

directing council



PAN AMERICAN
HEALTH
ORGANIZATION

XIII Meeting

Washington, D. C.
October 1961

regional committee

WORLD
HEALTH
ORGANIZATION

XIII Meeting



CD13/13 (Eng.)
21 August 1961
ORIGINAL: ENGLISH

Topic 21: COLLABORATION OF PASB IN ADMINISTRATIVE PRACTICES OF
NATIONAL HEALTH SERVICES

The Director wishes to present to the Directing Council for its information a report on the collaboration of the Pan American Sanitary Bureau in administrative practices in public health services.

Background

In 1957, at the X Meeting of the Directing Council, Resolution XXXV was adopted. This resolution requested the Director to take the necessary steps to provide collaboration in matters concerning administrative methods and procedures in public health services on a gradual basis.

In Document CD12/5, the Director reported to the Directing Council, at its XII Meeting (August 1960), on developments which had taken place since 1957. The Directing Council adopted Resolution XII as follows:

"The Directing Council,

Having examined the report of the Director on the collaboration of PASB in administrative practices of national health services;

Bearing in mind Resolution XXXV of the X Meeting of the Directing Council; and

Considering the developments of the survey currently in progress, and the efforts being extended to give assistance to the Governments through both fellowships and advisory services,

RESOLVES:

1. To take note of the report presented by the Director. (Document CD12/5).

2. To request the Director to report on the results of the survey and the progress of this program to the XIII Meeting of the Directing Council."

Recent Development

In Zone III plans were undertaken for a seminar on management and organization of public health establishments in Central America and Panama. This meeting took place in San José, Costa Rica, from 14 to 25 November 1960, and was held in cooperation with the United Nations Division of Public Administration and the "Escuela Superior de Administración Pública América Central." Attending the meeting were the Directors General and Directors of Administration of the Public Health Services of the Central American Governments, the Vice-Minister of Labor, Welfare and Public Health of Panama, and technical specialists from cooperating international organizations. The meeting revealed the generally early state of development of the administrative process in ministries of health in Central America and Panama. The recommendations adopted at the seminar were received and endorsed at the VI Meeting of the Ministers of Health of Central America and Panama, held at Tegucigalpa, Honduras, on 2 and 3 May 1961.

The survey of administrative services in national ministries of public health and national and local training facilities for administrative personnel in the countries of Zone VI was concluded. The results of the survey indicated the need for assistance in public administration in the ministries of public health. The reaction of the Government officials was favorable to the Organization's program.

Arrangements were made with the Director of the School of Public Health of the University of Chile to establish a course in administration and management of public health services for administrative personnel of ministries of health in South America.

In May 1961, at the request of the Government of Chile, a consultant on personnel management was assigned to the Public Health Service of that country. The consultant in Paraguay continues to give service to that Government.

In June 1961, a consultant was appointed full time to head this activity. He commenced his work with a trip to South America to lay the plans for the seminar to be held in Santiago, Chile.

Future Outlook

Plans are currently being developed for a seminar on management and organization of public health establishments in South America, to be held in Santiago, Chile, the week of 20 November 1961, as part of the Organization's program of collaboration in administrative practices of national health services. The United Nations Division of Public

Administration will assist as it did for the meeting held in San José, Costa Rica, in the fall of 1960, for the countries of Central America. The major items to be discussed at the meeting are: (a) organization; (b) budget and planning; (c) finance; (d) personnel; (e) procurement; (f) building and related services; and (g) records and archives.

Plans are also being made for the follow-up to the November 1960 meeting of the organization and administration of health ministries held in San José, Costa Rica. This follow-up is to be in the form of a meeting of administrative officers of the ministries in Central America and Panama, in order to review progress on the recommendations of the San José meeting. The meeting of the administrative officers is to be held in Guatemala during November 1961.

In view of the foregoing, the Directing Council may wish to consider a resolution along the following lines:

Proposed Resolution

The Directing Council,

Having examined the report of the Director on the collaboration of the Pan American Sanitary Bureau in matters concerning administrative methods and procedures in public health services;

Bearing in mind the progress which the Organization has accomplished in these matters;

Considering the requests and needs of the Member Governments for assistance through fellowships and advisory services,

RESOLVES:

1. To take note of the report presented by the Director (Document CD13/13).
2. To continue the efforts of the Organization to assist Member Governments to a better administration process by:
 - a. rendering advisory service on a continuing basis;
 - b. making available fellowships for worthy administrative personnel; and
 - c. sponsoring additional meetings, particularly of administrative personnel.