



*executive committee of
the directing council*

**PAN AMERICAN
SANITARY
ORGANIZATION**

*working party of
the regional committee*

**WORLD
HEALTH
ORGANIZATION**



19th Meeting
Washington, D. C.
April 1953

GE19/11 (Eng.)
20 March 1953
ORIGINAL: ENGLISH

Topic 10: FIRST REPORT OF THE PERMANENT SUBCOMMITTEE ON BUILDINGS
AND INSTALLATIONS

The Permanent Subcommittee, established at the VI Meeting of the Directing Council by Resolution V and whose membership was determined by the Executive Committee at its 18th Meeting (Resolution I), held its first meeting in Washington, D. C., on 21 January 1953.

The Governments of the Dominican Republic, Guatemala, and the United States designated the following members to serve on the Committee: Dominican Republic, Dr. Luis F. Thomen; Guatemala, Mr. Alfredo Chocano; the United States, Dr. Frederick J. Brady. Dr. Brady was elected Chairman. The Bureau was represented by Dr. M. G. Candau, Assistant Director, Dr. M. E. Bustamante, Secretary General, and Mr. Harry A. Hinderer, Chief, Division of Administration.

In accordance with the terms of Resolutions IV and V of the VI Meeting of the Directing Council, the Subcommittee considered the following items of business:

- A. The report of the Director on the cost of the alterations approved by the Subcommittee on 1 and 2 July 1952, as follows:

I. New Heating Plant

	<u>Approved</u>	<u>Actual</u>
1. Installation of new plant	\$13,648	
2. Heavier equipment for new fourth floor. . .	438	
3. Additional equipment to heat basement . . .	1,986	
4. New gas hot-water heater	400	
	<u>\$16,472</u>	\$16,470

II. Removal of Old Heating Plant
and Repair Work

	<u>Approved</u>	<u>Actual</u>
1. Removal of old heating system and necessary patch-up and repair for new system.....	\$ 4,409	
2. Installation of new furnace pit	255	
3. Fireproof wall for new boiler	240	
	<u>\$ 4,904</u>	\$ 4,769

III. Basement Renovation

1. Removal of wooden partitions	\$ 500	
2. New partitions, shelves, and repairs to . . basement windows	1,000	
3. Proper lighting and electrical outlets . . .	3,000	
4. Painting walls and ceilings	700	
5. Floor repairs and new tiles	800	
	<u>\$ 6,000</u>	\$ 6,136

IV. Architect Services

1. Estimating cost of 4th floor, air-conditioning, etc.	<u>500</u>	<u>450</u>
Grand Totals . . .	\$ 27,876	\$ 27,825

The Subcommittee pointed out that it was most noteworthy that the actual cost of these improvements was substantially the same as the amounts authorized by the Subcommittee.

B. The second item of business was the consideration of new alterations to the Headquarters buildings.

The following expenditures were approved:

1. Air-conditioning both buildings as proposed in Document CEL7/10-B, Point 2, including an estimated \$1100 for engineering costs \$62,000

If contract is let during January, estimating contractor promises to complete installation in time for use during June 1953.

2. Toilet renovation as proposed in Document CEL7/10-B, Point 3 15,500

	Automatic door-closers as required for all toilets, both buildings	\$ 325
3.	Front Driveway improvements for both buildings as proposed in Document CE17/10-B, Point 5.	4,000
4.	Construction of entrance into front of basement (1501 New Hampshire Ave.) with a combination ramp and stairway as proposed in Document CE17/10-B, Point 7	1,500
5.	Installation of new automatic elevator to serve basement and other 4 floors of 1501. Present elevator is antiquated and serves only 1st, 2nd, and 3rd floors.	19,500
6.	Plaster repair, paint, needed basic floor repairs, cover fireplace chimney, and new asphalt tile flooring in former records room, 1st floor, 1501.	783
7.	Convert present wooden-walled room to plaster-- former baggage room, 4th floor, 1501	420
8.	New asphalt tile floor for budget office room, 2nd floor, 1515 New Hampshire Avenue.	65
9.	Eliminate causes for faulty sewer drain system for 1515	275
	On three occasions, sewer has backed up, resulting in damaged paper and equipment, also much loss of working time.	
10.	Correct hazardous electrical wiring, both buildings, as recommended by insurance underwriter's survey.	400
11.	Adequate room number, toilet, and directional signs, plus directory boards for both buildings	375
12.	Eliminate use of batteries for elevator control circuits, by installing rectifiers for both building elevators.	150
13.	Repaving area between both buildings and in rear of 1515 after installation of air-conditioning system.	1,760

- | | |
|--|--------------|
| 14. Installation of hooks for affixing safety belts for 111 windows above first floor, both buildings, as required by D. C. Building Code. While we are not compelled to do this, we have made it a point to comply, and this action is recommended for safety reasons | \$ 700 |
| 15. Underground 1000 gallon fuel tank for 1515 has recently developed a leak, the tank being at least 25 years old. Estimated cost to replace. | <u>1,000</u> |
| Grand Total | \$114,753 |

The Subcommittee made the following two additional recommendations:

- a) That if, in the opinion of the Director, the installation of the air-conditioning equipment will seriously change the appearance of the buildings, another meeting of the Subcommittee should be called to make the final decision.
- b) That, for the time being, the construction work previously proposed for the 4th floor of the building located at 1501 New Hampshire Avenue should not be undertaken (Ref. Document CEL7/10-B).

The above alterations, totalling \$114,753, reduce the amount authorized by the VI Meeting of the Directing Council from \$135,180 to \$20,427, which will be held in reserve until a future meeting of the Subcommittee.

Proposed Resolution

THE EXECUTIVE COMMITTEE:

Having considered Document CEL9/11 relating to the First Report of the Permanent Subcommittee on Buildings and Installations, and having noted the actual cost of the alterations previously approved and the recent approval given by the Subcommittee for new alterations,

RESOLVES:

1. To take note of the First Report of the Permanent Subcommittee on Buildings and Installations and to commend the Subcommittee on the manner in which it has carried out its responsibilities.
2. To transmit the report on the action taken by the Permanent Subcommittee to the Directing Council, in accordance with Resolution V of the VI Meeting of the Directing Council.