

directing council



PAN AMERICAN
HEALTH
ORGANIZATION

XIII Meeting

Washington, D. C.
October 1961

regional committee

WORLD
HEALTH
ORGANIZATION

XIII Meeting



CD13/9 (Eng.)
21 August 1961
ORIGINAL: ENGLISH

Topic 14: REPORT ON BUILDINGS AND INSTALLATIONS FOR HEADQUARTERS

At the 43rd Meeting of the Executive Committee (May 1961)
Resolutions II and III, which read as follows, were adopted:

RESOLUTION II

"The Executive Committee,

Having examined the Director's report on the establishment of a Special Fund for Health Promotion; and

Taking into account the generous offer of a grant by the W. K. Kellogg Foundation,

RESOLVES:

1. To express its deep appreciation to the W. K. Kellogg Foundation for the very generous grant of \$3,750,000 for expanded program activities of the Pan American Health Organization, which will enable the Organization to proceed with the construction of a new Headquarters building.
2. To transmit the report of the Director on the creation of a Special Fund for Health Promotion (Document CE43/2: Part II) to the XIII Meeting of the Directing Council.
3. To recommend that the Directing Council authorize the Director to create a Special Fund for Health Promotion to which at least \$187,500 per year shall be appropriated from the Regular Budget of the Pan American Health Organization until an amount of \$3,750,000 has been committed for expanded program activities."

RESOLUTION III

"The Executive Committee,

Having examined the reports of the Permanent Subcommittee on Buildings and Installations and of the Director on the financing of the construction costs of the Headquarters building, the international competition to select an architectural design, and the rental of additional temporary space for Headquarters,

RESOLVES:

1. To express its appreciation of the work of the Permanent Subcommittee on Buildings and Installations,
2. To approve the steps taken to date by the Director and the Permanent Subcommittee with respect to the new Headquarters building.
3. To transmit the reports of the Subcommittee and of the Director (Document CE43/7) to the XIII Meeting of the Directing Council."

The Director has the honor to inform the Directing Council that in accordance with paragraph 1 of Resolution II he transmitted the Executive Committee's expression of appreciation to the W. K. Kellogg Foundation for its very generous grant of funds.

The Director also wishes to inform the Directing Council that a hearing was held in the District of Columbia Federal Court to set a fair market value for the site which the Government of the United States of America is to donate to the Organization for construction of its Headquarters building. The hearing was held from 26 June through 28 June 1961, and the court action was completed with a verdict of \$1,092,150 as the value of the property. This court action will require an additional appropriation of \$217,150 to supplement the \$875,000 already appropriated by the U. S. Congress for the purchase of the building site.

In view of the foregoing, the Directing Council may wish to consider a resolution along the following lines:

^{1/} Paragraphs 2 and 3 of Resolution II, 43rd Meeting of the Executive Committee, will be discussed under Agenda Item No 36.

Proposed Resolution

The Directing Council,

Having examined the Director's report on buildings and installations for Headquarters (Document CD13/),

RESOLVES:

To take note of the report presented by the Director.

Annexes: Document CE43/2, Part II, and Addendum; Document CE43/7

Document CE43/2, Part II (p. 47-50), and Addendum

Topic 3: PROPOSED PROGRAM AND BUDGET
 OF THE
 PAN AMERICAN HEALTH ORGANIZATION FOR 1962

Part II: SPECIAL FUND FOR HEALTH PROMOTION

(Submitted to the 43rd Meeting of the Executive
 Committee)

Part II: SPECIAL FUND FOR HEALTH PROMOTION

Resolution XIV of the XII Meeting of the Directing Council (Havana, 1960) authorized the Director, with the concurrence of the Permanent Subcommittee on Buildings and Installations, "to arrange financing for the construction of the headquarters building by means of a twenty-year loan, if possible interest free, and to provide in the regular annual budgets of the Organization the funds necessary to repay the loan in annual installments."

In accordance with this authorization, the Director undertook exploratory discussions with officials of the W. K. Kellogg Foundation to see if it were possible to arrange an interest-free loan to provide for construction costs of the building.

The officials of the Kellogg Foundation indicated that the policies of the Foundation did not envisage either the making of loans or the granting of funds for construction purposes. However, the Kellogg Foundation would be willing to consider a proposal for a grant of \$3,750,000 for expanded program activities.

Since the Directing Council in the above-cited resolution had already authorized construction funds from the regular budget, the Kellogg Foundation grant, if approved, will finance program activities which otherwise would have to be sacrificed in order to repay a 20-year construction loan.

After presenting this suggestion to the Permanent Subcommittee on Buildings and Installations (to which authority to act on behalf of the Organization regarding construction of the headquarters building was delegated by Resolution XIV of the XII Meeting of the Directing Council, and Resolution II of the 42nd Meeting of the Executive Committee) the Director was instructed to submit a proposal to the Kellogg Foundation for a grant for a Special Fund for Health Promotion, which incorporated the following general policies:

There is urgent need for vigorous action on the part of the health professions and health services and organizations to meet the rapidly growing requirements for better care of the ill, prevention of the spread of communicable diseases, protection of the mother and child, and protection of all people from unfavorable aspects of the environment. These needs are particularly acute in Latin America. The growth in population in Latin America was 2.6% per year from 1950-1958, as compared with 1.7% per year for the world and 1.7% per year for the United States of America. During the years in which the proposed Special Fund for Health Promotion will be in effect, it is estimated that the population of Latin America, estimated in 1960 at 206,000,000, will increase to 350,000,000. Moreover, the population in the Americas

is becoming increasingly concentrated in urban areas, and this tendency itself raises a host of new health problems.

The needs for safe and adequate water, facilities for disposal of waste, adequate diet, and better health organization and services are becoming increasingly important. Perhaps the most pressing problem is to assist governments in devising new and more efficient methods of applying existing health knowledge.

The priorities for these expanded activities appear at present to be: (1) community water supplies; (2) nutrition; and (3) educational and training activities, including fellowships. As the social, health, and economic conditions change, revision of priorities may have to be made.

1. Both the World Health Organization and the Pan American Health Organization recognize that the greatest problem in environmental sanitation is the provision of safe and adequate water supplies. Water-borne diseases are still one of the major health hazards in the many areas of the world. It is recognized that almost all the capital for construction of new and expanded water systems must come from the countries themselves. Help in the form of loans for at least demonstration projects is becoming available from international lending agencies. The PAHO/WHO has a fundamental responsibility for advising and assisting governments in the development of efficient and economical project proposals for construction of new facilities. It must also give continuing advice and assistance in the organizational, administrative, technical, legal, and financial aspects of water supply systems. (The PAHO/WHO will not, of course, provide loans). In addition, the Organization must provide education and training opportunities which will ensure that qualified professional and technical manpower is available for the proper implementation of such plans. Sanitary engineers, waterworks operators, experts on rate structures, efficient business managers of water utilities, etc., must be trained.

2. In the field of nutrition, the Organization has a wealth of scientific and technical "know-how" directly related to nutrition problems of Latin America, much of it developed from the research of the Institute of Nutrition of Central America and Panamá. This knowledge needs to be put to work through the established health and related services of governments. Specifically, PAHO/WHO must develop practical programs for assuring that the raw materials available inexpensively, and often abundantly, are converted into highly acceptable nutritional foods, so packaged and distributed as to reach those who need them most. The experience with the development of INCAPARINA has demonstrated the feasibility of this approach; the only need is for widespread application. This is but one example of the new kind of health activity which the health professions and organizations must accept and carry out if they are to meet their new responsibilities.

Since there is a great shortage of health and health-related personnel qualified to engage in this type of nutrition program, one of the first steps of PAHO/WHO will be to organize formal and informal educational opportunities for the preparation of such workers.

The countries will also need assistance from the Organization in establishing nutrition services as an integral part of health programs. This will require increase in the advisory staff of PAHO/WHO.

3. The shortage of trained health manpower throughout the Americas is well known. Cognizance of this problem was taken by the United States Senate Committee on Government Operations in its report of 9 May 1960, on Health in the Americas and the Pan American Health Organization.

Numerous groups and organizations are assisting governments in meeting these educational needs. Among the most important are the Kellogg Foundation, the Rockefeller Foundation, the International Cooperation Administration, the Organization of American States, the Institute of International Education, and the Educational Council for Foreign Medical Students. Despite these efforts, the problem is so great that more funds must be devoted to educational and training programs which will quickly and substantially increase the number of trained health workers. A comprehensive summary of the education and training needs and programs in the Americas is found in the 1959 Annual Report of the Director of the Pan American Sanitary Bureau.

The Executive Committee may wish to consider a resolution along the following lines:

Proposed Resolution

The Executive Committee,

Having examined the Director's report on the establishment of a Special Fund for Health Promotion; and

Taking into account the possible generous grant of the W. K. Kellogg Foundation,

RESOLVES:

1. To transmit the report of the Director on the creation of a Special Fund for Health Promotion to the XIII Meeting of the Directing Council.

2. To recommend that the Directing Council authorize the Director to create the Special Fund for Health Promotion if and when the grant from the W. K. Kellogg Foundation is received.



*executive committee of
the directing council*

PAN AMERICAN
HEALTH
ORGANIZATION

*working party of
the regional committee*

WORLD
HEALTH
ORGANIZATION



43rd Meeting
Washington, D. C.
May 1961

CE43/2 (Eng.)
ADDENDUM I
16 May 1961
ORIGINAL: ENGLISH

Topic 3: PROPOSED PROGRAM AND BUDGET OF THE PAN AMERICAN HEALTH
ORGANIZATION FOR 1962

Part II: SPECIAL FUND FOR HEALTH PROMOTION

A D D E N D U M

W. K. KELLOGG FOUNDATION
Battle Creek, Michigan

Emory W. Morris
President
General Director

May 15, 1961

Pan American Health Organization
1501 New Hampshire Avenue, N. W.
Washington 6, D. C.

Attention: Dr. Abraham Horwitz, Director, Pan American
Sanitary Bureau

Gentlemen:

In response to your request for a grant of \$3,750,000 to provide for the continued growth of field programs of your Organization, while at the same time permitting construction of a permanent headquarters building in Washington, D. C., the W. K. Kellogg Foundation agrees to loan to the Pan American Health Organization the sum of \$3,750,000 upon the following terms and conditions:

(1) The amount of the loan will be paid to you in cash within thirty (30) days after you furnish us with evidence that contracts have been let for the construction of the building and that you will have sufficient funds available, when added to our loan, to fully complete and equip the building.

(2) The loan is to be repaid in full on or before January 1, 1982, without interest. A payment is to be made each year beginning September 1, 1962 in the amount of at least \$187,500. Should you cease to use and occupy the building for the purposes specified in paragraph numbered (3) below, the unpaid balance of the loan shall thereupon become due.

(3) The funds so loaned shall be used with the proceeds of sale of your land and buildings at 1501 and 1515 New Hampshire Avenue, N. W., Washington, D. C., your Building Reserve Fund, and other funds now or hereafter available to you for the purpose of erecting a headquarters building for your Organization and the Regional Office of the World Health Organization for the Americas on land to be donated by the Government of the United States located at 23rd Street and Virginia Avenue, N. W., Washington, D. C. The building so to be constructed shall cost not less than \$4,555,000 and shall be used to provide office space, council chambers for meetings of the governing bodies of the Organization and other meetings and for other facilities of your Organization. There shall be placed and maintained in some public place in the building an appropriate plaque giving notice of this grant.

(4) Beginning with the year 1962, you agree to establish a Special Fund for Health Promotion which will be used exclusively to finance certain expanded program activities. This Fund will be established and maintained by allocating to it from the regular budget of the Organization at least \$187,500 each year until the full amount of the loan of \$3,750,000 is paid into it. In making up your regular annual budget, the amount of this allocation shall be considered as used in repaying the above loan so that the remaining items of your budget will cover and not reduce regular program activities. Each payment made to the Fund thereupon shall be treated as a repayment and credit pro tanto on the above loan.

(5) The Special Fund for Health Promotion shall be used by you initially and from time to time for expanded activities as outlined in your request for grant, as follows:

1. Community water supplies;
2. Nutrition; and
3. Educational and training activities, including Fellowships.

As social, health and economic conditions change, revision of these expanded activities may be made by you from time to time upon approval of your Directing Council or Conference and giving notice to us.

(6) Each year you agree to provide us with a statement certified by your chief accounting officer as to the amount allocated and paid to the Special Fund, the disbursements made therefrom during the year, and the proposed use of the Fund for the ensuing year, and to give evidence of full compliance with this agreement. Also you will give us each year narrative and financial reports of all your activities.

(7) By the acceptance of the above loan and assenting hereto you waive immunity from suit and all other forms of judicial process for the purpose of any proceeding relating to enforcing repayment of the loan or the part thereof remaining unpaid.

If the terms and conditions upon which the above loan is granted are satisfactory, please assent thereto upon the enclosed carbon copy of this letter by your duly authorized officer, and return the signed copy to us.

Yours very truly,

W. K. KELLOGG FOUNDATION

By: (signed) Emory W. Morris

President

Pursuant to approval by the Directing Council of the Pan American Health Organization, Regional Committee of the World Health Organization, the undersigned, on behalf of the Pan American Health Organization, hereby gives assent to the terms and conditions above provided as those upon which a loan of \$3,750,000 is to be made to the Pan American Health Organization by the W. K. Kellogg Foundation.

PAN AMERICAN HEALTH ORGANIZATION

By:

Abraham Horwitz

Director

PAN AMERICAN SANITARY BUREAU

Dated:



executive committee of
the directing council

PAN AMERICAN
HEALTH
ORGANIZATION

working party of
the regional committee

WORLD
HEALTH
ORGANIZATION



43rd Meeting
Washington, D. C.
May 1961

CE43/7 (Eng.)
11 April 1961
ORIGINAL: ENGLISH

Topic 6: REPORT ON BUILDINGS AND INSTALLATIONS FOR HEADQUARTERS

The Director has the honor to present to the Executive Committee a report on buildings and installations consisting of (a) a progress report on a permanent headquarters building for the Organization and (b) a report on current matters relating to headquarters accommodations.

a) Permanent Headquarters Building

The 41st and 42nd Meetings of the Executive Committee and the XII Meeting of the Directing Council resolved, inter alia:

1. To approve the proposals of the Permanent Subcommittee on Buildings and Installations regarding: (a) methods of selecting architects, engineers, and contractors; (b) estimated space requirements; (c) facilities to be included in the building; (d) estimated cost; and (e) methods of financing, as outlined in the Subcommittee's report (Documents CE41/3, CD12/21 and Resolution XIV of CD12).

2. To authorize the Director, with the concurrence of the Permanent Subcommittee on Buildings and Installations, to arrange financing for the construction of the headquarters building by means of a twenty-year loan, if possible interest free, and to provide in the regular annual budgets of the Organization the funds necessary to repay the loan in annual installments (Resolution XIV of CD12).

3. To authorize the Permanent Subcommittee on Buildings and Installations to act on behalf of the Pan American Health Organization regarding the construction of the headquarters building (CE42/2).

In accordance with Resolution XIV of the XII Meeting of the Directing Council, the Director conferred with the President and the Associate General Director of the W. K. Kellogg Foundation to explore the possibility of obtaining an interest-free loan. The Kellogg Foundation

officials indicated that it was not within the general policies of the Foundation to authorize loans for construction projects, but that serious consideration would be given to a proposal for a grant (donation) of \$3,750,000 for expanded program activities of the Organization.

The Directing Council, in the above-cited resolution, authorized provision in the regular budgets of the Organization of the funds necessary to repay a twenty-year loan for financing construction of the headquarters building. If the grant were approved by the Board of Trustees of the Kellogg Foundation, it would replace Organization funds which otherwise would have to be diverted from program activities to cover building construction costs. The \$3,750,000 requested would, together with the assets the Organization now has, meet the total estimated construction costs of \$4,555,000.

Following these discussions, the Director called a meeting of the Permanent Subcommittee on Buildings and Installations on 17 January 1961 to discuss the matter. The report of this meeting is attached as ANNEX I for the information of the Executive Committee.

With the approval of the Permanent Subcommittee on Buildings and Installations, on 3 March 1961 a proposal was submitted to the W. K. Kellogg Foundation for a grant of \$3,750,000 to the Pan American Health Organization. It is hoped that the grant request will be considered at the May 1961 meeting of the Board of Trustees of the W. K. Kellogg Foundation.

At a meeting on 9 December 1960, the Permanent Subcommittee on Buildings and Installations approved the appointment of Mr. Leon Chatelain, Jr., of Washington, D. C., past President of the American Institute of Architects, as the Professional Architectural Advisor to prepare the background engineering and architectural information and to direct the international competition for the design of the headquarters building (ANNEX II). At its meeting on 17 January 1961, the Subcommittee approved the "Conditions of Competition" (Annex III) which sets forth the rules of this international competition as required by the International Union of Architects. The "Conditions of Competition" have also been approved by both the International Union of Architects and the American Institute of Architects.

Responsibility for the selection of the winners of the competition is vested in a Jury panel which has been approved by the Permanent Subcommittee on Buildings and Installations. They are:

Mr. Augusto Guzmán Robles - Architect - Perú

Mr. Luis González Aparicio	- Architect	- México
Mr. Héctor Mardones-Restat	- Architect	- Chile
Mr. Samuel Inman Cooper	- Architect	- United States of America
Dr. Abraham Horwitz	- Director	- Pan American Sanitary Bureau

b) Current Matters Relating to Headquarters Accommodations

On 9 December 1960 the Permanent Subcommittee on Buildings and Installations met to discuss with and advise the Director regarding the rental of additional space (ANNEX I).

Following the endorsement of the Subcommittee, the Director wishes to inform the Executive Committee that a lease was negotiated on 1 January 1961 and the necessary relocation of offices was accomplished. Enough space was rented at this new location (1424 - 16th Street) for the staff members formerly situated in another location (2000 P Street) to be accommodated as well, so that now only four locations are being maintained.

In view of the foregoing, the Executive Committee may wish to approve a resolution along the following lines:

Proposed Resolution

The Executive Committee,

Having examined the reports of the Permanent Subcommittee on Buildings and Installations and of the Director on the financing of the construction costs of the headquarters building, the international competition to select an architectural design, and the rental of additional temporary space at Headquarters,

RESOLVES:

1. To express its appreciation of the work of the Permanent Subcommittee on Buildings and Installations.
2. To approve the steps taken to date by the Director and the Permanent Subcommittee with respect to the new headquarters building.

3. To transmit the reports of the Subcommittee and of the Director to the XIII Meeting of the Directing Council.

Annexes I, II and III

PAN AMERICAN HEALTH ORGANIZATION

Report of the Meeting of the Permanent Subcommittee
on Buildings and Installations

The Permanent Subcommittee on Buildings and Installations met at
11:00 a.m., Tuesday, 17 January 1961.

Present:

Mr. James Holger (Chile)
Mr. Adolfo Enrique González Alemán (Argentina)
Mr. Charles W. Thomas (United States), Chairman

The Subcommittee was assisted by:

Dr. Abraham Horwitz (PASB), Director
Dr. John C. Cutler (PASB), Assistant Director
Mr. D. F. Simpson (PASB), Chief, Administration
Mr. E. J. Settino (PASB), Chief, General Services
Mr. Leon Chatelain, Jr., Professional Architectural Advisor

The meeting was called at the request of the Director for the purpose of obtaining the views of the Subcommittee with respect to (1) financing the new headquarters building and (2) the conditions of the international competition to select an architectural design.

After calling the meeting to order, the Chairman of the Permanent Subcommittee, Mr. Thomas, gave the members a brief resumé of the financing proposals, as recommended by the Permanent Subcommittee and approved by the Governing Bodies of the Pan American Health Organization. He then asked Dr. Horwitz to inform the members of the results of his negotiations for financing the cost of the new building.

By Resolution XIV of the Directing Council at its XII Meeting, the Director of the Pan American Sanitary Bureau was authorized to arrange financing for the construction of the headquarters building with a 20-year loan, if possible interest free, and to provide in the regular annual budgets of the Organization the funds necessary to repay the loan in annual installments.

The Director indicated that he decided to make his first contact with the W. K. Kellogg Foundation because (1) this Foundation, together with the Rockefeller Foundation, made an interest free loan for the purchase of 1501 and 1515 New Hampshire Avenue buildings; (2) there had been a long association of the Kellogg Foundation with the Organization in field projects; and (3) the humanitarian purposes and activities of the Foundation.

The Director went on to give the Subcommittee members detailed information on his visit to the Kellogg Foundation at Battle Creek, Michigan, and the meeting held with Dr. Emory W. Morris, President of the Foundation.

During the past week Dr. Morris and Dr. Philip E. Blackerby, Associate General Director of the Foundation, came to Washington to discuss the matter again with the Director. At this meeting they indicated that loans for constructing buildings were not within the policies of the Kellogg Foundation. Dr. Morris said, however, that the Foundation could give serious consideration to a proposal for an outright grant (donation) of the \$3,750,000 necessary to complete the financing of the building. Such a proposal should incorporate a plan for utilizing the funds in expanded program activities which otherwise would be assigned to repayment of the 20-year loan, as authorized in Resolution XIV

of the XII Meeting of the Directing Council. Dr. Horwitz reported that Dr. Morris understood the difficulty for the representatives of Member Governments committing their Governments for 20 years into the future, but he felt that Resolution XIV clearly indicated the intention of the Directing Council and that if this could be set forth in the proposal it would be satisfactory to the Board of Trustees.

The Director concluded his remarks by pointing out that the next step to be taken, with the approval of the Permanent Subcommittee, was the presentation of an official grant request to the Kellogg Foundation.

The Chairman thanked Dr. Horwitz for his fine and informative talk and declared the subject open for discussion.

The members of the Subcommittee all indicated that they, of course, could not commit their Governments for specific amounts each year for some twenty years into the future. They agreed, however, that inasmuch as the Directing Council, in Resolution XIV of the XII Meeting had authorized the Director "to provide in the regular annual budgets of the Organization the funds necessary to repay the loan in annual installments" that a proposal such as that outlined by the Director should be submitted to the Kellogg Foundation.

Upon presentation of the specific question by the Chairman, the Subcommittee members unanimously agreed to instruct the Director to submit to the Kellogg Foundation a proposal for a grant of \$3,750,000 to the Pan American Health Organization which incorporates a plan for allocating funds from the Regular Budget of the Organization for expanded program activities, which otherwise would be used in repaying a 20-year loan.

The Chairman then proceeded to give the members the latest information regarding the purchase of the building site. He indicated that the U. S. General Services Administration has approached the owners involved and that a disagreement now exists with respect to price. The U. S. Justice Department has been called in to start legal proceedings to obtain the site. He estimated that this may take about six months to complete.

The Chairman then introduced to the members of the Subcommittee Mr. Leon Chatelain, Jr., Professional Architectural Advisor. At its meeting on 9 December 1960, the Permanent Subcommittee had approved the appointment of Mr. Chatelain as Professional Advisor to prepare the background engineering and architectural information and to direct the international competition.

The Professional Advisor discussed the requirements of an open international competition, the conditions of which must be approved by both the International Union of Architects and the American Institute of Architects. Mr. Chatelain announced that the first action of the members would be to approve the naming of a jury responsible for the selection of the winners of the competition.

From a list of well-known architects selected as prospective jurors by Mr. Chatelain, the members agreed to the following names to serve on the jury panel, in addition to Dr. Abraham Horwitz, Director of the Pan American Sanitary Bureau:

Mr. Augusto Guzmán Robles - Lima, Perú
Mr. Luis González Aparicio - México City, Mexico
Mr. Hector Mardones-Restat- Santiago, Chile
Mr. Samuel Inman Cooper - United States of America

The members of the jury will be paid by the Pan American Health Organization for travel, hotel, and miscellaneous expenses. No fees will be paid.

Mr. Chatelain proceeded to explain the conditions of the competition and considerable discussion followed on each item.

It was stated that the competition would be publicized widely through the Americas by means of press releases, publications of official architectural societies of each Government, and the official journal of the International Union of Architects.

The time schedule calls for the beginning of the competition on 15 February 1961 and the announcement of the winning award during the month of September 1961. The registration time limit was extended to give interested architects as much time as possible to register their intent to compete.

The role of the U. S. Fine Arts Commission was also discussed at length. Mr. Chatelain indicated that this body serves in an advisory capacity for all buildings constructed in Washington, D. C. However, they cannot review and comment on proposals and specifications until detailed building plans for the actual construction are prepared. Mr. Chatelain stated that one of his main responsibilities is to keep the jury well informed of requirements of the Commission and to point out any problems which may exist in any of the designs submitted, so as to avoid any problem after the winning award is announced.

The Committee then approved the paper on the conditions for the competition, including the selection of the jury panel.

The meeting was adjourned at 12:30 p.m.

Pan American Health Organization
Report of the Meeting of the Permanent Subcommittee
on Buildings and Installations

The Permanent Subcommittee on Buildings and Installations met at
10:30 a.m., Friday, 9 December 1960.

Present:

Mr. Fausto Soto (Chile)
Mr. Adolfo Enrique González Alemán (Argentina)
Mr. Elmer Falk (United States)

The Subcommittee was assisted by:

Mr. D. F. Simpson (PASB), Chief, Administration
Mr. E. J. Settino (PASB), Chief, General Services

The meeting was called at the request of the Director for the purpose of obtaining the views of the Subcommittee with respect to (1) the rental of additional space and (2) the contracting for services of a Professional Advisor to develop the program and conditions for the international competition to select an architectural design for the new headquarters building.

Resolution I of the 42nd Meeting of the Executive Committee held in Havana, Cuba, during August 1960 designated Argentina and Chile as new members of the Permanent Subcommittee on Buildings and Installations. The United States remained as a member.

Because of the new membership of the Subcommittee, the first order of business was the election of a chairman. The Representative of the United States, Mr. Elmer Falk, was unanimously elected.

After calling the meeting to order, the Chairman of the Permanent Subcommittee asked Mr. Simpson to provide the members with pertinent background information regarding the work of the Subcommittee and the agenda items to be discussed.

Mr. Simpson gave the members a brief history of the Subcommittee and its responsibilities. The Subcommittee was first established in 1950 when the Pan American Sanitary Conference at its XIII Meeting under Resolution XXII authorized the Executive Committee at its 12th Meeting to appoint a Subcommittee of three members who, in collaboration with the Director of the Bureau, would take the necessary steps to select and contract for buildings or property, on a rental or purchase basis, to serve as an interim headquarters for the Bureau pending the construction of its own permanent building.

From that time to the present, the Subcommittee has been active in collaborating with the Director in planning and obtaining temporary space and more recently permanent headquarters.

Mr. Simpson then brought the members up to date regarding the new site. Mr. Falk announced that the appropriation for purchase of the site was now in the hands of the General Services Administration, which is the Agency charged with the responsibility for purchasing the land for subsequent donation to PAHO pursuant to Public Law 86-395.

Rental of Additional Temporary Space

At the present time, the Organization has office space in four (4) different locations. Total usable square footage in all locations is approximately 23,000. The average square feet per person is 95. Anticipated employment of an additional 20 employees for 1960 and 1961 will reduce the average to 88 sq. ft. per person. This compares to a ratio of 125 to 140 sq. ft. for similar activity in the U. S. Government. Also, the Organization is again confronted with the lack of suitable offices for its technical staff.

With the need for more space apparent, the staff of the Bureau has made a concentrated search throughout the immediate neighborhood to locate suitable space. Some eleven (11) properties, both large and small, were inspected over a period of two months and, as a result, two properties were considered suitable, one for rental and the other for purchase.

At its meeting on 2 August 1960, the Subcommittee had approved the rental of a former residence at 1312 18th Street, N.W., at a cost of \$24,000.00 per year including all utilities, air-conditioning, and maintenance services. However, the Bureau was unable to negotiate a satisfactory lease with the owner. Subsequently, it found suitable space at 1424 16th Street, N.W., at a cost of \$17,225.00 per year including the same services. The amount of space available was approximately the same.

Following some discussion of the proposed space, the Subcommittee took note that, while a block or two more distant, the space was actually better and considerably less expensive. It therefore endorsed the proposed rental of the space at 1424 16th Street, N.W., if a satisfactory lease could be negotiated.

Selection of Professional Advisor for Architectural Competition

The Subcommittee at its meetings of 23 June and 1 July 1960 had approved an international competition for the design of the new headquarters building. This required, under the rules of the International Union of Architects, the appointment of a Professional Architectural Advisor to prepare the background engineering and architectural information and direct the international competition.

Following consultations with the American Institute of Architects, the U. S. affiliate of the International Union, the Director was proposing Mr. Leon Chatelain, Jr., whose curriculum vitae is as follows:

B. Washington, D.C., March 8, 1902; student at George Washington University, 1927; partner Chatelain, Gauger and Nolan. Fellow of the American Institute of Architects. (Past President of the Washington Chapter; National Treasurer 1954-56, National President 1956-58); member of the Washington Building Congress (Pres. 1945-46). M. Mary Wysong. Home: 6710 Bradley Blvd., Bethesda, Md. Office: 1632 K Street, Washington 6, D. C.

The Subcommittee endorsed the employment of Mr. Leon Chatelain, Jr., after an explanation by Mr. Simpson of the nature of the responsibilities of the Professional Advisor at a flat fee of \$5,000.00.

The meeting was adjourned.

CE13/7 (Eng.)
ANNEX III

CONDITIONS OF COMPETITION

CONDITIONS OF COMPETITION

HEADQUARTERS BUILDING
FOR THE
PAN AMERICAN HEALTH ORGANIZATION
Washington, D. C.
U. S. A.

PAN AMERICAN HEALTH ORGANIZATION
Pan American Sanitary Bureau, Regional Office of the
WORLD HEALTH ORGANIZATION

15 February 1961

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PAN AMERICAN HEALTH ORGANIZATION
HEADQUARTERS BUILDING

INTRODUCTION

The Pan American Sanitary Conference, supreme authority of the Pan American Health Organization, in 1950 at its XIII Meeting accepted the invitation of the U. S. Government to locate the permanent headquarters of the Organization in this country. The invitation was accompanied by an offer of a free gift of land on which to build a headquarters building.

Legislation was enacted authorizing donation of a site at 23rd Street and Virginia Avenue, N. W., Washington, D. C., one block north of the new State Department building and in proximity to the proposed National Cultural Center, U. S. Government office buildings, hotels, etc. To the north of the site there are many apartment buildings built in recent years, and George Washington University which is now planning a new campus with a domed field house on Twenty-third Street between F and G. Columbia Plaza to the west is a renewal project and will include a high-rise apartment and four-story maisonette type structures with supporting commercial uses.

In the proposed highway planning for Washington, Twenty-third Street will become a wide, two-way traffic street with a double tree-lined 40 foot sidewalk on the west side of the street. E Street will be a one-way westbound artery with traffic feeding the freeway system. Abutting and just south of E Street will be a depressed arterial highway approximately 20 feet below

the surface of E Street. The space between the depressed highway and the Department of State will become a landscaped mall. Virginia Avenue is a wide street with an underpass commencing at 22nd Street and passing under 23rd Street. The roadway adjacent to the property is at grade and is for one-way traffic in a southeasterly direction. Access to the property may be gained through either of the streets or avenue; however, the flow of traffic would dictate that E Street could be used for truck and garage access, while egress from the garage could be on any street. Twenty-third Street provides the easiest access for the public.

The Directing Council of the Pan American Health Organization has approved the report of its Permanent Subcommittee on Buildings and Installations requesting that the building should be a monument to the highly successful inter-American cooperation in health matters which has developed over the past 58 years under the sponsorship and with the aid of the Pan American Health Organization. It should be an attractive, yet functional building providing office space and other facilities for the Pan American Sanitary Bureau, the executive arm of the Pan American Health Organization, and council chambers for the Governing Bodies of the Organization and for international and technical meetings.

COMPETITION CONDITIONS

PART I

1. Invitation

The Directing Council of the Pan American Health Organization invites every architect in the Western Hemisphere who is authorized to practice in his own country to submit designs in competition for a new Headquarters Building in Washington, District of Columbia, U.S.A., in accordance with the program and terms, mandatory and otherwise, of the Conditions.

Each competitor shall submit only one design.

The winner of the competition shall either become registered in the District of Columbia as an architect under the regulations of the District of Columbia, Board of Examiners and Registrars of Architects (see Section 10 of Part I of these Conditions) or shall associate himself with an architect approved by a Committee consisting of the Professional Advisor, the President of the American Institute of Architects, and the President of the Board of Examiners and Registrars of Architects of the District of Columbia, U.S.A.; and shall execute a contract with the Pan American Health Organization similar to the Standard Form of Agreement B-121 of the American Institute of Architects (herewith the conditions are included) provided that the remuneration of the architect shall be as set forth in Section 13 of Part I of these Conditions of Competition.

A firm or other association of architects formed for the purpose of the competition will be defined as a "Competitor."

A competitor may form an association with a landscape architect or other professional.

2. Type of Competition

The competition will be an open competition in one stage.

3. Availability of these Conditions

Competitors may obtain one set of these Conditions by writing to the Professional Advisor, Leon Chatelain, Jr., 1632 K Street, N.W. Washington 6, D. C., U. S. A.

4. Authorization

At its Twelfth Meeting in August, 1960, The Directing Council of the Pan American Health Organization approved the recommendation of the Permanent Subcommittee on Buildings and Installations, "...that an open

contest for the design of the building would offer the greatest chance for obtaining wide participation among the best Architects of the Americas." The terms of this Competition, as set forth herein, were approved by the Permanent Subcommittee on Buildings and Installations, January 17, 1961.

5. Register

Every intending competitor shall register his name and address in writing with the Professional Advisor, not later than April 26, 1961. The attached perforated page at the end of these Conditions shall be used for this purpose.

The Register shall be confidential until the end of the competition. The names of competitors may be disclosed after the competition closes in public exhibition of the competition or other publicity.

It is agreed that Registration does not imply an obligation to submit drawings. A design shall not be accepted from any person whose name does not appear on the Register. When registering, competitors shall submit proof of membership in a recognized architectural institute or society.

If the Professional Advisor is not satisfied with proof of membership in a recognized society or institute submitted by a person seeking to register, he shall notify the said person in writing that he is not eligible to compete, and shall report his action to the Pan American Health Organization. The decision of the Professional Advisor in the matter of eligibility shall be final.

6. Questions

Competitors wishing to obtain further information in respect of this Competition shall forward their questions, typewritten and without name or address, to the Professional Advisor, Leon Chatelain, Jr., so as to be received in Washington, D. C., on or before May 22, 1961.

A copy of all questions received and the answers thereto will be posted air mail by the Professional Advisor to all registered competitors not later than May 31, 1961. Questions received after May 22, 1961 will not be answered.

Answers to questions shall be considered modifications and extensions of these conditions.

7. The Professional Advisor

The Pan American Health Organization has appointed Leon Chatelain, Jr., F.A.I.A., 1632 K Street, N.W., Washington 6, D. C., U. S. A., to prepare this program and to conduct the Competition.

8. The Jury of Award

The Pan American Health Organization has agreed to Jury of Award which will consist of the following members:

1. Héctor Mardones-Restat, President, International Union of Architects, (Chile).
2. Luis González Aparicio, Past President, Sociedad de Arquitectos Mexicanos, (Mexico).
3. Augusto Guzmán Robles, Architect, (Peru).
4. Samuel Inman Cooper, F. A. I. A., President, Pan American Congress of Architects, (U. S. A.).
5. Abraham Horwitz, Director, Pan American Sanitary Bureau, the Pan American Health Organization.

In the event any member of the Jury is unable to act, the Pan American Health Organization shall appoint a substitute recommended by the Professional Advisor.

The Professional Advisor will act as Chairman of the Jury of Award and will take part in discussions but will not vote.

No member of the Jury or partner or associate or employee of a member of the Jury of Award, the Professional Advisor or the Pan American Health Organization shall be eligible to compete or assist a competitor, or act as architect or associated architect or consulting architect for the work.

9. Finality of Jury Decision

The Pan American Health Organization agrees that the decision of the Jury or a majority of them, in respect to the design, shall be final.

Subject to the Conditions set forth herein, the Pan American Health Organization agrees to the services of the successful competitor and to enter into an agreement with him; and thereafter, the relationship between the Pan American Health Organization and the architect shall be the same as the normal relationship between architect and client in accordance with the terms of that agreement.

The decision of the Jury shall be binding on all competitors.

10. The Successful Competitor - His Qualifications

If the successful competitor is not licensed to practice architecture in the District of Columbia, U. S. A., he shall either become registered or shall associate himself with an architect approved by a Committee consisting of the Professional Advisor, the President of the American Institute of Architects and the President of the Board of Examiners and Registrars of Architects of the District of Columbia.

In view of the magnitude of the undertaking, the same Committee will pass on the qualifications of an architect licensed to practice in the District of Columbia if he is the successful competitor. If his qualifications are considered inadequate due to youth, inexperience, lack of organization, etc., he will be required to associate himself with an architect whose experience and organization are acceptable to the Committee. His fee for the execution of the work will not be increased by reason of such association.

Neither the American Institute of Architects nor the Board of Examiners and Registrars of Architects of the District of Columbia shall be construed as inviting influences inconsistent with the integrity of the winning design; nor of the successful competitor as its author.

11. Premiums and the Commission

The competitor placed first shall be given the commission to design and provide the architect's services as specified in paragraph 1 of the Standard Form of Agreement B-121 and be paid an advance fee of \$10,000.00. An award of \$2,500.00 will be made to the competitor placing second and an award of \$1,000.00 will be made to the competitor placing third. All payments assumed by the Pan American Health Organization will be made in U. S. dollars.

The Jury shall not be required to award a first prize, nor a second prize, nor a third prize.

12. Intention to Build

It is the intention of the Pan American Health Organization to build as soon as it is practicable after the award of the Jury is announced. If, in spite of present intention to build, the construction is delayed by acts of God, war, or factors that would make building an unwise financial undertaking, and the architect has had no instruction to proceed beyond his competition drawings, the successful competitor will, after three years, receive a further fee of \$5,000.00 in addition to the \$10,000.00 already received.

If, for any reason, the project is deferred indefinitely, the payment of the said amount shall be accepted by the successful competitor as full payment for his work, and a complete release shall be executed in favor of the Pan American Health Organization by the architect.

13. Fees

The fees for the architect's services shall be six per cent (6%) of the cost, including the advance of \$10,000.00 previously received. The architect's services shall include all consulting engineering and landscaping services necessary to carry out the work. "Cost" means the cost to the Pan American Health Organization of the work and approved additions thereto including contractor's profits and expenses, but not including architect's and engineering consultant's fees or the fees of other special consultants or the salary of a clerk of works.

14. Cost of the Building

The Pan American Health Organization is not setting a limit to cost of the project. While extravagance cannot be entertained, competitors will use their discretion, submitting a design of the character and dignity one associates with a building that is the headquarters of an international organization located in the capital city of the United States of America. The competitor's design will indicate to the Jury of Award many of his qualities as an architect. Not the least of these will be his appreciation of what is appropriate for the building considering its function and its setting in Washington, D. C. Largely for information but, also, as a check on extravagance, a table of cubic contents is required.

15. Cubic Contents and Area

A table of cubic contents shall be shown on one of the drawings indicating clearly the method by which the cube is computed.

Cubage is to be so computed as to show, as exactly as possible, the actual volume of the building.

Volume is defined as any parts of the structure to the exterior of the exterior walls that are integral parts of the building. Canopies, terraces and walks in the decorative landscape shall not be included.

The gross area of the building (floor by floor and total) shall also be shown.

16. Anonymity

A competitor shall not communicate directly or indirectly with any

member of the Jury in respect of any matter associated with the competition. If proof of such a breach of the Conditions is reported to the Professional Advisor, he shall inform the competitor in writing of his disqualification. The decision of the Professional Advisor is final in this regard.

Drawings shall bear no name or mark which could serve as means of identification.

With each set of drawings there shall be attached an opaque, sealed envelope without superscription or mark of any kind. This envelope shall contain the name and address of the competitor. It shall also contain a declaration signed by the competitor stating that the design and all drawings have been prepared by him, or in his own office under his supervision.

If the design is submitted by an architectural firm, or by two or more architects associated for the purpose of the competition, the names and complete address of each person thus associated must be given.

The Professional Advisor will number all drawings submitted and place a corresponding number on the envelope submitted with the drawings.

17. Drawings Required

The drawings submitted shall be made in accordance with the following list, and at the scales given. No other drawing than these shall be submitted and written explanations, other than brief notations on the drawings, shall not be permitted.

Drawings shall be on white, opaque paper, unmounted, flat and of a uniform size. There is no restriction on the number of sheets submitted.

Drawings shall be in black ink for ease of reproduction. Material shall be indicated on elevation and section, and shadows shall be cast lightly. There shall be no titles on the drawings, but a single line border shall be drawn leaving a margin of one inch.

The use or name of each important room on floor plans shall be indicated by lettering within the room itself and not outside the room.

The following drawings are required:

- a. Site plan showing entire property and adjacent streets including the contour of the building as well as elements in the landscape such as walks, driveways, walls, trees, shrubs and sculpture or similar features. Scale: $1/32'' = 1'0''$.
- b. All floor plans. Scale: $1/16'' = 1'0''$. These plans shall indicate:

- (1) Columns, fenestration, stairs, elevators, lavatories, public space, corridors and areas for mechanical services.
- (2) All rooms required in Part II of these Conditions.
- c. Section or sections as are necessary to explain the design.
Scale: 1/16" = 1'0".
- d. Elevations as are necessary to explain the design.
Scale: 1/16" = 1'0".
- e. One or more exterior perspectives. Scale: 1/8" = 1'0", taken at the true height line of the main portion of the building closest to the station point.
- f. Sketch perspective, not to exceed 60 square inches each, showing:
 - (1) Main entrance lobby of the building.
 - (2) The Delegates' Chamber showing use as a meeting room for the delegates.
 - (3) Delegates' Lounge.
 - (4) Any other features in connection with meeting area. It is expected that this portion of the building will have dramatic possibilities for the designer. It will not be extravagant, but scale, dignity and some richness of wall covering and furnishing will be expected.

18. Delivery of Drawings

All drawings shall be securely wrapped in one package and addressed to the Professional Advisor, Leon Chatelain, Jr., 1632 K Street, N. W., Washington 6, D. C., U. S. A. All packages shall have the word "Competition" lettered in large, legible letters in a conspicuous place.

Regardless of country of origin, a deadline date is set for receipt immediately prior to judging. No submissions will be accepted after that date.

The arrival of the package in Washington, D. C., U. S. A. in time for judging, and its arrival in good condition are the responsibility of the competitor. Competitors (except those who will deliver drawings by hand) shall inform the Professional Advisor by Air Mail of the dispatch of the drawings and will enclose the express or consignment note as proof that the drawings were dispatched.

Last date for receipt of submissions: September 15, 1961.

Announcement of Awards: (approximately) September 26, 1961.

19. Significant Dates

a. Conditions of Competition (this book) issued February 15, 1961 and Registration opens.

b. Registration closes May 8, 1961 (Post marked).

c. Questions: Questions must reach the Professional Advisor not later than May 22, 1961.

d. Last date for receipt of submissions in the competition: September 15, 1961.

e. Announcement of Awards: (approximately) September 26, 1961.

20. Examination of Drawings

The Professional Advisor shall examine the drawings submitted in order to ascertain whether they comply with the requirements of this program, and he shall report to the Jury any instance of failure to comply with these requirements.

If the Jury is satisfied with the accuracy of this report, it shall put out of the competition any design which does not comply with the requirements. The decision of the Jury shall be final. Any competitor so disqualified will be notified by the Professional Advisor.

21. Procedure of the Jury

The Jury shall carefully study the program and any modification thereof which may have been made through written communications, and shall then study the designs on several days.

The Professional Advisor shall act as chairman of the Jury and may take part in the deliberations of the Jury, but he will not vote.

Having decided by discussion and ballot the order of merit among the designs, the Jury shall notify the Professional Advisor in writing of its decision, giving the number of the designs placed first, second and third. The Professional Advisor shall then, in the presence of an appointee of the Pan American Health Organization and the Jury, open the envelope corresponding to the number on the drawings of the winning design, and announce the name and address of the successful competitor. The Pro-

fessional Advisor shall then, in the presence of the Jury and the appointee of the Pan American Health Organization, open the envelopes containing the names of the other award winners and all other competitors.

All winning competitors in the competition will be informed of the Jury's decision by wire before announcement is made to the press. Others will be notified by mail after the press announcement.

When informing the press of the result of the competition, no order of merit (apart from the designs placed first, second and third) shall be given.

22. Report of the Jury

The Jury shall prepare a report giving the reason for its decisions, and a copy of this report shall be sent to all competitors.

23. Return of Drawings

Drawings submitted shall be locked up until the Jury has made its decision. They will then be returned to the competitors.

Drawings submitted shall, with the exception of the winning design, be returned to the competitors on a date not later than 12 months after the award of the Jury.

The drawings submitted by the successful competitor shall remain the property of the Pan American Health Organization.

24. Care of Drawings

Although all reasonable care will be taken, the Pan American Health Organization will not be responsible for loss or damage to drawings while they are in transit or in its possession.

25. Exhibition

No drawings submitted in this competition shall be exhibited, or otherwise made public, until after the Jury has made the award in the competition. The Pan American Health Organization reserves the right to exhibit all drawings submitted in the competition. The Pan American Health Organization reserves the right to publish all, or any part, of the

drawings either in periodicals, pamphlets or book form, or in the form of photographic reproductions.

26. Approval of the Conditions

The Conditions of Competition for the Pan American Health Organization Headquarters Building have been read and approved by the International Union of Architects and the American Institute of Architects.

27. Conversions to Metric System

To avoid complicating the text of the Conditions by additional figures, conversions from feet and inches to meters and centimeters are given in this section.

Part I: 6" = 0.152 m.
 1/32" = 1'0" is 1:384
 1/16" = 1'0" is 1:192
 60 square inches is approximately 387.1 cm²

Part II: 106° F. is 41.11° C.
 90 feet is 27.432 m.
 251,043.52 square feet is 23,321.94 m².
 200 square feet is 18.58 m².

28. Air Mail - A Reminder to Competitors

No size of drawing sheet is set because air line regulations vary for different parts of the hemisphere. Competitors who propose to send their drawings by air mail are warned to discuss package size and weight before determining sheet size of their drawings.

Air freight would be a possibility that should be investigated in the country of the competitor.

29. Copyright

Copyright of the design remains with the author or authors unless, and until, assigned.

30. Interpretation

Shall there be any discrepancies between the texts of these Conditions in the different languages in which it is being published, the English text will prevail.

COMPETITION CONDITIONS

PART II

1. Site

The site is triangular, bounded by Virginia Avenue, Twenty-third and E Streets. The site has many merits as to location:

- a. It has been donated by the United States Government and has the approval of the National Capital Planning Commission.
- b. It is located close to the Department of State and other U.S. Government buildings and is convenient to transportation.
- c. Its location will make it a tourist attraction, being close to the proposed National Cultural Center, George Washington University and many governmental buildings.
- d. Except for a few residences which will be removed, the site is cleared and immediately available.
- e. The site is of sufficient area.

2. Survey

A survey has been made of the site, and levels are indicated on the plan provided. (See map of site.)

3. Condition of Soil

In general, the sub-surface soil consists of river terraced deposits of sand and gravel with a trace of clay that will provide an ample base for the building foundations. Bed rock is 80 to 100 feet below the ground surface.

4. Documents Relating to Site

- a. Map showing general area.
- b. Map of site and surrounding streets.
- c. Photographs of model showing proposed surrounding buildings and roads.
- d. Aerial photographs of site.

5. Climatic Data of Washington, D. C.

Average annual precipitation: 40.48 inches.

Average daily duration of bright sunshine:

Brightest month: June - 65 per cent of daylight

Dullest month: January - 45 per cent of daylight.

Average frost-free period: 292 days.

Lowest recorded temperature: -15° F.

Average daily temperature, January: 36.2° F.

Highest recorded temperature: 106° F.

Average daily temperature, July: 77.3° F.

Prevailing wind direction: N. W. in winter and S. in summer.

Maximum sustained wind: 78 m. p. h.

Latitude: $38^{\circ} 54'$.

6. Air Conditioning

The building will be completely air conditioned for summer and winter. This will not concern the competitor except that he will show approximate areas given to mechanical equipment.

Competitors are advised to get some technical advice on the area required for air conditioning equipment where summer and winter conditioning are involved. In a recent office building in Washington, D. C., approximately 8 per cent of the gross area of the building was given up to mechanical equipment or duct space. Air conditioning equipment may be located in an enclosed penthouse on the roof. While the building will be air conditioned, the Pan American Health Organization would still prefer that, as far as possible, all office space accommodating personnel have exterior windows.

7. The Heating Plant

The Pan American Health Organization will arrange with the United States Government to purchase high pressure steam. Space in the building will be required for pressure reducing valves, meters, pumps and other equipment for this service.

8. Escalators

Escalators may be used and might be practical to gain access to areas used by the public.

9. Sculpture and Mural Decoration

Competitors are free to indicate sculpture either as exterior or interior features. Similarly, mural decoration in paint, ceramics or other media may be indicated.

10. Fireproofing

The building will be of fireproof construction.

11. Building Code Requirements

The following District of Columbia Building Code requirements that may affect the design are given for the competitor's information. The construction drawings will be required to meet all requirements of the Building Code.

a. Stairs

At least two exits shall be provided from each story. Exits shall be remote (at least 30 feet) from each other and located so that the distance from any point on the floor to the nearest exit shall not be greater than 150 feet.

Stairs shall be enclosed on each floor and shall lead directly to the outside by fireproof corridors.

Width of stairs shall be computed on the basis of 1 unit of 22 inches for each 6,000 square feet of floor space. The minimum width of stairway shall be 44 inches. The aggregate width of exits shall not be cumulative from floor to floor.

A flight of stairs shall consist of not more than 16 risers nor less than 3 risers between floor or landings. The length and width of landings shall be equal to the width of the stair.

Circular stairs and winders in required egress stairs shall not be permitted.

b. Ceiling Heights

Minimum ceiling heights for office space shall be not less than 8 feet. Headroom in stairs shall be not less than 7 feet.

c. Corridor Width

Minimum corridor widths or access to and from stairs shall be 5 feet.

d. Exterior Walls

All external walls, other than the glass area, shall be constructed of masonry (brick, stone, concrete, tile or similar material). External spandrel or panel walls shall have a minimum thickness of 8 inches of masonry.

e. Partitions

Interior partitions separating stairs, corridors, elevators, mechanical equipment, toilet rooms, etc., shall be of fireproof materials.

12. Zoning Requirements

The construction drawings will be required to meet all requirements of the District of Columbia Zoning Regulations.

The building shall not exceed 110 feet in height measured from the level of the curb opposite the center of main entrance doorway to the highest point of the main roof or parapet. Penthouses or penthouse or other structures above the roof for elevator, air conditioning and other mechanical equipment may be located on the roof. They may exceed the height limit provided they are set back from the exterior wall a distance equal to their height. They shall be enclosed with masonry exterior walls.

13. Area Requirements

Areas given in these Conditions for various rooms and spaces do not include space for such facilities as entrance halls, corridors, toilet rooms, stairs, escalators, etc., except where specified.

14. Accommodations

The following facilities must be provided. The interrelation of the departments is indicated on the organizational chart provided herein. The Pan American Health Organization would prefer to have the executives on the top floor and areas such as the meeting chamber and spaces accessible to the public on the ground floor or as close thereto as feasible.

All areas are given in square feet and are approximate within 10 per cent. Competitors may use initials noted after sections in parentheses.

The organization chart of the Pan American Health Organization will give the competitor a visual line of communication between the various departments and sections.

	<u>Square feet</u>		<u>Square feet</u>
<u>A. Executive Offices</u>		<u>2. Radiological Health (HRH)</u>	
<u>1. Director's Office (D)</u>		Private office	400
Private office	500	Private office	200
Conference room	300	One office for 2 professionals 100 each	200
Waiting room	300	4 clerks	250
Administrative assistant	200	File room	300
2 secretaries	200		
Private toilet with shower and closet	50	<u>3. Health Promotion (HHP)</u>	
		Private office	400
<u>2. Assistant Director (AD)</u>		Private office	200
Private office	500	11 private offices at 200 each for 11 professionals	2,200
Waiting room with two secretaries	300	One office for 13 clerks (open office space)	800
Private toilet with shower and closet	50	File room	200
		<u>4. Communicable Diseases (HCD)</u>	
<u>3. Secretary General (SG)</u>		Private office	400
Private office	500	13 private offices at 200 each for 13 professionals	2,600
Waiting room with 2 secretaries	300	12 clerks (open office space)	750
Private toilet without shower and closet	50	File room	200
		<u>5. Epidemiology and Statistics (HCE)</u>	
<u>4. Reports Office (SGR)</u>		Private office	400
Private office	200	7 private offices at 200 each for 7 professionals	1,400
One office for 2 professionals	200	6 offices at 200 each for 12 professionals	1,200
One office for 4 clerks	250	One office for 8 clerks (open office space)	500
File room	200	Tabulating room with space for 5 clerks and 1 supervisor (in one space)	1,000
		Documents, reports and file room	200
<u>B. Division of Public Health</u>		<u>6. Environmental Sanitation (HES)</u>	
<u>1. Chief of Division (HOC) (This office should be located near the Director's Office)</u>		Private office	400
Private office	500	6 private offices at 200 each for 6 professionals	1,200
Assistant division chief	400	Draftsman	200
Waiting room with 2 secretaries	300	One office for 8 clerks (open office space)	500
		File room	200
		<u>C. Division of Education and Training</u>	
		<u>1. Chief of Division (EOC)</u>	
		Private office	500

	<u>Square feet</u>
1. <u>Chief of Division (EOC)</u> (continued)	
Assistant division chief	400
Waiting room with 2 secretaries (This office should be located near the Director's Office)	300
2. <u>Professional Education (EPE)</u>	
Private office	400
6 private offices at 200 each for 6 professionals	1,200
One office for 7 clerks	450
File room	200
3. <u>Scientific Editor (EPS)</u>	
Private office	200
Private office	100
4. <u>Library (EPL)</u> (to serve all professionals)	
Private office	200
2 offices at 200 each for 4 professionals	400
One office for 9 clerks	550
Microfilm room	300
General reading room	400
Periodical reading room	400
Document reading room	200
Stack room with 15 carrells	3,300
Map room	200
2 research rooms at 100 each	200
Work room	100
5. <u>Fellowships (EFS)</u>	
Private office	400
10 private offices at 200 each for 10 professionals	2,000
One office for 2 supervisors	200
One office for 22 clerks (Each professional above will have 2 clerks and each supervisor one clerk each)	1,350
Reception and waiting room	300
File room	200

	<u>Square feet</u>
D. <u>Division of Administration</u>	
1. <u>Chief of Division (AOC)</u>	
Private office	500
Assistant chief	400
Professional	200
Waiting room with 3 secretaries	400
File room	200
(This office should be located near the Director's Office)	
2. <u>Management and Personnel (AMP)</u>	
Private office	400
One office for professional and secretary	200
3. <u>Management Services (AMS)</u>	
Private office	200
2 private offices at 100 each for 2 professionals	200
One office for 3 clerks	200
4. <u>Personnel Office (APS)</u> - (Located so as to be convenient to the public)	
2 private offices at 200 each for 2 professionals	400
5 offices at 200 each for 10 professionals	1,000
One office for 11 clerks	700
File room	200
Stenographic testing room	100
Reception room	200
Located convenient to APS but not necessarily adjacent thereto a health unit consisting of:	
Women's first aid room	300
Men's first aid room	300
Nurse's office	100
Toilet and closet	50
5. <u>Budget and Finance (ABF)</u>	
Private office	400
Private office (secretary)	100

	<u>Square feet</u>		<u>Square feet</u>
6. <u>Budget Services (ABS)</u>		Locker rooms, toilets and showers for cleaning force and guards	400
3 private offices at 200 each for 3 professionals	600	Storage for building supply	200
3 offices at 200 each for 6 professionals	600	Telephone equipment	300
One office for 5 clerks	300	Mechanical area for pressure reducing valves, heating pumps, domestic hot water, electrical switchboard, transformers, etc.	2,000
File room	200	Shop for building maintenance	200
7. <u>Fiscal Services (AFS)</u>		2 bays for trucks, at 12 feet wide, 14 feet clear height and 45 feet long with loading platform of 300 square feet	1,400
3 private offices at 200 each for 3 professionals	600		
One office for 3 professionals	300	11. <u>Records and Communications (AGC)</u>	
One office for 2 professionals	200	This section should be located near the freight receiving area	
One office for 2 professionals	200	1 professional and 9 clerks (open office space)	650
3 offices at 600 each for 21 clerks	1,800	Files	200
Accounting machine room with space for 3 clerks	400	Archives room	1,400
File room	200	Mail sorting and messenger room	400
Record vault	100	12. <u>Distribution (AGD)</u>	
8. <u>Supply Office (ASU) - (Located to be convenient to salesmen)</u>		This section should be located near the freight receiving area	
4 private offices at 200 each for 4 professionals	800	One office for 1 professional and 4 clerks	400
2 offices at 100 each for 4 professionals	400	Publications storage	1,000
One office for 10 clerks (open office space)	800	13. <u>Travel Unit (AGT)</u>	
File room	200	This section should be located near the main entrance lobby.	
Reception room	200	One office for 1 professional and 2 clerks	300
9. <u>General Services (AGS)</u>		14. <u>Telephone Switchboard</u> (located adjacent to main entrance lobby so that telephone operators may serve to give visitors information)	100
2 private offices at 200 each for 2 professionals	400	15. <u>Staff Association</u>	
One office for 2 clerks	150	Private office	100
10. <u>Property Services (AGP)</u>			
Private office at 100 each for 2 professionals	200		
One office for 16 clerks (open office space)	1,000		
The following spaces under this section should be located near the freight receiving area:			
Reproduction room	800		
Trash room	200		
Equipment storage and central storage	2,000		
Mail room, shipping and receiving	800		
The following spaces under this section can be located in the basement:			

	<u>Square feet</u>
15. <u>Staff Association</u> (continued)	
Lounge	1,000
Vending machine room	200
16. <u>Conference and Publications (ACP)</u> (In proximity to the council chamber)	
Private office	400
One office for secretary	100
17. <u>Language Services (ACL)</u> (In proximity to the council chamber)	
Private office	200
7 offices at 200 each for 14 professionals	1,400
One office for 8 clerks	500
18. <u>Meeting Services/Arrangements/Documents (ACM/AR/DOC)</u> (In proximity to the council chamber)	
2 private offices at 200 each for 2 professionals	400
One office for 3 professionals and 6 clerks	700
19. <u>Main Meeting Chamber and Auditorium</u>	

This area and its accessory spaces will be used by the Council to hold its sessions. It will also serve as an auditorium for functions of the Pan American Health Organization as well as meetings of allied medical and public health organizations. When used as the council meeting room it should be arranged so as to have tables around which 74 delegates will be seated. Ample space should be provided for two advisers in back of each delegate. The room should be arranged in such a manner that a table seating 7 persons on the same level as the delegates' table could be placed immediately below the stage to provide for less formal working sessions. Another table will be placed within the area with full view of the delegates for 8 seats for précis writers. In addition, further tables for official observers seating 40 should be provided on the same level. A raised portion for spectators should be provided surrounding the delegates' area. When arranged in this manner the room should seat a total of 250 persons.

When the main meeting chamber is used as an auditorium the tables will be removed and chairs installed. The room will then seat 500.

All sessions will be provided with simultaneous interpretation. The in-

terpreters should be located in a glass enclosed balcony overlooking the chamber. The interpreters must have an unobstructed view of all the delegates, the head table and the stage. On this balcony will be provided 4 booths for 3 interpreters in each booth, a master booth, a booth for television cameras and radio and a booth for motion picture and other projection.

The council chamber is expected to be acoustically perfect as well as beautiful.

A raised stage shall be located at the opposite side from the interpreters, movie projectors, etc. It shall be sufficiently wide to provide a full view from the audience.

Adjacent to the meeting chamber there shall be provided a lounge for the delegates with a pantry to serve coffee and canapes.

A lobby which, at the competitor's option, could also serve as the main entrance to building will also serve as an exhibit space.

<u>Requirements for this area</u>	<u>Square feet</u>
Council chamber	4,500
4 interpreter booths at 60 each	240
Master booth	60
Television and radio booth	100
Motion picture booth	150
Stage (with small adjacent lounge)	1,000
Press room	200
Delegates' lounge	800
Lounge pantry	100
Lobby and exhibit space	2,000
Coat room	300
Men's and women's toilets, 400 each	800

20. Committee Rooms and Offices

Committee rooms and offices should be located in proximity to the council chamber and will consist of the following:

Committee room "A" with provisions for 4 booths for simultaneous interpretation	2,400
Committee room "B" with provisions for 4 booths for simultaneous interpreters	1,000
Committee room "C"	500
Committee room "D"	500

	<u>Square feet</u>	
<u>20. Committee Rooms and Offices (continued)</u>		
Private office for conference chairman	200	
2 delegates' offices at 200 each	400	
Rapporteur's office	200	
Office of Director-General World Health Organization	200	
Clerks (open office space)	1,000	
Storage room for conference documents	1,500	
Storage rooms for tables, chairs and equipment for council chamber and committee rooms	600	
<u>21. Editorial Services (ACE) (Located in proximity to council chamber)</u>		
2 professional offices at 200 each	400	
5 private offices at 200 each for 10 professionals	1,000	
One office for 2 clerks	150	
<u>22. Information Office (DII) (Located in proximity to council chamber)</u>		
Private office for professional	200	
2 private offices at 200 each for 2 professionals	400	
One office for 8 clerks	500	
Publications storage	200	
<u>23. Visual Aids (DIV) (Located in proximity to council chamber)</u>		
Professional		200
One private office for 2 professionals		200
One office for 7 professionals and 2 clerks		1,000
Map storage and files		200
The following should be located near the receiving room:		
Exhibits workshop		600
Exhibits storage		500
<u>E. Garage</u>		
Located in basement and/or underground		35,000
<u>F. Miscellaneous Requirements</u>		
Elevators - provide three passenger elevators 40 each and one freight elevator 50 (not including shaft)		
Janitors' closets - one each on each floor at 12 each		
Toilets: One each floor for each 3,000 square feet of net floor area provide men's and women's toilets as follows:		
Women: 1 w. c., 2/3 basin (a minimum of 1)		
Men: 1 w. c., 2/3 urinal, 2/3 basin (a minimum of 1)		
Drinking water fountain on each floor		

ARCHITECTS' CONTRACT CONDITIONS
(Standard Form B-121)

1 THE ARCHITECT'S SERVICES

The Architect's professional services consist of the necessary conferences, the preparation of preliminary studies, working drawings, specifications, large scale and full size detail drawings, for architectural, structural, plumbing, heating, electrical, and other mechanical work; assistance in the drafting of forms of proposals and contracts; the issuance of Certificates for Payment; the keeping of accounts and the general administration of the construction contracts.

2 REIMBURSEMENTS

The Owner is to reimburse the Architect the costs of transportation and living incurred by him and his assistants while traveling in discharge of duties connected with the Project, the cost of all reproductions of drawings, the cost of any special consultants other than for normal plumbing, heating, electrical, and other mechanical work, and other disbursements on his account approved by the Owner.

3 SEPARATE CONTRACTS

The Basic Rate applies to work let under a single contract. For any portions of the Project let under separate contracts, on account of extra service thereby required, the rate shall be four per cent greater, and if substantially all the Project is so let the higher rate shall apply to the entire Project; but there shall be no such increase on the plumbing, heating, electrical and other mechanical work or on any contracts in connection with which the Owner reimburses special consultants' fees to the Architect, or for articles not designed by the Architect but purchased under his direction.

4 EXTRA SERVICES AND SPECIAL CASES

If the Architect is caused extra drafting or other expense due to changes ordered by the Owner, or due to the delinquency or insolvency of the Owner or Contractor, or as a result of damage by fire, he shall be equitably paid for such extra expense and the service involved.

Work let on any cost-plus basis shall be the subject of a special charge in accord with the special service required.

If any work designed or specified by the Architect is abandoned or suspended, in whole or in part, the Architect is to be paid for the service rendered on account of it.

5 PAYMENTS

Payments to the Architect on account of his fee shall be made as follows, subject to the provisions of Article 4:

Upon completion of the preliminary studies, a sum equal to 25% of the basic rate computed upon a reasonable estimated cost.

During the period of preparation of specifications and general working drawings, monthly payments aggregating at the completion thereof, a sum sufficient to increase payments to 75% of the rate or rates of commission arising from this Agreement, computed upon a reasonable cost estimated on such completed specifications and drawings, or if bids have been received, then computed upon the lowest bona fide bid or bids.

From time to time during the execution of work and in proportion to the amount of service rendered by the Architect, payments shall be made until the aggregate of all payments made on account of the Architect's compensation under this Article, but not including any covered by the provisions of Article 4, shall be a sum equal to the rate or rates of commission arising from this Agreement, computed upon the final cost of the Project.

Payments to the Architect, other than those on his compensation, fall due from time to time as his work is done or as costs are incurred.

No deductions shall be made from the Architect's compensation on account of penalty, liquidated damages, or other sums withheld from payments to contractors.

6 INFORMATION FURNISHED BY OWNER

The Owner shall, so far as the work under this Agreement may require, furnish the Architect with the following information: A complete and accurate survey of the building site, giving the grades and lines of streets, pavements, and adjoining properties; the rights, restrictions, easements, boundaries, and contours of the building site, and full information as to sewer, water, gas and electrical service. The Owner is to pay for borings or test pits and for chemical, mechanical, or other tests when required.

The Owner shall provide all legal advice and services required for the operation.

7 GENERAL ADMINISTRATION

The Architect will endeavor by general administration of the construction contracts to guard the Owner against defects and deficiencies in the work of contractors, but he does not guarantee the performance of their contracts. The general administration of the Architect is to be distinguished from the continuous on-site inspection of a Project Inspector.

When authorized by the Owner, a Project Inspector acceptable to both Owner and Architect shall be engaged by the Architect at a salary satisfactory to the Owner and paid by the Owner, upon presentation of the Architect's monthly statements.

8 PRELIMINARY ESTIMATES

When requested to do so the Architect will furnish preliminary estimates on the cost of the Project, but he does not guarantee such estimates.

9 CONSTRUCTION COST OF THE PROJECT

The construction cost of the Project, as herein referred to, means the cost to the Owner, but such cost shall not include any Architect's or special consultants' fees or reimbursements or the cost of a Project Inspector.

When labor or material is furnished by the Owner below its market cost, the cost of the work shall be computed upon such market cost.

10 OWNERSHIP OF DOCUMENTS

Drawings and specifications as instruments of service are the property of the Architect whether the work for which they are made be executed or not, and are not to be used on other work except by agreement with the Architect.

11 SUCCESSORS AND ASSIGNMENTS

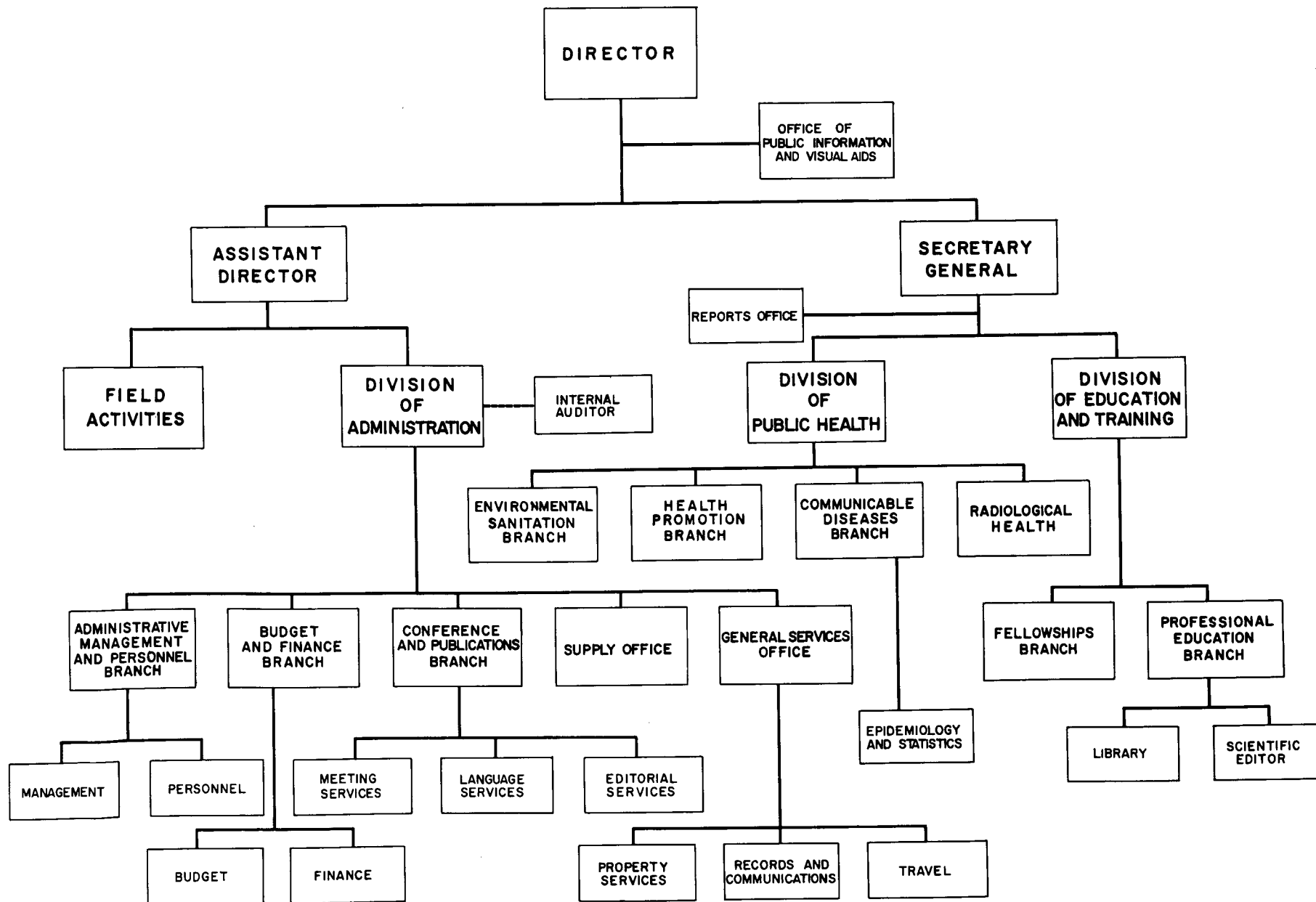
The Owner and the Architect, each binds himself, his partners, successors, legal representatives, and assigns to the other party to this Agreement, and to the partners, successors, legal representatives and assigns of such other party in respect to all covenants of this Agreement.

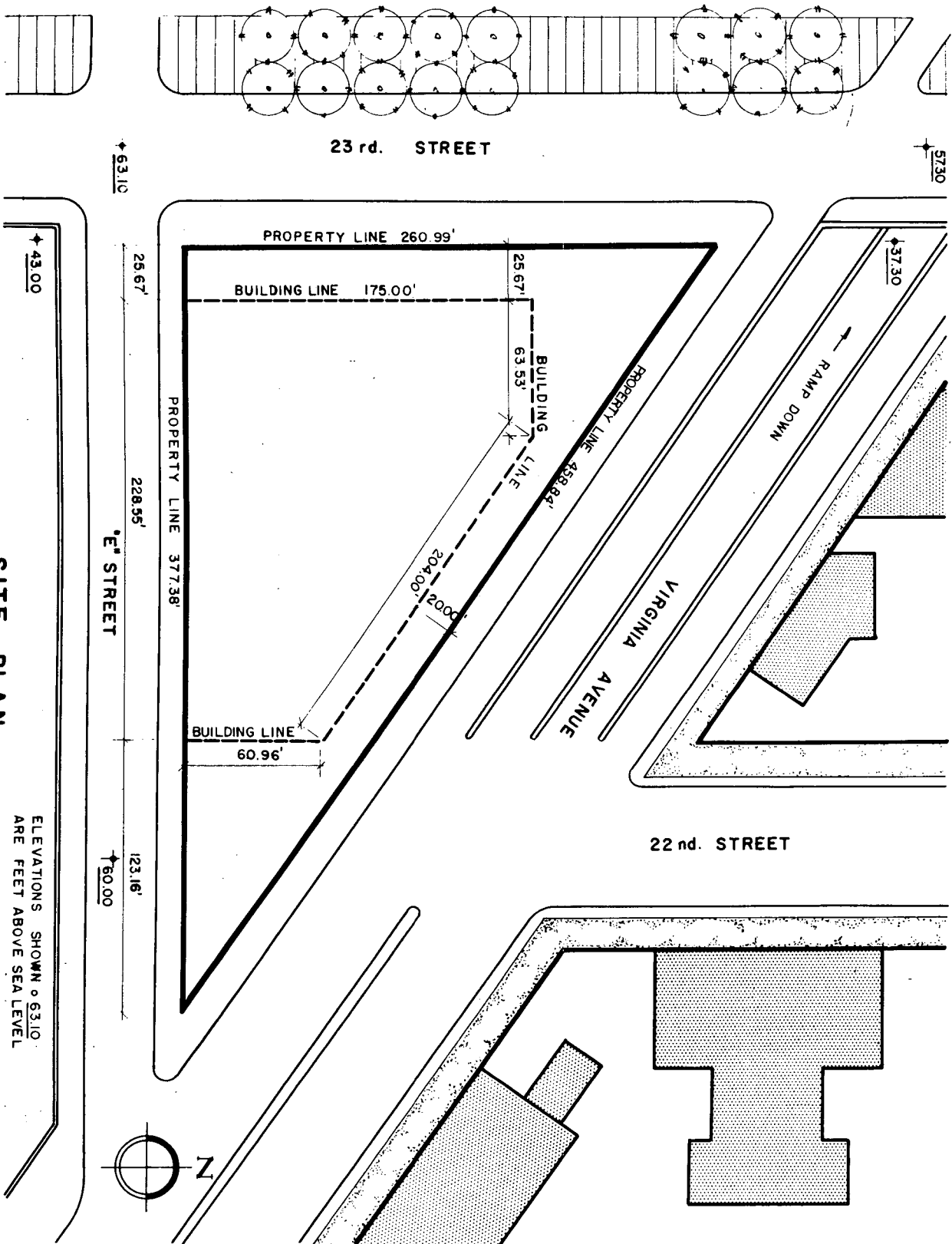
Except as above, neither the Owner nor the Architect shall assign, sublet or transfer his interest in this Agreement without written consent of the other.

12 ARBITRATION

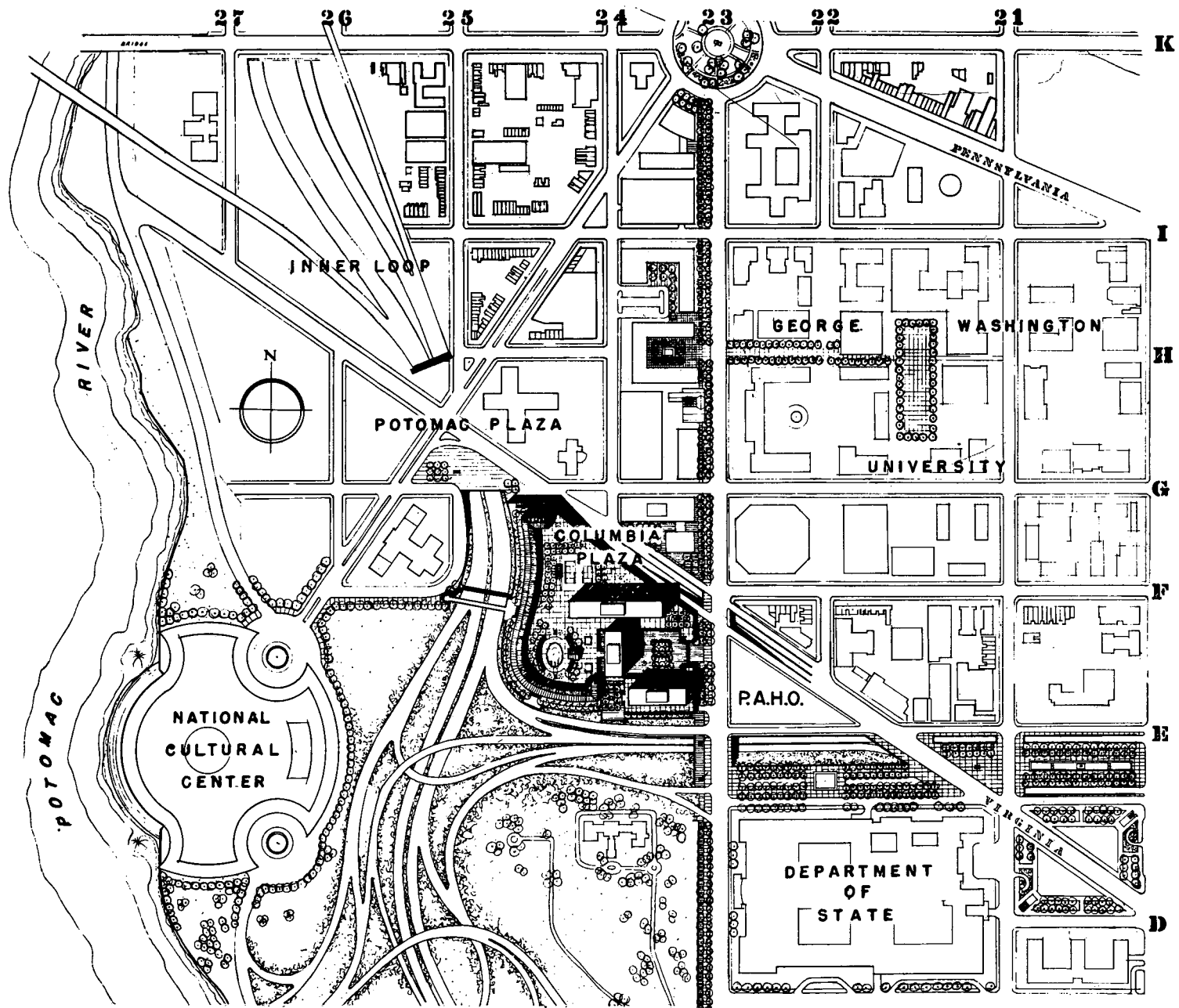
Arbitration of all questions in dispute under this Agreement shall be at the choice of either party and shall be in accordance with the provisions, then obtaining, of the Standard Form of Arbitration Procedure of The American Institute of Architects. This Agreement shall be specifically enforceable under the prevailing arbitration law and judgment upon the award rendered may be entered in the court of the forum, state or federal, having jurisdiction. The decision of the arbitrators shall be a condition precedent to the right of any legal action.

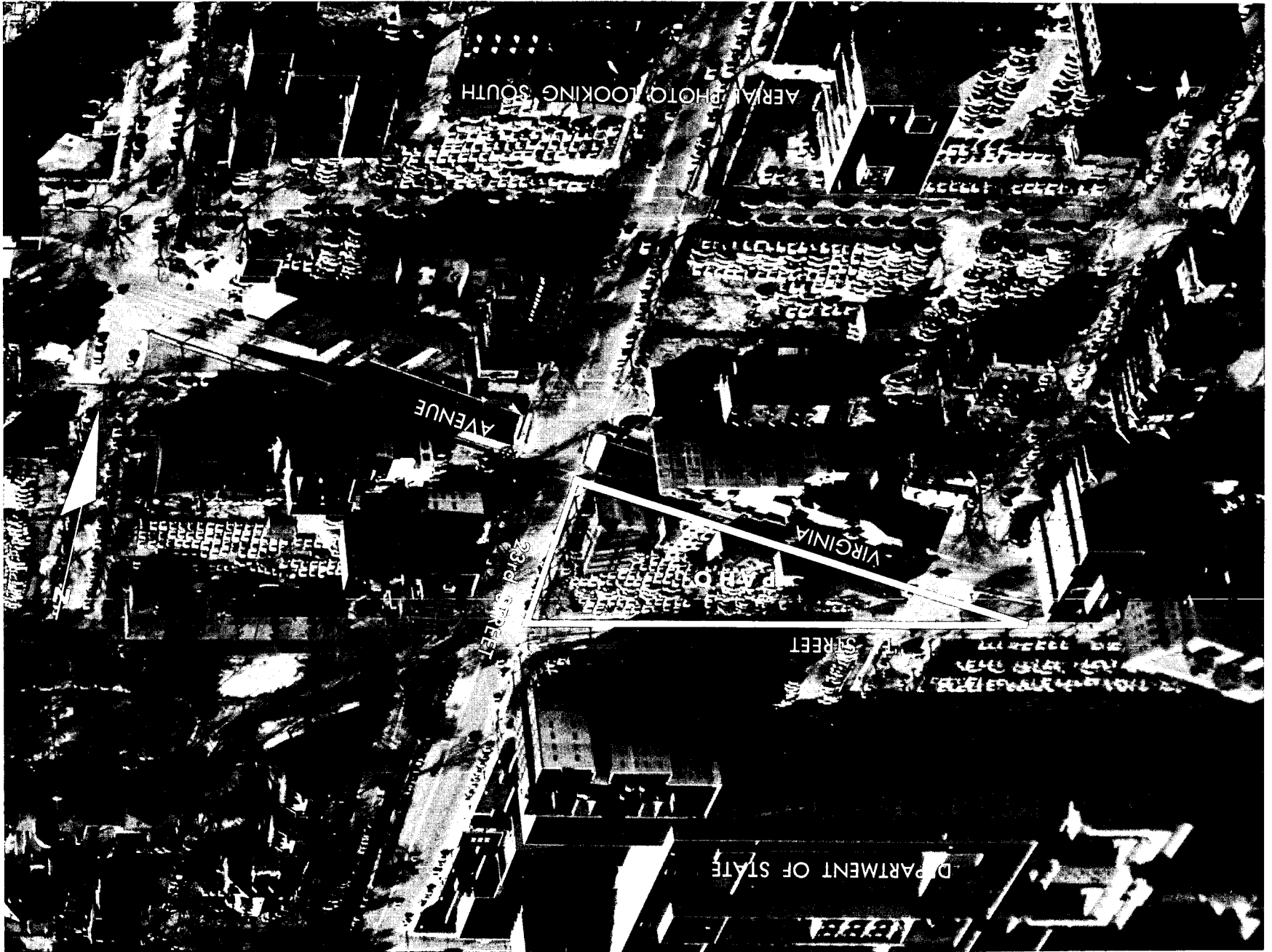
ORGANIZATIONAL CHART OF THE PAN AMERICAN SANITARY BUREAU

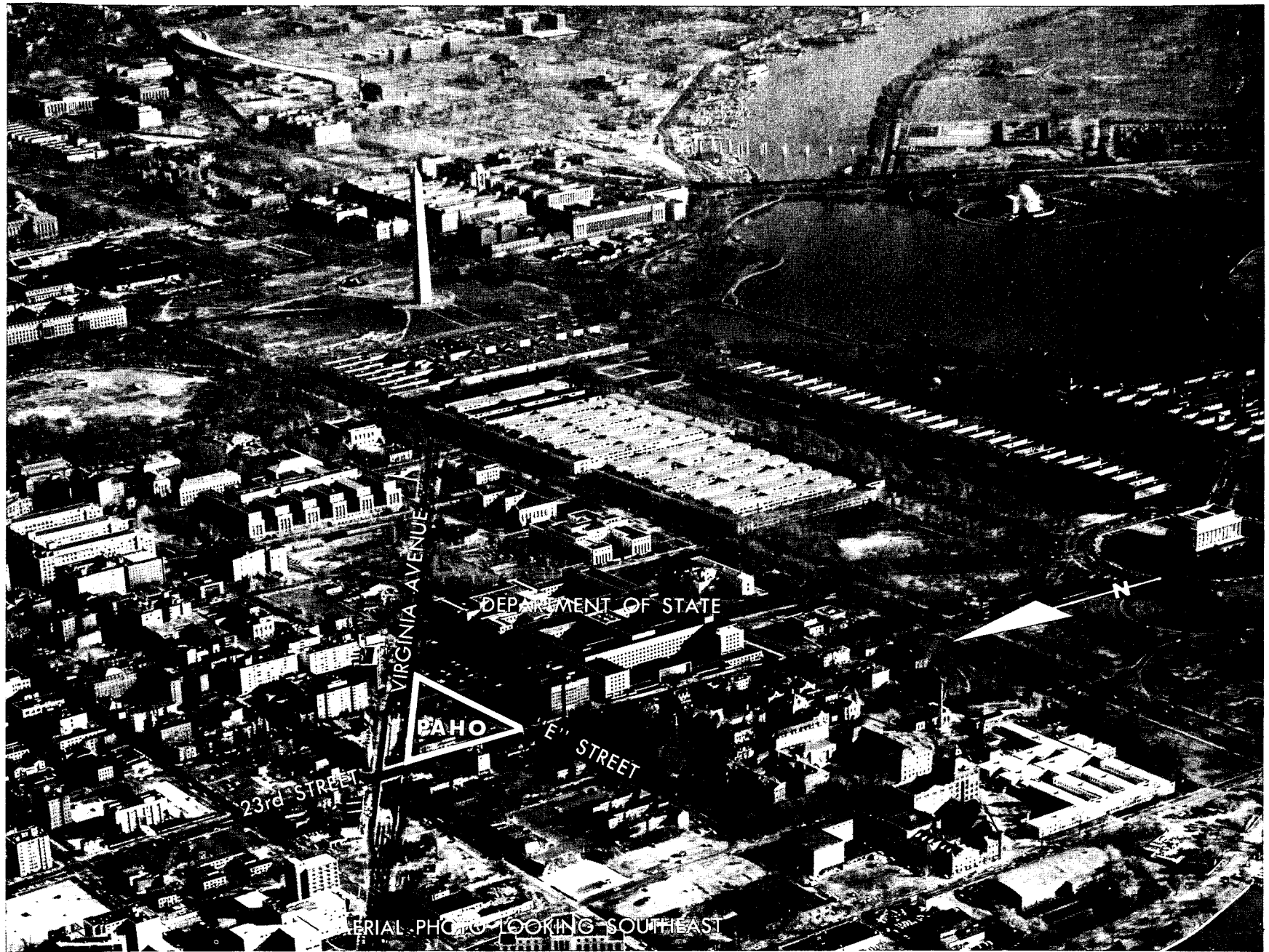


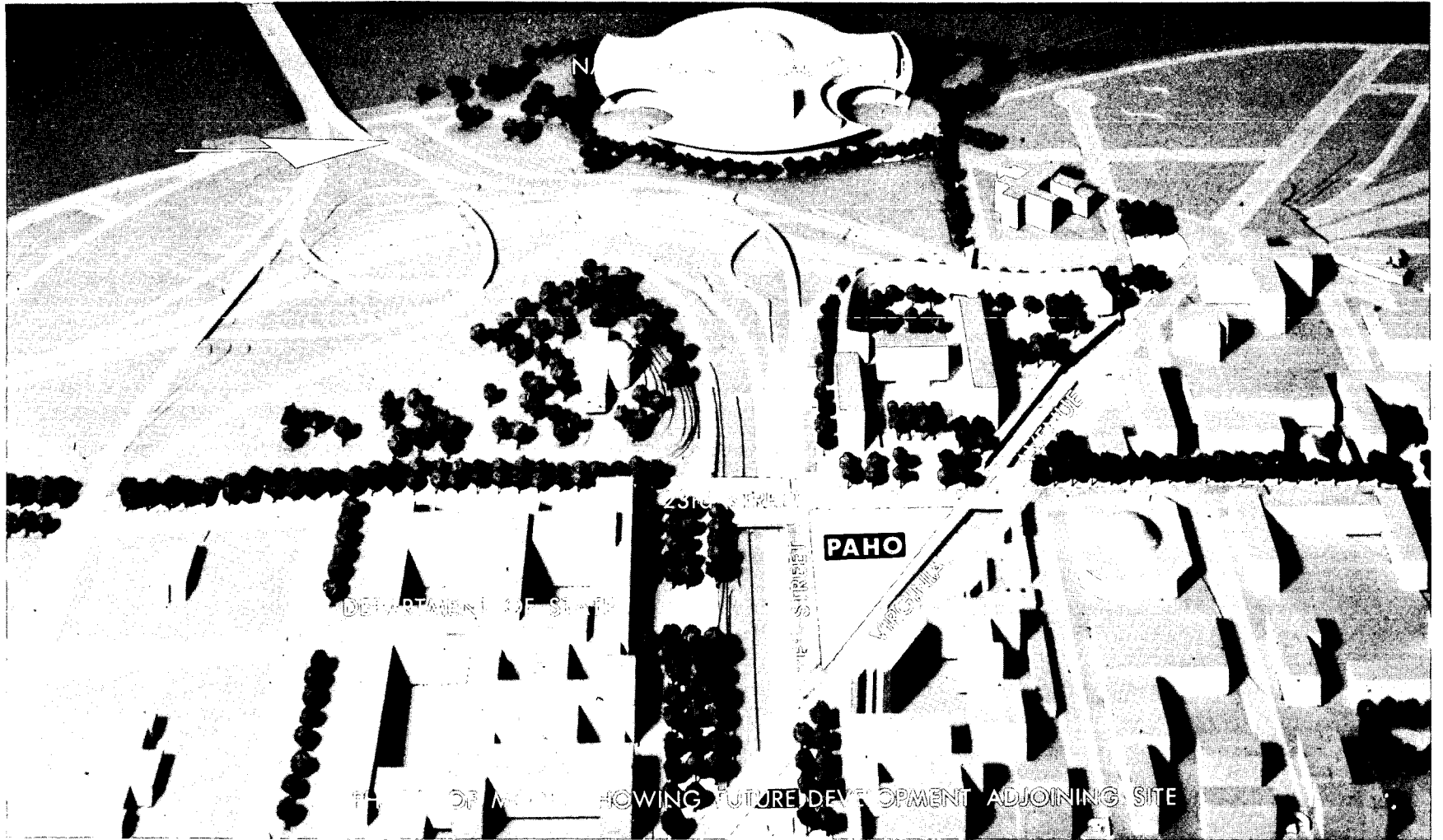


SITE PLAN









directing council



PAN AMERICAN
HEALTH
ORGANIZATION

XIII Meeting

Washington, D.C.
October 1961

regional committee

WORLD
HEALTH
ORGANIZATION

XIII Meeting



CD13/9 (Eng.)
ADDENDUM I
30 September 1961
ORIGINAL: ENGLISH

Topic 14: REPORT ON BUILDINGS AND INSTALLATIONS FOR HEADQUARTERS

Report of the Meeting of the Permanent Subcommittee on
Buildings and Installations

The Permanent Subcommittee on Buildings and Installations met at
3:00 p.m., Tuesday, 22 August 1961.

Present:

Mrs. Lillian O'Connell de Alurralde	(Argentina)
Mr. Francisco José Oyarzun	(Chile)
Mr. James R. Wachob	(United States)

The Subcommittee was assisted by:

Dr. Stuart Portner (PASB) Chief, Administration
Mr. E. J. Settino (PASB) Chief, General Services

The meeting was called at the request of the Director for the purpose of obtaining the views of the Subcommittee with respect to (1) the rental of additional space, (2) two other matters pertaining to the present headquarters buildings and (3) to review the current situation regarding the new permanent headquarters building.

The Representative of the United States, Mr. James R. Wachob, Chairman of the Subcommittee, proceeded to inform the Members regarding the current status of the site acquisition. Pursuant to the court judgment of 30 June 1961 which set a fair market value of \$1,092,150 for purchase of the land, a supplemental appropriation request has been presented to the U. S. Congress for the additional \$217,150 required. The U.S. Congress had previously appropriated \$875,000 for purchase of the land. Hearings are now in progress in the U.S. Congress regarding the supplemental appropriation and it is expected that favorable action will be indicated soon.

The Chairman then asked Dr. Portner to enlighten the Members with respect to the progress of the architectural competition for the design of the new headquarters building.

Dr. Portner gave a brief resumé of the highlights of the competition emphasizing the major activities still ahead before the new headquarters building becomes a reality. Registration of architects for the competition closed on 21 May 1961 and by that date 472 architects had registered. Eighteen countries are represented as follows: Argentina 13, Bolivia 6, Brazil 17, British Guiana 1, Canada 26, Chile 15, Colombia 11, Costa Rica 1, EL Salvador 2, Guatemala 3, Haiti 1, Mexico 28, Netherlands Antilles 1, Peru 30, Puerto Rico 1, Uruguay 32, United States 283, West Indies 1.

Closing date of the competition is 15 September 1961 and immediately thereafter the Jury will sit in session for the review and judgment of designs submitted.

Dr. Portner mentioned that from the date of the announcement of the winner in the competition a period of three years may elapse before the headquarters building is actually finished. Advice from the professional advisor, Mr. Leon Chatelain, Jr. indicates that it may take up to a year for the detailed drawings to be completed and an additional two years for the securing of bids and the actual construction of the building.

Additional information was presented to the members in the form of copies of Resolutions II and III of the 43rd Meeting of the Executive Committee and documents CE43/2 and CE43/7 pertaining thereto.

Dr. Portner spoke briefly on the details of the W. K. Kellogg Foundation grant of \$3,750,000 for expanded program activities of the Pan American Health Organization which will enable the Organization to proceed with the construction of the new headquarters building.

He announced that Dr. Emory Morris of the W. K. Kellogg Foundation has accepted an invitation to attend the XIII Meeting of the Directing Council.

In closing the subject of the new headquarters building, Dr. Portner took the opportunity to express on behalf of the Director his appreciation to the members of the permanent Subcommittee for their work in this important matter. Special appreciation was expressed to the committee member and other officials of the Government of the United States for their efforts in connection with the purchase and donation of the building site.

At the request of the Chairman of the Permanent Subcommittee, Dr. Portner then spoke on current matters confronting the Organization with regard to the present headquarters building.

Rental of Additional Temporary Space

With the impetus given to national planning for economic and social development by the Act of Bogota and as a result of the increased stress

upon coordination of research as a function of the Pan American Health Organization, additions are being made to the staff in the Washington office. Other program expansion, requiring specialized technical personnel, has resulted in overcrowding the present quarters.

Anticipated employment of 25-30 employees during the next year will make it necessary to lease additional space. At the present time, the Organization has office space in four locations. Total usable square footage is approximately 24,000 with a present average of 97 sq.ft. per person. This average would be reduced to 87 without additional space.

Suitable space is available at the location at 1424-16th Street, N. W. at a cost of \$14,175 per year for one additional floor of approximately 4,500 sq.ft. In addition, approximately 1,000 sq.ft. of basement space at a cost of \$2,000 per year will be required for a small workshop and for storage of publications. Negotiations for the above space resulted in a reduction in sq.ft. costs to the Organization to \$3.15 per sq.ft., including renovation and all utilities, air-conditioning and maintenance services.

Following detailed discussions of the subject, the Committee Members took note of the serious need for more space to accommodate the expansion of staff and unanimously approved the recommendations of the Director to lease the space described. The Members also took note of the need for minor renovation of offices which will be involved in the move and for the need to incur the related moving costs.

Extension of Fire Escape - Building 1515

A recently appointed safety committee for the Bureau, in carrying out its functions, made a detailed survey of the Bureau buildings in Washington in the interest of safety.

The survey disclosed that, for the most part, means of egress from the buildings are adequate considering the style of construction of the buildings. However, in building 1515 New Hampshire Avenue, N.W., it was found that the fire-escape covered only the first and second floors, leaving the third and fourth floor occupants only the stairways as a means of exit. In this building, the two stairways were in close proximity to each other, and a fire could block off both stair exits.

A fire inspector from the District of Columbia inspected this building at the request of the Organization and indicated that the means of exit were generally adequate, but that in case of fire blocking both stairways, there would be no possibility of escape.

It was indicated to the Members of the Permanent Subcommittee that an emergency might arise in which both stairways would be blocked and another exit would be required. It was recommended that the present fire escape be extended to the upper two floors.

It was estimated that this extension could be made for approximately \$1,800 to \$2,000, and approval was requested to proceed with the work.

After some discussion on the matter, the Members of the Committee expressed their concern with regard to employee safety and endorsed the Director's recommendation to install the extension of the fire escape.

Additional Air-Conditioning - Building 1501

There was also presented to the Permanent Subcommittee a request to supplement the present air-conditioning system for the fourth floor of building 1501 New Hampshire Ave., N.W.

The air-conditioning system for buildings 1501 and 1515 New Hampshire Ave., N.W. was installed in 1953. Over the years, the system has worked very satisfactorily with one exception - the fourth floor of building 1501.

Everything possible has been done to adjust the present system with little or no success. On occasion, the temperature on the fourth floor has been satisfactory in cooling the offices but after a stretch of hot and humid days the temperature has risen to the point of acute discomfort.

The only solution to the problem is to supplement or add to the present system. This can be done in two ways - by installing window air-conditioning units or by installing a package unit.

It would appear that the central package unit (5 ton air cooler) installed on the roof and directly connected to the existing system and using the same ductwork has an advantage over the window units with their higher maintenance costs, noise and blocking of window light.

The cost estimates also favor the central unit. One company has indicated the cost of installing the central unit at approximately \$2,000 - \$2,200 and the window units at \$250 each with at least 8 to 9 units required.

The Committee endorsed the installation of the additional air-conditioning as recommended after an explanation by Dr. Portner of the serious need for furnishing the best possible working conditions to enable the staff to perform its functions.

The meeting was adjourned.

directing council



PAN AMERICAN
HEALTH
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XIII Meeting

regional committee

WORLD
HEALTH
ORGANIZATION

XII Meeting



Washington, D. C.
October 1961

CD 13/9 (Eng.)
ADDENDUM II
3 October 1961
ORIGINAL: ENGLISH

Topic 14: REPORT ON BUILDINGS AND INSTALLATIONS FOR HEADQUARTERS

Report of the Meeting of the Permanent Subcommittee
on Buildings and Installations

The Permanent Subcommittee on Buildings and Installations met at
10:00 a.m., Friday, 29 September 1961.

Present were:

Mr. Francisco José Oyarzun, (Chile)
Mr. Adolfo Enrique González Alemán, (Argentina)
Mr. James Wachob, (United States), Chairman

The Committee was assisted by:

Dr. Abraham Horwitz, (PASB), Director
Dr. Stuart Portner, (PASB), Chief of Administration
Mr. Earl Brooks, (PASB), Chief, Management and Personnel Branch
Mr. Eugene Settino, (PASB), Chief, General Services Section
Mr. Leon Chatelain, Jr., F.A.I.A., Professional Advisor

The meeting was called for the purpose of obtaining the results of the architectural competition for the design for the Headquarters of the Pan American Health Organization. The meeting was called to order by the Chairman, Mr. Wachob, who stated the purpose of this session and asked the Director of the Pan American Sanitary Bureau to give the background for the competition.

Dr. Horwitz referred to the action of the Governing Bodies in establishing the competition and noted the details of the published conditions of competition for the Headquarters of the Pan American Health Organization. He identified the Jurors as:

Arch. Hector Mardones-Restat, of Chile, Past President of the Unión Internacional de Arquitectos

Arch. Samuel Inman Cooper, F.A.I.A., of the United States, President of the Pan American Federation of Associations of Architects

Arch. Luis González Aparicio, of Mexico, Past President of the Sociedad de Arquitectos Mexicanos and of the Colegio Nacional de Arquitectos de México

Arch. Augusto Guzmán Robles, of Peru, Past President of the Sociedad de Arquitectos del Perú

Dr. Abraham Horwitz, Director, Pan American Sanitary Bureau.

Dr. Horwitz noted that the Jury met from 21-24 September in review of 58 submissions from eleven countries and then called upon Mr. Chatelain to review the technical details of the competition, and to inform the Subcommittee of the verdict of the Jury.

Mr. Chatelain stated the bases for the competition and then read the report of the Jury which is attached herewith as an annex. As indicated in the Report, the winners were:

First Prize: Mr. Román Fresnedo Siri, of Montevideo, Uruguay

Second Prize: Mr. José Luis Benlliure, of Mexico, D. F., México

Third Prize: Mr. Adolfo F. Pozzi Guelfi, of Montevideo, Uruguay

Mr. Chatelain then undertook to review the winning designs and analyzed in detail the submissions for the three winning awards. He emphasized the technical bases for the selection of the winning designs, noted the specific advantages of one over the other, and established the architectural values of the several submissions. He responded to questions on these subjects and indicated the important factors on which the Jury based its judgment.

Dr. Horwitz read the telegram and referred to the letters sent to the winning architects. He then narrated his plans for the issue of a press release on the competition and received approval of the Permanent Subcommittee to release the information Monday, 2 October 1961, with the indication that the Directing Council would approve the building construction.

In conclusion, the Permanent Subcommittee on Buildings and Installations indicated its agreement to the action by the Jury by passing the following resolution, which is transmitted to the Directing Council:

RESOLUTION

"The Permanent Subcommittee on Buildings and Installations,

Having:

Reviewed the decision of the Jury judging the architectural competition for the Headquarters building of the Pan American Health Organization, and

Examined the designs of the first, second and third choices of the Jury

Notes:

Its satisfaction with the process of the competition and the decision of the Jury and

Recommends:

To the Directing Council (1) resolution by the body of its satisfaction with the process of the competition and the decision of the Jury and (2) authorization to the Director to move forward on the necessary steps to implement the construction program."

Report of the Jury named to judge the Competition
for the Washington Headquarters Building of the
Pan American Health Organization

Washington, D.C. - 20th to 24th September 1961

The entire Jury met, composed of the following members:

Arch. Hector Mardones-Restat, of Chile, Past President of the
Unión Internacional de Arquitectos.

Arch. Samuel Inman Cooper, F.A.I.A., of the United States, President
of the Pan American Federation of Associations of Architects.

Arch. Luis González Aparicio, of Mexico, Past President of the
Sociedad de Arquitectos Mexicanos and of the Colegio Nacional
de Arquitectos de México.

Arch. Augusto Guzmán Robles, of Peru, Past President of the Sociedad
de Arquitectos del Perú.

Dr. Abraham Horwitz, Director of the Pan American Sanitary Bureau.

The Professional Advisor, Architect Leon Chatelain, Jr., F.A.I.A.,
Past President of the American Institute of Architects, was Chairman of
the Jury, in accordance with the conditions of the competition.

During the eight meetings held, the fifty-eight projects presented
were analyzed and studied. These had been previously numbered according
to the order of their arrival by the Professional Advisor, and from these
twenty-three submissions were selected, and later, eleven were chosen for
further consideration. During the third stage of study, eight projects
were selected and, lastly, this number was reduced to five. From among
these last five, the winning project was selected, through the unanimous
vote of the Jury, in favor of the project marked number four.

The principal reasons considered in making this decision were the
following: Project number four is sound in all its aspects. Its several
floor plans are simple and clear, resulting in highly efficient function
of the various spaces, which are in themselves dignified, well conceived,
and providing an appropriate appearance in terms of their usages and of

the basic character of the building. The placing of the various functions of the project is in accordance with the needs of the Pan American Health Organization as indicated in the stated conditions of the competition. The structure is logical and easily built, which translates itself as a definite factor of economy. The exterior of the building reveals a happy architectural conception, and adapts itself to the environs and the character of the city of Washington. The principal wing, housing most of the offices, harmonizes with the cylindrical mass resulting from the shape and function of the Council Chamber, and serves as background to its esthetically achieved proportion, thus providing an appropriate monumentality, background, and homogeneity to the whole. The Council Chamber, soundly conceived and proportioned, is well and carefully studied and indicates in a clear manner the importance it deserves as the headquarters of the supreme Pan American authority in health matters. Lastly, the project adapts itself well to supplementary treatment in terms of sculpture and landscaping.

The Jury agreed, by a majority vote, to grant second prize to number fifty-eight and third prize to number five.

In accordance with the conditions of the competition, the Professional Advisor, Architect Leon Chatelain, Jr., in the presence of the Jury, opened the envelopes containing the names of the competitors, the award winning projects corresponding to the following persons:

First Prize: Project number four - Arch. Román Fresnedo Siri,
of Montevideo, Uruguay

Second Prize: Project number fifty-eight - Arch. José Luis
Benlliure, of Mexico, D.F., Mexico

Third Prize: Project number five - Arch. Adolfo F. Pozzi Guelfi,
of Montevideo, Uruguay

The Jury considers that this competition has been of great value toward the development of architecture in the Americas, and extends its congratulations to all the participants, who represented eleven countries in this Hemisphere. They showed marked professional capacity in the analysis and preparation of the works presented.

The Jury wishes also to record its gratitude to the School of Architecture of the Catholic University of America, in Washington, whose Dean, Dr. Paul Goettleman, put its facilities at the disposal of the Competition.

Lastly, the Jury thanks the honor bestowed on its members by the Pan American Health Organization, and appreciates its privilege in so serving.

Leon Chatelain, Jr.

Héctor Mardones-Restat

Luis González Aparicio

Augusto Guzmán Robles

Samuel Inman Cooper

Abraham Horwitz