

OSP.CE4.W/-20
May 13, 1948.

PAN AMERICAN SANITARY ORGANIZATION

EXECUTIVE COMMITTEE

FINAL REPORT OF THE FOURTH MEETING

Washington, D.C., Pan American Sanitary Bureau Building

May 3 - 13, 1948

I N D E X

- I. Organization of the Pan American Sanitary Bureau.
- II. Budget of the Pan American Sanitary Bureau.
- III. Relations with the World Health Organization.
- IV. Proposals submitted by the Members.
- V. Subjects for the Annual Report of the Directing Council.
- VI. Agenda for the Second Meeting of the Directing Council.

PAN AMERICAN SANITARY ORGANIZATION
FOURTH MEETING OF THE EXECUTIVE COMMITTEE

FINAL REPORT

The Fourth Meeting of the Executive Committee was convened in the City of Washington, D. C., United States of America, from May 3 to 13, 1948, by the Director of the Pan American Sanitary Bureau. The following persons were present:

REPRESENTATIVES:

Dr. Heitor Prager Fróes, Director General of the National Department of Health	BRAZIL
Dr. Antonio Peña Chavarría*, Director del Hospital San Juan de Dios	COSTA RICA
Dr. L. L. Williams, Jr. (Alternate) Chief, Health Branch, Division of International Labor, Health and Welfare, Department of State	UNITED STATES OF AMERICA
Dr. Ignacio Morones Prieto, Under Secretary of Health and Welfare	MEXICO
Dr. Juan José Leunda (Alternate), Assistant Director of the Institute of Epidemiology and Contagious Diseases	URUGUAY
Dr. Arnoldo Gabaldon (Alternate), Chief of the Malaria Division	VENEZUELA

ALTERNATE:

Dr. James A. Doull, Director of the Office of International Health Relations, U. S. Public Health Service	UNITED STATES OF AMERICA
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* Present at the Fifth, Sixth, Seventh, Eighth and Ninth Plenary Sessions.

ADVISORS:

Mr. Howard B. Calderwood, Specialist, Division of International Organizational Affairs, Department of State	UNITED STATES OF AMERICA
Dr. Angel de la Garza Brito, Director General of Health and of the School of Public Health	MEXICO

OBSERVERS:

Dr. Alberto Zwanck, Permanent Representative to the International Health Organizations, Ministry of Public Health	ARGENTINA
Dr. C. Soto Maynez Physician to the President	MEXICO

PAN AMERICAN SANITARY BUREAU:

Dr. Fred L. Soper,
Director of the Pan American Sanitary Bureau

Dr. John R. Murdock,
Assistant Director of the Pan American Sanitary
Bureau

Dr. Miguel E. Bustamante,
Secretary General of the Pan American Sanitary
Bureau.

ABSENT:

Dr. Luis Espinosa y G. Cáceres (Representative) Director of Health	CUBA
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The first session took place at 10 A.M., on May 3, 1948, under the temporary chairmanship of Dr. Fróes. The election of officers was immediately taken up, with the following results:

Chairman: Dr. Heitor Prager Fróes,
Vice Chairman: Dr. Ignacio Morones Prieto,
Secretary: Dr. Miguel E. Bustamante.

The draft rules of procedure were discussed, and approved after consultation with a committee consisting of Drs. Morones Prieto and Gabaldon (see Annex I).

Dr. Soper read his report covering the period from October 1947 to April 1948 (document OSP.CE4.W/-3), which was approved without change (see Annex II).

The agenda for the Fourth Meeting (document OSP.CE4.W/-1, Annex I) which had been prepared by the Pan American Sanitary Bureau, was also adopted by the Executive Committee (see Annex III).

The following Working Committees were appointed:

Committee I: Organization and Budgets of the Pan American Sanitary Bureau.
Drs. MORONES PRIETO, WILLIAMS
(Rapporteur), and PENA CHAVARRÍA.

Committee II: Relations with the World Health Organization.
Drs. GABALDON (Rapporteur) and LEUNDA.

Committee III: Subjects for the Annual Report and Agenda of the Directing Council.
Drs. DE LA GARZA BRITO (Rapporteur), DOULL and LEUNDA.

Drafting Committee: The Chairman of the Meeting, The Secretary, and
Drs. Gabaldon and Morones Prieto.

Dr. Pedro Nogueira,
Director of the Health Unit of
Marianao

CUBA

Dr. Luis F. Galich,
Director General of Public Health

GUATEMALA

were present at the Eighth Plenary Session, at which the Final Report was approved.

Nine plenary sessions and sixteen of the Working Committees were held.

The Closing Plenary Session was held on May 13, 1948, at 10:00 P.M.

I and II - ORGANIZATION AND BUDGET OF THE
PAN AMERICAN SANITARY BUREAU

Because of the urgency of the financial problem of the Pan American Sanitary Bureau, the solution of which must necessarily affect the organization of the Bureau, the Executive Committee preferred to forego consideration of questions of organization, in order to concentrate on finance.

With regard to finance, the following resolution was adopted:

WHEREAS:

quota contributions at the rate of forty cents or one dollar per thousand inhabitants have proven inadequate to enable the Pan American Sanitary Bureau to discharge in full the duties assigned to it by the Pan American Sanitary Code and Conferences, notwithstanding assistance which has been received from outside sources; and

WHEREAS:

the Bureau is bound by Article 60 of the Pan American Sanitary Code to follow the formula of the Pan American Union which has been based on population; and

WHEREAS:

the Union has adopted a new formula for one year which is no longer based solely on population and which no longer produces a fixed sum as the contribution due from each Member Government, providing only a percentage distribution which can be applied only to a pre-determined budget; and

WHEREAS:

the Bureau should draw up a program based upon duties assigned to it by the Code and the Sanitary Conferences, and measures should be initiated to assure adequate funds to permit the Bureau to carry out such a program,

THE EXECUTIVE COMMITTEE

1. Recommends that the Directing Council approve

the principle of an adequate budget apportioned according to a fixed scale of contributions, and take steps to give effect to this principle at the earliest possible moment.

2. Instructs the Director to prepare a scale of contributions, taking into consideration the discussions on this subject in the meetings of the Committee on Budget and Organization, and to communicate such scale to Member Governments for their study, with the request that their Representatives to the Second Meeting of the Directing Council be authorized to initiate action with a view to giving effect to such a scale.

3. Recommends that the Pan American Sanitary Organization adopt its own formula for apportioning expenses among its Members, which will necessitate amending the Pan American Sanitary Code.

4. Instructs the Director to prepare a draft protocol for the sole purpose of amending Article 60 of the Pan American Sanitary Code so as to permit the Pan American Sanitary Organization to adopt its own scale of contributions, and to communicate it to Member Governments for their study, with the request that their Representatives to the Second Meeting of the Directing Council be authorized to sign a protocol for the above mentioned purpose.

5. Instructs the Director to prepare detailed programs of activity for:

- (a) the period from January 1, 1949, to June 30, 1949, and
- (b) the period from July 1, 1949, to June 30, 1950; and to attach to each of these programs detailed budgetary estimates.

6. Instructs the Director to communicate such programs and budgetary estimates to Member Governments in ample time for their study before the Second Meeting of the Directing Council.

7. Instructs the Director to request the governments, in the name of the Executive Committee, to authorize their representatives to the Second Meeting of the Directing Council:

- (a) to approve a program and a budget for the two periods mentioned above;

- (b) to agree to the division of the budget for each of these periods into two parts: one part, which might be called the administrative budget, to be apportioned according to the scale adopted by the Pan American Union; the other part, which might be called the operating budget, to be apportioned according to a scale to be adopted by the Directing Council;
- (c) to agree on behalf of their Governments to contribute to this latter part on the basis of the scale adopted by the Directing Council pending amendment of the Code.

8. Authorizes the Director to carry out as much of the program approved by the Directing Council at its First Meeting as is feasible with available funds, in view of the fact that only one member has paid a voluntary contribution and that the timing of the other payments is not known.

III - RELATIONS WITH THE WORLD HEALTH ORGANIZATION

The Executive Committee, in its capacity as Negotiating Committee with the World Health Organization as provided under paragraph (b) of Part 1 of the Resolution on "Relations with the World Health Organization and other Organizations" approved by the Directing Council at its First Meeting, was unable to make further headway in the pertinent negotiations, for the reason that only three American countries have thus far ratified the Constitution of the World Health Organization, whereas according to Paragraph (3) of Article 6 of the Resolution concerning the Agreement between the Pan American Sanitary Organization and the World Health Organization approved by the XII Pan American Sanitary Conference, at least 14 American countries must have ratified the aforesaid Constitution in order that the Agreement between said Organization and the Pan American Sanitary Organization may be concluded.

However, since it is necessary and convenient that the closest relations continue to exist between the Pan American Sanitary Bureau and the Secretariat of the World Health Organization, which will supplant the Interim Commission of said Organization, and in order to continue to carry out the instructions contained in Article 7 of the aforementioned Resolution of the Conference, the Executive Committee was of the opinion that the adoption

of the following resolution would constitute a forward step in these relations:

WHEREAS:

it is necessary that a close working relationship continue to exist between the World Health Organization and the Pan American Sanitary Organization until such time as an Agreement is reached between the two, and

WHEREAS:

the Executive Committee is empowered under paragraph (b) of part 1 of the Resolution on Relations with the World Health Organization and other Organizations approved by the Directing Council at its First Meeting, and having in mind the instructions contained in Article 7 of the Resolution concerning the Agreement between the Pan American Sanitary Organization and the World Health Organization, approved by the XII Pan American Sanitary Conference, with regard to the maintenance of close relations between both organizations,

THE EXECUTIVE COMMITTEE

RESOLVES:

to authorize the Director of the Pan American Sanitary Bureau to enter into administrative arrangements with the Director General of the World Health Organization in order to coordinate plans for the Western Hemisphere and harmonize the action of both organizations, reporting periodically on these arrangements.

IV - PROPOSALS SUBMITTED BY THE MEMBERS

The Executive Committee approved the following proposals of the Representatives of Uruguay and Venezuela:

Second Inter-American Conference on Brucellosis.
(Proposal of the Representative of Uruguay, seconded by the Representative of Mexico).

WHEREAS:

the time is opportune for holding the Second Inter-American Conference on Brucellosis, and having heard the favorable report presented by the Observer for Argentina,

THE EXECUTIVE COMMITTEE

RESOLVES:

that the Director of the Pan American Sanitary Bureau shall issue a call this year for said meeting, which will deal with problems affecting the health of many nations of the Continent.

Pan American Public Health Corps. (Proposal of the Representative of Venezuela, seconded by the Representative of Brazil).

WHEREAS:

a well-defined public health career does not exist in some of the American countries, and since it would be possible to form an international corps specialized in public health, constituted by persons from the American countries who would be recruited and promoted in conformity with the highest standards of capacity and justice,

THE EXECUTIVE COMMITTEE

RESOLVES:

to authorize the Director of the Pan American Sanitary Bureau to initiate studies leading to the formation of a Pan American Public Health Corps. This study, which shall be guided by the pertinent legislation in effect in certain countries, should be presented at the first opportunity to the Executive Committee for its consideration and submission to the Directing Council.

V - SUBJECTS FOR THE ANNUAL REPORT OF THE DIRECTING COUNCIL

THE EXECUTIVE COMMITTEE

CONSIDERING

the subjects to be dealt with in the Annual Report of the Council to the participating governments,

RESOLVES:

that these subjects should be grouped under the following headings: I - Technical subjects; II - Administration; III - Finance; IV - Miscellaneous.

I - Technical subjects

- a) Eradication of vectors;
- b) Research;
- c) Education;
- d) Publications;
- e) Regional agreements;
- f) Representation of the Pan American Sanitary Bureau at international conferences, expert committees and other international organizations;
- g) Recommendations.

II - Administration

- a) Reorganization of the Bureau;
- b) Assistance to member governments;
- c) Relations with the World Health Organization;
- d) Recommendations.

III - Finance

- a) Expenditures;
- b) Income;
- c) Recommendations.

IV - Miscellaneous.

VI - AGENDA FOR THE SECOND MEETING OF THE DIRECTING COUNCIL

WHEREAS:

the Director of the Pan American Sanitary Bureau has received affirmative opinions from 16 member countries regarding the holding of the VI Pan American Conference of National Directors of Health jointly with the Second Meeting of the Directing Council,

THE EXECUTIVE COMMITTEE

RESOLVES:

that the meeting of these groups be held in Mexico City.

WHEREAS:

the dissemination of knowledge regarding new discoveries in pertinent matters that has prevailed at the Pan American Conferences of National Directors of Health should be maintained, and in addition to the functions assigned by the Constitution to the Directing Council should be discharged,

THE EXECUTIVE COMMITTEE

RESOLVES:

to divide the meeting into two sections: the first, a Technical Section, which shall be the joint meeting of the Sixth Pan American Conference of National Directors of Health and of the Directing Council; and the second, an Executive Section, which shall be a meeting of the Directing Council alone. To facilitate the meeting, the Executive Committee suggests the appointment of a single group of officers and submits the following tentative agenda for said meeting:

Tentative Agenda of the Second Meeting of the
Directing Council of the Pan American Sanitary Organization
and of the

VI Conference of National Directors of Health

First part: Technical Section.

1. Election of officers.
2. Adoption of rules of procedure.
3. Control of diseases propagated by arthropod vectors.
4. Observations on new rodenticides.
5. Control of venereal diseases.

6. Problems of hydatidosis.
7. Problems of histoplasmosis.
8. Evaluation of new drugs for:
 - (a) Tuberculosis;
 - (b) Malaria;
 - (c) Filariasis;
 - (d) Leprosy;
 - (e) Rickettsial diseases;
 - (f) Plague.

Second part: Executive Section.

1. Achievements of the Organization.

- (a) Progress of the campaign for eradication of Aedes aegypti;
- (b) Progress of investigations in venereal diseases, onchocerciasis, etc.;
- (c) Professional education;
- (d) Publications;
- (e) Regional agreements;
- (f) Representation at international conferences;
- (g) Recommendations.

2. Administration.

- (a) Consideration of the annual reports of the Chairman of the Executive Committee and of the Director of the Pan American Sanitary Bureau;
- (b) Consideration and adoption of the annual report of the Council to the member governments;
- (c) Reorganization of the Bureau;

- (d) Plan for organization of a Pan American Public Health Corps;
- (e) Assistance to member governments;
- (f) Relations with the World Health Organization;
- (g) Relations with the Pan American Union and other organizations.

3. Finance.

- (a) Income;
- (b) Expenditures;
- (c) Consideration and approval of the budget for the first half of 1949, and for the period from July 1, 1949, to June 30, 1950.

For the Technical Section, the Executive Committee authorizes the Director of the Pan American Sanitary Bureau to communicate with the various health authorities, in order to choose the experts who shall take part in the preparation of the papers dealing with the various items of the agenda.

The Executive Committee further resolves that the sessions of the Technical Section shall not exceed three days in duration, and also that the Executive Section (Meeting of the Directing Council) can not have a fixed closing date, although it is recommended that a tentative date be chosen.

This Final Report was approved at the Plenary Session of May 13, 1948, and signed in the City of Washington, D. C., U. S. A., on the same date, at the Closing Session, by the Representatives of the countries composing the Executive Committee, as well as by the Director, Assistant Director and Secretary General of the Pan American Sanitary Bureau.

EXECUTIVE COMMITTEE:

(sgd.) Heitor P. Fróes
Representative of Brazil

(sgd.) A. Peña Chavarría
Representative of Costa Rica

(sgd.) Louis L. Williams, Jr.
Representative of the United States of America

(sgd.) I. Morones P.
Representative of Mexico

(sgd.) Juan José Leunda
Representative of Uruguay

(sgd.) Arnoldo Gabaldon
Representative of Venezuela

PAN AMERICAN SANITARY BUREAU:

(sgd.) Fred L. Soper
Director

(sgd.) John R. Murdock
Assistant Director

(sgd.) M. E. Bustamante
Secretary General

RULES OF PROCEDURE AND OF DEBATE OF THE
EXECUTIVE COMMITTEE
of the
PAN AMERICAN SANITARY ORGANIZATION

MEMBERS

- Art. 1 - The Executive Committee of the Pan American Sanitary Organization shall be composed of Representatives of the seven Member Governments elected in accordance with Article 13 of the Constitution.
- Art. 2 - The Director of the Pan American Sanitary Bureau shall be a member ex-officio of the Executive Committee, without the right to vote.

OFFICERS

- Art. 3 - The Executive Committee shall elect a Chairman and a Vice-Chairman who shall serve until new officers are elected at the next meeting of the Committee.
- Art. 4 - The Secretary General of the Pan American Sanitary Bureau shall act as Secretary of the Executive Committee.
- Art. 5 - The Chairman shall preside over the plenary sessions of the Executive Committee and act in any other capacity conferred on him by these rules.
- Art. 6 - In the absence of the Chairman the Vice-Chairman shall preside, and in case both are absent, the Committee shall appoint one of its members to preside over the session.
- Art. 7 - The order of precedence of the delegations shall be based on the alphabetical order of the countries, as expressed in the language of country where the meeting is held.

MEETINGS AND AGENDA

- Art. 8 - The meetings of the Executive Committee shall be convoked by the Director of the Pan American Sanitary Bureau.
- Art. 9 - The meetings which coincide with those of the Directing Council or the Conference shall be held at the same place immediately before and after the meetings named in this article.
- Art. 10 - Other meetings shall be held at the headquarters of the Pan American Sanitary Bureau.
- Art. 11 - The Director of the Pan American Sanitary Bureau shall prepare the provisional agenda for each meeting in agreement with the Chairman of the Executive Committee.

Art. 12 - The provisional agenda shall include:

- (a) any subject suggested by the Directing Council;
- (b) any subject proposed by the Executive Committee during its preceeding meeting;
- (c) any subject proposed by one of the member countries, if possible, not later than 21 days before the meeting;
- (d) any subject proposed by the Director of the Pan American Sanitary Bureau.

Art. 13 - The provisional agenda and all documents relating thereto shall be sent to the Member countries, if possible, at least 14 days prior to the meeting.

Art. 14 - The Director of the Pan American Sanitary Bureau shall formulate a program for each session based on the agenda.

Art. 15 - The Executive Committee may revise and modify the agenda or the program at each meeting.

Art. 16 - The plenary sessions shall meet on the dates established by the approved program; other sessions, however, may be held on dates approved by the Executive Committee.

Art. 17 - The plenary sessions shall include general matters and discussion and approval of the reports of the sub-committees.

Art. 18 - Unless otherwise decided by the Executive Committee sessions shall be open.

WORKING COMMITTEES

Art. 19 - When deemed expedient, sub-committees shall be named to deal with special subjects and their recommendations and reports shall be submitted for consideration at the plenary sessions.

Art. 20 - Sub-committees may be composed of delegates, alternates, and advisers.

Art. 21 - Alternates and advisers may express opinions when requested to do so by a member of the sub-committee.

Art. 22 - Members of the sub-committees shall be elected by a majority vote.

Art. 23 - Each sub-committee shall name its own reporter who shall submit its report and recommendations to the plenary session for consideration.

Art. 24 - The Sub-Committee composed of the Chairman, Vice-Chairman, an official of the Pan American Sanitary Bureau and two delegates shall draft all proceedings of the Executive Committee.

DEBATES

- Art. 25 - One-half of the delegates plus one shall constitute a quorum for the plenary sessions of the Executive Committee.
- Art. 26 - Each country constituting the Executive Committee shall be limited to one vote in the plenary sessions and in the sub-committees. A resolution shall be approved on the affirmative vote of one-half plus one of the representatives present and entitled to vote.
- Art. 27 - The voting may be made nominal on the request of any delegate.
- Art. 28 - The voting may be made by unit, partial or total on the request of any delegate.
- Art. 29 - When two or more amendments to one proposition are proposed the sequence of voting shall be to consider first the amendment most radical and the others in turn until all have been considered.
- Art. 30 - When an amendment which revises, adds to or negates a proposed resolution is approved, the resolution thus amended shall be submitted to vote.
- Art. 31 - When a delegate requests a point of order it shall be given priority by the Chairman.
- Art. 32 - A motion to close the debate shall be given priority and following arguments pro and con shall be brought to a vote.
- Art. 33 - The Chairman of the Executive Committee may at any time call for a vote to close the debate which if approved shall close the debate.
- Art. 34 - The Executive Committee may limit the time allotted to each speaker.
- Art. 35 - The right to speak shall be limited to the delegates of the countries comprising the Executive Committee, the observers of the countries comprising the Pan American Organization and the Director of the Pan American Sanitary Bureau, as a member ex-officio of the Executive Committee. However, the Chairman may extend the right to speak to alternates, advisers, and officials of the Pan American Sanitary Bureau on matters under discussion.

FINAL REPORTS AND ACTS

- Art. 36 - The Drafting Committee shall prepare the Final Report, which shall include all matters approved by the Committee.
- Art. 37 - At the Closing Plenary Session, the delegates shall sign the Final Report.

Art. 38 - The Pan American Sanitary Bureau shall send a certified copy of the Final Report to each of the Member countries of the Pan American Sanitary Organization.

Art. 39 - The minutes of the acts of the sessions of the Committee, and the Final Report shall be multigraphed or printed at least in Spanish and English.

OFFICIAL LANGUAGES

Art. 40 - The official languages of the Meetings shall be Spanish, Portuguese, English and French.

MODIFICATIONS

Art. 41 - These Rules may be modified or otherwise changed by resolution of the Committee whenever it is deemed necessary or advisable.

Art. 42 - All matters not already provided for in these Rules may be resolved directly by the Executive Committee.