

directing council



PAN AMERICAN
SANITARY
ORGANIZATION

VIII Meeting

regional committee

WORLD
HEALTH
ORGANIZATION

VII Meeting



Washington, D. C.
September, 1955.

CB8/14, Rev. 1 (Eng.)
8 September 1955
ORIGINAL: SPANISH

Topic 20: MEETINGS OF THE GOVERNING BODIES OF THE PAN AMERICAN
SANITARY ORGANIZATION HELD AWAY FROM HEADQUARTERS

The Director of the Pan American Sanitary Bureau, in compliance with Resolution XII of the 25th Meeting of the Executive Committee, transmitted to the governments Document CE25/11 and included the topic "Meetings of the Governing Bodies of the Pan American Sanitary Organization Held away from Headquarters" on the agenda of the 26th Meeting of the Executive Committee (Washington, D.C., 6-8 September 1955).

The Executive Committee, at that meeting, examined the model agreement, article by article, and approved it with substantive changes, together with Resolution III, as follows.

"The Executive Committee,

"Taking into account the terms of Resolution IX of the XIII Pan American Sanitary Conference concerning the date and place of meetings of the Directing Council and of the Pan American Sanitary Conference;

"Bearing in mind that, after acceptance of the invitation of a Member Government to have one of the Organization's governing bodies meet in its territory, it has been necessary to reach agreements concerning the premises, equipment, services, installations, and personnel required for the successful conduct of the meeting; and

"Considering the authorization given to the Executive Committee in paragraph 2 of Resolution XXXI adopted by the XIV Pan American Sanitary Conference,

RESOLVES:

"1. To approve the model agreement appended to

this resolution, concerning the obligations of the Host Government and of the Bureau in the organization and conduct of meetings of the governing bodies of the Pan American Sanitary Organization to be held outside Washington, D.C.; without prejudice to such changes in details as may be required in each case.

"2. To recommend that the Director endeavor to secure signature of the respective agreement within sixty days from the date on which the competent governing body accepts the invitation of the Host Government.

"3. To bring this resolution to the attention of the VIII Meeting of the Directing Council."

Accordingly, the Executive Committee transmits to the Directing Council the above resolution and model agreement, as approved.

Attachment: Model Agreement

(APPENDIX)

MODEL AGREEMENT

AGREEMENT BETWEEN THE GOVERNMENT OF THE REPUBLIC OF _____
AND THE PAN AMERICAN SANITARY BUREAU, CONCERNING THE _____
MEETING OF THE _____
(Conference, Directing Council, or Executive
Committee)

OF THE PAN AMERICAN SANITARY ORGANIZATION.

Meeting in the City of Washington, D. C., on the _____
day of _____, for the one part _____
(name)

_____, on behalf of and representing
(title)

the Government of the Republic of _____, and, for
the other part, _____, (Repre-
(name)

sentative of the) Director of the Pan American Sanitary
Bureau, being duly and expressly authorized for this purpose,
have agreed as follows:

Article 1. The _____ Meeting of the _____
_____ will take place at _____, on
the date set, by mutual agreement, by the Government of the

Republic of _____ and the
Director of the Pan American Sanitary Bureau.

Article 2. The Government shall designate immediately an organizing committee to collaborate with the Bureau in making the preparations and final arrangements for the meeting.

Article 3. The Bureau shall engage the services of such personnel for interpretation, minutes, and secretariat services as may be required for the work of the meeting, in addition to the permanent staff it will assign to the meeting.

Article 4. The Government shall provide the personnel necessary to attend to the information and registration, library, janitorial, guard, cloakroom, and cleaning services. In addition, if necessary, it shall organize a regular transportation service for the delegations and the secretariat staff.

Article 5. The Bureau shall defray the costs of transportation, salaries, and per diem for the personnel referred to in Article 3. The Government shall be responsible for paying the personnel mentioned in Article 4.

Article 6. The Government, in consultation with the Bureau, shall provide the premises, simultaneous interpretation equipment, and any other material and installations necessary for the sessions and for the secretariat staff.

Article 7. The Bureau shall provide the office material and supplies required for the secretariat work, but the costs of transportation and freight of the said material from Headquarters to the place of the meeting shall be assumed by the Government.

Article 8. With respect to all equipment, materials, supplies, documents, and publications intended for the meeting, the Government shall take the measures necessary to facilitate their entry into the national territory, their transportation to the place of the meeting, and their departure at the termination of the meeting, free of consular fees, customs duties, municipal and other charges, as well as import, export, and transit

Article 9. The Government accepts the responsibility for the payment of the rental of the simultaneous interpretation equipment and for other expenditures incurred for material, transportation, etc., that are chargeable to the Government.

Article 10. The Bureau shall present to the Government a detailed accounting, accompanied by the pertinent supporting documents, of the expenditures referred to in the preceding article..

Article 11. The Government agrees to recognize, in accordance with the legal provisions in that country, the

privileges and immunities necessary for the successful conduct of the meeting, covering the place where the meeting is held, the delegates who attend it, and the international staff of its secretariat.

Article 12. The Bureau shall defray the cost of issuing and printing, in the Spanish language, (the Final Report or the minutes) of the meeting. It shall be responsible also for translating, issuing, and printing, in English, (the Final Report or the minutes) of the meeting.

Article 13. The reports, scientific papers, and other documents presented to the meeting shall be translated, issued, and printed in the Spanish or English language, or in both, at the expense of the Bureau, if the meeting so expressly agrees.

Article 14. Any difference that may arise in the interpretation or application of this Agreement shall be submitted to the Minister of (Health, Public Health, etc.) of the Republic of _____ and to the Director of the Pan American Sanitary Bureau, who will settle the question personally and jointly, or through their representatives.

In witness whereof this Agreement, having been read, has been signed in duplicate, on the date given above.

For the Government of the
Republic of _____:

For the Pan American
Sanitary Bureau:
