



# Technical

# Discussions



Washington, D. C.  
September-October 1966

CSP17/DT/2 EN g.)  
14 September 1966  
ORIGINAL: ENGLISH

DRAFT AGENDA FOR TECHNICAL DISCUSSIONS AT  
XVII PAN AMERICAN SANITARY CONFERENCE

I. Opening Meeting: (Friday, September 30th at 9:00 a.m.)\*

Election of General Chairman and General Rapporteur

1. Opening remarks by the General Chairman
2. Results of Survey
  - a) Availability and Utilization of Services - Dr. A. L. Bravo
  - b) Cost of Services - Dr. P. Ruderman
3. Coordination of Services
  - a) View of Health Authorities - Dr. P. D. Martínez
  - b) View of Social Security Medical Authorities - Dr. A. Vasi
  - c) Coordinated Planning of Health Care Services - Dr. A. Calvo

II. Panel Discussions: One hour

Presiding: General Chairman

III. Group Discussions: (Friday, September 30th at 2:00 p.m., and Saturday, October 1st. at 9:00 a.m.)\*

Each group should elect a Group Chairman and a Group Rapporteur.

\*Dates and time subject to approval by the General Committee of the Conference.

PROVISIONAL AGENDA FOR GROUP DISCUSSIONS

1. Amount of Services Provided.

- 1.1 Hospital beds per 1,000 population
  - 1.1.1 Short-term
  - 1.1.2 Long-term
- 1.2 Percentage of population hospitalized per year
- 1.3 Rate of hospital discharges per 1,000 population per year
- 1.4 Number of O.P.D. consultations per 1,000 population per year
- 1.5 Effective and potential demand
- 1.6 Could present and potential demands be curbed by means of preventive programs? and/or by O.P.D.'s ambulatory and domiciliary care?

2. Utilization of Available Resources.

- 2.1 Turnover of hospital beds
- 2.2 Length of stay
- 2.3 Occupancy index
- 2.4 Is the number of suitable beds available to meet the demand?
- 2.5 Could these beds be made suitable by administrative measures intended to improve utilization?

3. Population Coverage.

- 3.1 Population covered by social security medical services.
- 3.2 Population entitled to receive medical care in Ministries' services.
- 3.3 Are services accessible to the population entitled to use them?
- 3.4 Is there overlapping and duplication of services provided?

4. Quality of Services.

- 4.1 Extension and development of personal preventive services in O.P.D.'s
- 4.2 Extension and development of ambulatory and domiciliary services

- 4.3 Is health education carried out as a permanente activity? Who does it? Doctors? Nurses? Health Educators?
  - 4.4 Are diagnostic services such as laboratory and X-rays readily available?
  - 4.5 To what extend is deficiency of these services responsible for low utilization?
5. Cost of Services.
- 5.1 Origin of funds for health care and hospital expenditure
  - 5.2 Per capita costs of health care in Ministries and Social Security Services.
  - 5.3 Hospital costs in Ministries and Social Security hospitals (per patient-day).
  - 5.4 Relation of current to capital expenditure.
  - 5.5 Amount of capital investment in terms of population elegendible for care.
  - 5.6 Percentage distribution of funds by source of funds.
  - 5.7 Comparison between payroll and drugs and supplies expenditures.
6. Staffing.
- 6.1 Ratio of physicians, nurses and auxiliaries per occupied bed.
  - 6.2 Ratio of physicians per O.P.D. consultation.
  - 6.3 Ratio of nurses per physician and of auxiliaries per nurse.
  - 6.4 Ratio of administrative personnel to total personnel.
  - 6.5 Salaries of different groups of professional and auxiliary personnel.
7. Efforts of coordination.
- 7.1 At health planning stage.
  - 7.2 At administrative and legal levels.
  - 7.3 At local operating level.
  - 7.4 In the financing of services.
  - 7.5 In the staffing rules and procedures.

Items 1,2 and 3 to be discussed on Friday afternoon from 2:00 to 5:30 p.m.  
Items 4,5,6 and 7 to be discussed on Saturday morning from 9:00 a.m. to 12:30 p.m.