



*executive committee of  
the directing council*

PAN AMERICAN  
HEALTH  
ORGANIZATION

*working party of  
the regional committee*

WORLD  
HEALTH  
ORGANIZATION



78th Meeting  
Washington, D.C.  
June 1977

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Provisional Agenda Item 10

CE78/11 (Eng.)  
29 April 1977  
ORIGINAL: SPANISH

PAHO AWARD FOR ADMINISTRATION, 1977

In accordance with the amendments approved by the XIX Pan American Sanitary Conference, the PAHO Award for Administration, 1977, should be made to a candidate or candidates either for outstanding work in the field of administration or for a written work on administrative topics applicable to the health sector.

Paragraph 7 of the Criteria for the Award states that "The Director of the Pan American Sanitary Bureau shall send copies of the documentation submitted to the Members of the Award Committee 30 days before the date of the opening of the first annual meeting of the Executive Committee so that the Award Committee can meet and decide on the Award during the meeting of the Executive Committee . . . ."

The Director will send the documentation presented by the countries to each of the members of the Award Committee, designated by the Executive Committee, who will meet during the course of the Executive Committee sessions to make a decision on the Award.



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Agenda Item 10

CE78/11, ADD. II (Eng.)  
20 June 1977  
ORIGINAL: SPANISH

PAHO AWARD FOR ADMINISTRATION - PROPOSED AMENDMENTS TO THE PROCEDURE AND GUIDELINES FOR MAKING THE AWARD

The members of the Award Committee, Dr. Christine Olive Moody (Jamaica), Dr. Laurence J. Charles, Sr. (Bahamas), and Dr. Luis Alberto Valle Ureña (Bolivia), submit to the Executive Committee the following proposed amendments to the general rules and guidelines governing the Award, designed to make them clearer and more explicit.

I. PROCEDURE GOVERNING THE PAHO AWARD FOR ADMINISTRATION

1. To contribute to the improvement of the administration of health programs the Pan American Health Organization has established the PAHO Award for Administration, which will be competed for annually and will consist of a diploma and the sum of US\$400.
2. The Award shall be made to a candidate who has done outstanding work in any health field, whether administration, research or execution of programs.
3. The Award Committee shall have the authority to declare the PAHO Award void in the event that no candidate meets the above-mentioned requirements.
4. The Chairman of the Executive Committee of PAHO shall appoint an Award Committee consisting of three representatives of the countries members of the Executive Committee, who will discharge their duties for the period of their term of office as Representatives of their countries on the Executive Committee. The Chairman shall fill any vacancies that occur among the members of the Award Committee.
5. The names of candidates shall be submitted by the Member Governments of PAHO, through their Ministries of Health.

6. The names of proposed candidates shall be submitted to the Director of the Pan American Sanitary Bureau, together with their "curriculum vitae" AND DOCUMENTATION SUPPORTING THE NATURE AND QUALITY OF THE WORK DONE, OR OF THE WRITTEN WORK SUBMITTED FOR THE AWARD, as the case may be. All documentation shall be submitted in an original and three copies.
7. The Director of the Pan American Sanitary Bureau shall forward copies of the documentation submitted to the members of the Award Committee 30 days before the date of the opening of the first annual meeting of the Executive Committee so that they can meet and decide on the Award during the sessions of the Executive Committee, and report their decision to the Committee in order that it may be duly transmitted to the Directing Council or the Pan American Sanitary Conference.
8. Governments shall submit all the documentation relating to a candidate for the Award to reach the Secretariat 60 days before the opening date of the meeting of the Executive Committee.
9. The announcement of the winner of the Award shall be made during the meeting of the Directing Council or the Pan American Sanitary Conference. The presentation of the Award will be made by agreement with the Government which proposed the candidate.
10. These general rules and the Award guidelines annexed shall be reviewed at any time deemed appropriate in light of the experience gained. The amendments approved by the Executive Committee shall be submitted to the Directing Council or the Pan American Sanitary Conference.

## II. GUIDELINES FOR THE AWARD

1. Effect of the activity of the candidate in improving administration in the health sector. For example:
  - a. Contribution to the improvement of the organization and introduction of administrative methods and procedures required for the execution of a national, regional or provincial health plan.
  - b. Contribution to the coordination and strengthening of health service agencies.
  - c. Contribution to the establishment of a sense of devotion to duty and esprit de corps.
  - d. Incorporation of the teaching of administration into educational programs in the health sector.
  - e. Methods of applying and evaluating administrative methods.
  - f. Contribution to the establishment of an efficient personnel system.

- g. Contribution to the establishment of the program budget.
  - h. Design and introduction of an accounting system.
2. Value of a written work as judged by the feasibility of applying its contents to improve health administration, including training. Examples:
- a. A model program of administrative training in medical, health or sanitary engineering schools, etcetera.
  - b. A model personnel system for the health sector.
  - c. A program for the development of administrative manpower adapted to a health plan.



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20 June 1977  
ORIGINAL: SPANISH

REPORT OF THE AWARD COMMITTEE, PAHO AWARD FOR ADMINISTRATION

The Award Committee, PAHO Award for Administration, comprising Dr. Christine Olive Moody of Jamaica, Dr. Laurence J. Charles, Sr. of the Bahamas and Dr. Luis Alberto Valle Ureña, of Bolivia, met under the chairmanship of Dr. Valle from 14 to 20 June.

The purpose of the meeting was to review the documents submitted by the Governments of the Bahamas, Cuba, Guatemala and Jamaica in respect of the candidates for the PAHO Award for Administration, namely Ms. Margaret McDonald, Dr. Roberto Pereda Chávez, Dr. Carlos Estrada Sandoval, and Prof. Gladstone E. Mills.

At the first meeting the Award Committee reviewed the Procedure and the background data for the PAHO Award for Administration, and elected one of its members, Dr. Luis Alberto Valle, as its Chairman.

The Award Committee continued its deliberations in the course of three further meetings, finally deciding to confer the Award, posthumously, on Dr. Roberto Pereda Chávez, of Cuba, even though the other candidates likewise possessed adequate qualifications, on the grounds that his activities had exerted a highly favorable influence on the administration of the health services of his country and hence were most closely in keeping with the award criteria laid down for the PAHO Award for Administration.

The Award Committee also had occasion to review the Procedure and criteria governing the Award, and submits for consideration by the Executive Committee the amendments contained in Document CE78/11, Addendum II.