the vice-chairman be chosen from a country represented by more than one delegate.

Dr. ESTRUCH (Dominican Republic) nominated the Representative of Haiti.

DECISION TAKEN

The Representative of Haiti was unanimously elected Vice-Chairman.

Dr. PIERRE NOEL (Haiti) took his place as Vice-Chairman.

3. POSTPONEMENT OF THE ELECTION OF RAPPORTEUR

The CHAIRMAN asked if the Committee wished to elect its Rapporteur at that time or preferred to postpone the election until a later session.

Dr. BRAGA (Brazil) thought it preferable to postpone the election until a later session, and it was so agreed.

4. ESTABLISHMENT OF A WORKING PARTY

The CHAIRMAN observed that the absence of some Representatives would make it difficult for both Committees to meet at the same time, since the necessary quorum would be lacking in one of them. He therefore proposed the formation of a Working Party composed of members of delegations having more than one Representative, although all the Representatives may attend its sessions.

This Working Party would consider specific topics to be submitted later to the full Committee. The CHAIRMAN proposed that it study Topics 13, 14, 23 and 29. He felt that the members of Committee II would probably be unable to take decisions on Topics 13 and 14, since they had not had time to study them, and proposed that the Committee suspend its deliberations so the Working Group could meet later.

It was so agreed.

The meeting was adjourned at 3:55 p.m.



directing council

PAN AMERICAN
SANITARY
ORGANIZATION
VI MEETING

regional committee

WORLD
HEALTH
ORGANIZATION
IV MEETING



*Havana, Cuba
15-24 September 1952*

CD6/39 (Eng.)
Com. II/3
17 September 1952
ORIGINAL: SPANISH

COMMITTEE II (ADMINISTRATION, FINANCE, AND LEGAL MATTERS)
PROVISIONAL PRECIS MINUTES OF THE SECOND SESSION

Havana, Cuba

Wednesday, 17 September 1952, at 3:40 p.m.

<u>Chairman:</u>	Mr. Howard B. CALDERWOOD	United States
<u>Vice-Chairman:</u>	Dr. Lucien PIERRE NOEL	Haiti
<u>Secretary:</u>	Mr. Benjamin MARGOLIN	Pan American Sanitary Bureau

SUMMARY

1. Report of the Working Party on Topics 13, 14, 23, 26, and 28. (Document CD6/32)
2. Topic 24: Status of the Working Capital Fund (Document CD6/15)

Note: These précis minutes are provisional and the Representatives are therefore requested to notify the Secretary within 48 hours of any corrections they wish made in the text.

1. REPORT OF THE WORKING PARTY ON TOPICS 13, 14, 23, 26, AND 28
(Document CD6/32)

The CHAIRMAN presented the Report of the Working Party.

Point 1 of the Report of the Working Party: Topic 13: Financial Report of the Director and Report of the External Auditor for the Financial Year 1951 (Document CD6/10)

The CHAIRMAN announced that the status of unpaid quota contributions, annexed to the report, is the same as that sent to the Governments.

DECISION TAKEN

Without discussion, the point of the Report of the Working Party dealing with Topic 13 was approved.

Point 2 of the Report of the Working Party: Topic 23: Privileges and Immunities (Document CD6/8)

The CHAIRMAN pointed out that there are two types of agreement: those relating to the Zone Offices and general agreements.

DECISION TAKEN

Without discussion, point 2 of the Report of the Working Party was approved.

Point 3 of the Report of the Working Party: Topic 14: Amendments to the Staff Rules of the Pan American Sanitary Bureau (Document CD6/14)

Dr. GARCIA SANCHEZ (Mexico) observed that in approving the draft resolution recommended by the Working Group consideration should be given the suggestion made by the Representative of Guatemala, in the previous session, concerning the advisability of establishing regulations regarding classified ratings (escalafón) of personnel.

The CHAIRMAN asked if this should be interpreted as a recommendation to the Director to amend the staff rules.

Dr. GANDARA LACAPE (Guatemala) said that, as he had previously maintained, there is no regulation in existence regarding classified ratings (escalafón) of personnel. The proposal he made on behalf of his country seeks to establish, in a definitive manner and with fixed rules, classified ratings (escalafón) for administrative as well as technical personnel. The present system of filling vacancies offers no guarantees to the personnel. Practically everything depends on the criterion of the Director. The employee should be protected by certain standards and rules. For this reason the Representative of Guatemala insisted in his proposal that the necessary study be made to establish this regulation regarding classified ratings (escalafón) for the purpose of offering greater assurances to the staff of the Pan American Sanitary Bureau.

The CHAIRMAN asked if the proposal of Guatemala will be the subject of a recommendation to the Director or if it should be studied by the Committee.

Dr. GANDARA LACAPE (Guatemala) proposed that the Committee to be formed in accordance with the proposal of Mexico and El Salvador should also be the one to study the establishment of the said regulations on classified ratings (escalafón).

DECISION TAKEN

The resolution proposed by the Working Party in its report (page 2 of document CD6/32) was approved, as was the proposal of the Representative of Guatemala, so that the subject of the regulations on classified ratings (escalafón) be included in the Order of the Day of that Committee.

Point 4 of the Report of the Working Party: Topic 26:
Language Courses for Staff Members of the Pan American
Sanitary Bureau (Document CD6/23)

Dr. ALLWOOD PAREDES (El Salvador) repeated the objections he had already made in the Executive Committee to having the Bureau pay the costs of language courses, since that would grant a new benefit to the better-paid staff members who can meet the cost of such training themselves. He therefore requested that Point 4 of the Report of the Working Party be deleted.

Dr. VARGAS MENDEZ (Costa Rica) declared his complete agreement with the point of view expressed by the Representative of El Salvador.

Dr. GORDILLO ZULETA (Peru) also opposed approval of this part of the Report of the Working Party.

Dr. GANDARA LACAPE (Guatemala) supported the views of the Representative of El Salvador in full.

DECISION TAKEN

It was agreed by twelve votes, with none against and one abstention, to delete the recommendation of the Working Party relating to Topic 26.

Point 5 of the Report of the Working Party: Topic 28:
Buildings and Installations at Headquarters (Document CD6/24)

The CHAIRMAN reported that this matter had been studied thoroughly by the Working Party, which had requested extensive information from the staff of the Pan American Sanitary Bureau.

Dr. SERRANO CAMARGO (Colombia) asked for clarification in regard to the urgency of the repairs to the Headquarters buildings. He said it was necessary to know whether or not this work can really be postponed. He thought it should also be made clear whether the amount of \$209,820 mentioned for this work would really be sufficient, for if such were the case the authorization of an additional expenditure up to 15% of the figure indicated would not be justified.

The CHAIRMAN gave the floor to the Representative of the United States, as a member of the Subcommittee on Interim Headquarters, to reply to the question raised by the Representative of Colombia.

Dr. BRADY (United States) considered that the Director was the one to give information on the urgency of the work.

Mr. HINDERER (Chief, Division of Administration, PASB) explained the background of the case. He recalled that in the month of June the Subcommittee was convoked to examine the problem of heating and it had to consider also the lack of space and the existing installations. From the examination of the documents on this topic one can deduce that the work proposed is of real urgency.

Dr. SERRANO CAMARGO (Colombia) accepted the explanations given as to the immediate necessity of this work, but he reiterated the second part of his question, about the additional expenditure of 15%.

Mr. HINDERER (Chief, Division of Administration, PASB) explained that the figures given in the documents corresponded to those of a bid submitted by a Washington construction company a month ago, but that it was considered necessary to request authorization to have a margin of 15% available in the event of a rise in costs.

The CHAIRMAN explained that the Executive Committee, for its part, had not fixed any amount but that, to allow for any increase, it had considered it wise to request authorization to meet an increase of up to 15% of the appropriation for this work. The Working Party had recommended to the Committee the amount considered necessary.

Dr. CALVO (Panama) recalled that there was a proposal by the Representative of Mexico in Committee I for financing certain additional programs, among them the smallpox campaign, out of the Working Capital Fund. He proposed that Committee I study ways of meeting both needs, that is, the work on the buildings and the smallpox campaign.

The CHAIRMAN said that this topic had been assigned to Committee II and, therefore, the proposal of the Representative of Panama would have to be submitted to the General Committee.

Dr. VELEZ MORAN (Ecuador) supported the position of the Representative of Panama. He was willing to agree that that part of the work whose urgency is recognized should be done, but he felt that the things that are not really urgent should be postponed.

Dr. BRADY (United States) proposed the postponement of discussion of this point until there was agreement on Topic 24. He added that, as the buildings were to be occupied for ten years, it was preferable to begin the improvements as soon as possible to avoid higher costs later on. The Subcommittee had thought that the Directing Council should decide on the urgency of these improvements.

Dr. PIERRE NOEL (Haiti) thought that the necessary work should be done and the construction work on the fourth floor postponed in order to allot the \$115,500 indicated for that item to beginning the smallpox campaign.

The CHAIRMAN explained that the matter of the smallpox campaign did not lie within the competence of Committee II, which should concern itself with the work on the Headquarters buildings.

Dr. GARCIA SANCHEZ (Mexico) said that if the authorization to spend \$209,820 from the Working Capital Fund to finance work on the buildings were approved, the Committee would preclude the possibility of beginning the smallpox campaign. He differed with the Chairman as to the desirability of examining matters according to so rigid a parliamentary procedure.

The CHAIRMAN understood the point of view of the Representative of Mexico, but the fact was that under the regulations it was up to Committee II to consider whether the work on the buildings was necessary and how it should be financed. The smallpox campaign did not come within the competence of this Committee.

Dr. CALVO (Panama) supported the views of the Representative of Haiti, and he requested that the expenditure for construction work on the fourth floor at the Interim Headquarters not be approved.

The CHAIRMAN reminded the Committee that there were two proposals: one calling for eliminating expenditures in the amount of \$68,000 and the other eliminating work in the sum of \$115,500.

Dr. VELEZ MORAN (Ecuador) insisted that work that was not absolutely urgent be postponed.

Dr. FERREIRA BRAGA (Brazil) said that it would be excellent to have funds immediately for the smallpox campaign and that it was necessary to look for them; but that the work of improving the buildings should not be done piecemeal.

Dr. SOPER (Director PASB) recognized that the division of topics between the two Committees complicated the situation, but he believed that a point of agreement could be found when the status of the Working Capital Fund was considered. The work proposed is necessary, not only for reasons of accommodation, but also to obtain greater output from the staff. Nor would the execution of the work mean a delay in the smallpox campaign, because a certain amount of time always elapses between the proposal of what is to be done and the actual beginning of the work. He was pleased by the interest the Representatives showed in the smallpox campaign.

Dr. GONZALEZ (Venezuela) favored having the work done, since it was necessary and any postponement could mean a rise in the cost.

Dr. VARGAS MENDEZ (Costa Rica) was of the opinion that the work should be limited to what was strictly urgent, in view of the fact that the beginning of the smallpox campaign must not be postponed.

Dr. GANDARA LACAPE (Guatemala) reviewed the history of the agreements reached at the meeting of the Subcommittee on Interim Headquarters, which considered the matter of heating urgent; the construction work on the fourth floor on the Headquarters building was a proposal of the Representative of Guatemala himself. He was of the opinion, nevertheless, that, since money was needed for other purposes, that construction work should be postponed. He believed that the Subcommittee on Buildings and Installations and the Director could decide what would be the best way to spend the money appropriated for the work.

Dr. FERREIRA BRAGA (Brazil) explained that his country was not opposed to allotting funds to the smallpox program, but rather, in agreement with the point of view of the Representative of the United States, he believed that these funds should be taken from the Working Capital Fund.

Dr. CALVO (Panama) proposed that the item of \$115,500 be eliminated from the budget for the building work.

Dr. GARCIA SANCHEZ (Mexico) was of the opinion that the most practical thing to do would be to postpone the discussion of Topic 28 until after Topic 24, on the status of the Working Capital Fund, had been examined. He insisted that he was not opposed to carrying out the work on the buildings, but he did consider that the smallpox program should be activated.

The CHAIRMAN proposed that the session be recessed for fifteen minutes so that the Representatives could reach an agreement on the various proposals presented during the session.

The session was suspended at 5:00 p.m. and resumed at 5:40 p.m.

The CHAIRMAN listed the four proposals that had been presented. The first consisted in eliminating the amount of \$115,500. The second called for reducing the total amount, but leaving it to the Director to decide how to use the remainder from the Working Capital Fund. The third suggested authorizing expenditures less than those indicated, although without stating any amount, and postponing any subsequent action until these questions could be considered in a joint committee of the two Committees. The fourth called for postponing any decision on Topic 28 and going on to the discussion of the part dealing with Topic 24.

DECISION TAKEN

It was agreed to postpone the decision on Topic 28 and to go on to the discussion of the part of the Report of the Working Party referring to Topic 24.

Point 6 of the Report of the Working Party: Topic 24:
Status of the Working Capital Fund (Document CD6/15)

The CHAIRMAN pointed out that there is an estimated surplus of \$306,000 in the Working Capital Fund, and he spoke of the proposed uses for that sum.

Dr. BRADY (United States) said that his Government was of the opinion that the Working Capital Fund should not be applied to continuing campaigns, but that there were one-year programs to which the sum of \$75,000 could be allotted.

Dr. GARCIA SANCHEZ (Mexico) suggested that the sum of \$75,000 from the surplus in the Working Capital Fund be allotted to the program to control smallpox in Central and South America.

Dr. CALVO (Panama) declared that under no circumstances should the \$75,000 be taken from the item allotted to new fellowships, which program should be intensified instead of reduced. He considered, moreover, that the \$115,500 of subheading (a) could be applied to the program of the smallpox campaign.

Dr. BRADY (United States) was of the opinion that it is within the competence of Committee II to indicate the manner in which these funds may be used.

Dr. VARGAS MENDEZ (Costa Rica) proposed that the two Committees make a joint study on how to utilize the \$306,000 surplus of the Working Capital Fund.

Dr. VELEZ MORAN (Ecuador) suggested that the way in which to utilize the \$306,000 be recommended to Committee I, calling attention to the need to allot \$75,000 to the smallpox campaign and \$85,280 for new fellowships in 1953.

The CHAIRMAN reminded the Committee that the utilization of this surplus is within the competence of Committee I.

Dr. VELEZ MORAN (Ecuador) stated that he had only proposed a recommendation.

Dr. ALLWOOD PAREDES (El Salvador) believed that Committee II could indicate the amount suggested for the construction and alteration of the Headquarters building.

Dr. GANDARA LACAPE (Guatemala) could not understand why the smallpox program was limited to \$75,000, when the proper action should be to attack the problem forcefully with whatever funds are necessary.

Dr. GARCIA SANCHEZ (Mexico) proposed that 40% of the Working Capital Fund be allotted for all the expenses proposed and that the amount of \$75,000 be earmarked for programs requiring immediate action.

Dr. CALVO (Panama) asked what other items would suffer if the figure of \$75,000 were obtained for the smallpox campaign in accordance with the proposal of the Representative of the United States.

Dr. BRADY (United States) said that the amount was set for the carrying out of programs whose continuation will not be charged to future budgets.

Dr. CALVO (Panama) insisted that under no condition should the item for new fellowships for 1953 be sacrificed.

Dr. ALLWOOD PAREDES (El Salvador) proposed that Committee II consider the sum of \$75,000 of the Working Capital Fund as a surplus that can be spent without jeopardizing the economic stability of the Bureau; that \$110,000 be allotted for construction work on the buildings, as agreed by the Permanent Subcommittee and the Director; and that the difference of \$196,000 be allotted to programs whose financing can be completed within a single financial year.

Dr. VARGAS MENDEZ (Costa Rica) asked for a clarification regarding the last part of this proposal.

Dr. ALLWOOD PAREDES (El Salvador) said, by way of clarification, that the smallpox campaign consists of several phases and that some of these can be carried out within a single year.

Dr. SOPER (Director PASB) took the floor to explain that the work on the buildings is necessary and yet this does not imply a lack of interest in the smallpox campaign. If this campaign has not already been started it has not been because of the lack of money or of the desire to take positive action.

CD6/39 (Eng.)
Com. II/3
Page 10

It was hoped to establish a permanent basis, in view of the fact that it is a long-range program. He called attention to the fact that the recommendations for the construction work were approved in the absence of the Director, but that he also understood that they should be started without delay.

The CHAIRMAN suggested that the meeting be adjourned in order to request the General Committee to meet and determine the procedure to be followed in dealing with this matter, in view of the fact that different criteria had been offered.

The meeting was adjourned at 6:40 p.m.



directing council

PAN AMERICAN
SANITARY
ORGANIZATION
VI MEETING

*Havana, Cuba
15-24 September 1952*

regional committee

WORLD
HEALTH
ORGANIZATION
IV MEETING



CD6/47 (Eng.)
Com. II/4
18 September 1952
ORIGINAL: SPANISH

COMMITTEE II (ADMINISTRATION, FINANCE, AND LEGAL MATTERS)
PROVISIONAL PRECIS MINUTES OF THE THIRD SESSION

Havana, Cuba
Thursday, 18 September 1952, at 3:50 p.m.

<u>Chairman:</u>	Mr. Howard B. CALDERWOOD	United States
<u>Vice-Chairman:</u>	Dr. Lucien PIERRE NOEL	Haiti
<u>Rapporteur:</u>	Dr. Hipólito SANCHEZ BAEZ	Dominican Republic
<u>Secretary:</u>	Mr. Benjamin MARGOLIN	Pan American Sanitary Bureau

SUMMARY

1. Election of Rapporteur.

Note: These précis minutes are provisional and the Representatives are therefore requested to notify the Secretary within 48 hours of any corrections they wish made in the text.

1. ELECTION OF RAPPORTEUR

The CHAIRMAN reminded the Representatives that the Rapporteur of the Committee had not yet been elected, and invited them nominate candidates.

Dr. GONZALEZ (Venezuela) nominated Dr. Hipólito Sanchez Baez, Alternate Representative of the Dominican Republic.

DECISION TAKEN

The Alternate Representative of the Dominican Republic was unanimously elected.

The meeting was adjourned at 3:55 p.m.