

*executive committee of
the directing council*



PAN AMERICAN
SANITARY
ORGANIZATION

*working party of
the regional committee*

WORLD
HEALTH
ORGANIZATION



25th Meeting
Mexico, D.F.
25 April - 2 May 1955

CE25/42 (Eng.)
2 May 1955
ORIGINAL: ENGLISH-SPANISH

FINAL REPORT

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FINAL REPORT

The 25th Meeting of the Executive Committee of the Directing Council of the Pan American Sanitary Organization was held at Mexico City, in the Library Building at University City, from 25 April to 2 May 1955, as convoked by the Director of the Pan American Sanitary Bureau. The following Members of the Committee, Observers, and officers of the Bureau were present:

Members of the Committee:

Dr. Gerardo Segura	ARGENTINA
Dr. Bichat Rodrigues	BRAZIL
Dr. Jorge Jiménez Gandica	COLOMBIA
Dr. Tomás Jaramillo	
Dr. Lucien Pierre-Noël	HAITI
Dr. Alberto Bissot, Jr.	PANAMA
Dr. Enrique Zacarías Arza	PARAGUAY
Dr. Frederick J. Brady	UNITED STATES OF AMERICA
Mr. Howard B. Calderwood	
Dr. Charles L. Williams, Jr.	
Dr. Fred L. Soper (<u>ex officio</u>)	PAN AMERICAN SANITARY BUREAU

Secretary:

Dr. Miguel E. Bustamante (<u>ex officio</u>)	PAN AMERICAN SANITARY BUREAU
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Observers:

Dr. Félix Hurtado	CUBA
Mr. Roger Lescot	FRANCE
Mr. Guy Monge	
Dr. Felipe García Sánchez	MEXICO
Mr. Frans von Oven	NETHERLANDS

Pan American Sanitary Bureau:

Dr. Carlos L. González, Assistant Director

Mr. Harry A. Hinderer, Chief, Division of Administration

Dr. Gustavo Molina, Chief, Division of Public Health

Dr. Myron E. Wegman, Chief, Division of Education and Training

Zone Representative:

Dr. Guillermo E. Samamé, Zone II

Conference Officer:

Mr. Carlos E. Urrutia

ELECTION OF OFFICERS

At the first plenary session, held on 25 April 1955 under the temporary chairmanship of Dr. Enrique Zacarías Arza (Paraguay), Chairman of the 24th Meeting of the Executive Committee, the election of officers took place in conformity with Article 3 of the Rules of Procedure. Dr. Alberto Bissot, Jr. (Panama) and Dr. Lucien Pierre-Noël (Haiti) were unanimously elected Chairman and Vice-Chairman, respectively.

AGENDA

The following agenda was approved:

<u>Topic Number</u>	<u>Title</u>	<u>Document Number</u>
1	Opening by the Chairman of the 24th Meeting of the Executive Committee	
2	Election of Chairman and Vice-Chairman	
3	Adoption of the Agenda	CE25/1, Rev. 2
4	Proposed Program and Budget for 1956	CE25/2 and Corrigendum CE25/27, Rev. 1
5	Financial Report and Report of the Auditor for 1954	CE25/4
6	Status of Quota Contributions	CE25/14, Rev. 1
7	Utilization of Available Funds	CE25/12 and Addendum
8	Report on Proportionate Program Distribution of Budget Funds, 1951-1954	CE25/10 and Corrigendum
9	Method of Preparation of Budgets	CE25/8
10	Report on Public Information	CE25/13
11	Fellowship Stipends	CE25/7
12	Production of Biologicals for Central America	CE25/5
13	Regionalization of Vaccine Production	CE25/6
14	Dates of the 26th and 27th Meetings of the Executive Committee and of the VIII Meeting of the Directing Council	CE25/3

AGENDA (continued)

<u>Topic Number</u>	<u>Title</u>	<u>Document Number</u>
15	Method of Work of the Directing Council a. Reduction of Secretariat Services b. Rules for Technical Discussions	CE25/9 CE25/32
16	Meetings of the Governing Bodies of the Pan American Sanitary Organization Held away from Headquarters	CE25/11
17	Report on the Use of the Emergency Revolving Fund	CE25/22

WORKING PARTY

One Working Party, composed of Dr. Jorge Jiménez Gandica (Colombia), Dr. Lucien Pierre-Noël (Haiti), Dr. Enrique Zacarías Arza (Paraguay), and Dr. Frederick J. Brady (United States), was appointed to study the Proposed Program and Budget. This Working Party elected Dr. Pierre-Noël as Chairman, and had the collaboration of Dr. Bichat Rodrigues (Brazil), Dr. Félix Hurtado (Cuba), Dr. Felipe García Sánchez (Mexico), Mr. Howard B. Calderwood and Dr. Charles L. Williams, Jr. (United States), and of Dr. Fred L. Soper, Director, Pan American Sanitary Bureau, and other officers of the Bureau. The Working Party submitted its report, which was approved at the eighth plenary session.

DRAFTING COMMITTEE

In accordance with Article 17 of the Rules of Procedure of the Executive Committee, the Drafting Committee was composed of the Chairman, the Vice-Chairman, and the Secretary. The Committee held three meetings.

RESOLUTIONS APPROVED

The Executive Committee held nine plenary sessions, and as the result of its deliberations approved the following resolutions:

RESOLUTION I

CE25.R1

PROPORTIONATE PROGRAM DISTRIBUTION OF BUDGET FUNDS
(1951-1954)

THE EXECUTIVE COMMITTEE,

TAKING INTO ACCOUNT the report presented by the Director of the Pan American Sanitary Bureau on the proportionate program distribution of budget funds, 1951-1954 (Document CE25/10 and Corrigendum); and

CONSIDERING that the afore-mentioned report fully complies with Resolution I adopted at the 24th Meeting of the Executive Committee,

RESOLVES:

1. To take note of the report on proportionate program distribution of budget funds, 1951-1954 (Document CE25/10 and

Corrigendum), and to congratulate the Director of the Pan American Sanitary Bureau on the presentation and contents of the report.

2. To transmit the aforesaid report to the next meeting of the Directing Council.

(Approved at the Second Plenary
Session, 25 April 1955)

RESOLUTION II

CE25.R2

METHOD OF PREPARATION OF BUDGETS

THE EXECUTIVE COMMITTEE,

HAVING STUDIED the proposals of the Director regarding the preparation of a single document combining the budget estimates for the programs of the Pan American Sanitary Bureau and of the World Health Organization for the Region of the Americas;

HAVING NOTED the additional changes recommended in the style of presentation;

RECOGNIZING that the adoption of these recommendations will result in additional economies through savings in man-hours of work and in printing costs; and

BEING OF THE OPINION that the future form of presentation will continue to provide the information necessary for the study of the proposed programs and budgets of the Bureau and of the WHO for the Region of the Americas,

RESOLVES:

1. To approve the principle of preparing a single document combining the budget estimates of the Pan American Sanitary Bureau and of the WHO for the Region of the Americas.
2. To approve the following changes recommended by the Director in the style of presentation of the budget documents:
 - a) The budget will be divided into two parts: the first part will contain the text; the second part will comprise the schedules.
 - b) The narratives will be rearranged in order to utilize all available space, and the size of the print will be reduced to the same size as the print at present appearing in the schedules.
 - c) Tables in the project narratives will be discontinued, and such details will be included as part of the text.
 - d) Cross reference will be made between the text and the schedules, and the index will be expanded to include reference to country, inter-country, and inter-zone programs. Index tabs for the major categories of the budget also will be introduced.

- e) Schedules will be rearranged so that the figures relating to PASB and WHO regular funds and the identification of items will be on the left-hand side of the page, and other sources of funds, together with totals, on the right-hand side of the page.
- f) A study will be made to determine the advisability of using averages, based on past experience, for salaries of personnel. An effort also will be made in the future to reduce the size of the document, so that it can be bound in book form.

3. To request the Director to continue to study means of improving the presentation of these budget estimates and to report any further suggestions to a future meeting of the Executive Committee.

(Approved at the Second Plenary
Session, 25 April 1955)

RESOLUTION III

CE25.R3

FINANCIAL REPORT AND REPORT OF THE AUDITOR FOR 1954

THE EXECUTIVE COMMITTEE,

HAVING EXAMINED carefully the Financial Report of the Director for the fiscal year 1 January-31 December 1954, and the Report of the External Auditor on the audit of the accounts of the Pan American Sanitary Bureau for the fiscal year 1954 (Document CE25/4); and

IN VIEW OF THE FACT that the points raised by the representatives have been fully clarified,

RESOLVES:

1. To approve the Financial Report of the Director and the Report of the External Auditor for 1954, and transmit them to the next meeting of the Directing Council.
2. To congratulate the Director of the Pan American Sanitary Bureau and his associates on the financial policies reflected in his Report.

(Approved at the Third Plenary
Session, 26 April 1955)

RESOLUTION IV

CE25.R4

STATUS OF QUOTA CONTRIBUTIONS

THE EXECUTIVE COMMITTEE,

HAVING EXAMINED Document CE25/14, Rev. 1, on the status of **quota** contributions, which was presented by the Director pursuant to Article V, paragraph 5.7, of the Financial Regulations,

RESOLVES:

To take note of the document presented by the Director of the Pan American Sanitary Bureau on the status of quota contributions (Document CE25/14, Rev. 1).

(Approved at the Fourth Plenary
Session, 27 April 1955)

RESOLUTION V

CE25.R5

UTILIZATION OF AVAILABLE FUNDS

THE EXECUTIVE COMMITTEE,

HAVING STUDIED the report of the Director regarding the total available funds of the Bureau as of 31 December 1954, amounting to \$273,593.75, an unusual surplus that cannot be expected in the future, owing to the low amount of outstanding quota arrearages;

TAKING INTO ACCOUNT the proposals of the Director to the effect that, of the aforesaid amount, \$173,593.75 be utilized for the establishment of a Building Reserve Fund, for the installation of a new elevator at Headquarters, and for an increase in the allocation for the antimalaria campaign; and

BEARING IN MIND Resolution XLIII of the XIV Pan American Sanitary Conference, which authorized the Director to apply \$100,000 of the existing surplus to antimalaria activities; and the fact that the malaria problem, whose definitive solution

demands concerted action on the part of all agencies and organizations interested in the welfare of the Hemisphere, merits prior attention over the other public health problems,

RESOLVES:

1. To concur in the recommendations of the Director regarding: the establishment of a Building Reserve Fund in an initial amount of \$100,000; the installation of a new elevator in one of the Headquarters buildings at a cost of \$19,000; and an increase in the allocation for the antimalaria campaign in the amount of \$54,593.75, plus any savings that may be realized from the installation of the elevator.

2. To recommend that the Directing Council authorize the Director to utilize as much of the Building Reserve Fund referred to in the foregoing paragraph as may be required in the event that additional funds should be necessary for the intensification of the malaria eradication program.

3. To transmit to the VIII Meeting of the Directing Council the report of the Director on this matter, with the request that the Director's recommendations, together with the recommendation presented in the preceding paragraph, be approved.

(Approved at the Fourth Plenary
Session, 27 April 1955)

RESOLUTION VI

CE25.R6

STUDY ON PUBLIC INFORMATION

THE EXECUTIVE COMMITTEE,

HAVING SEEN the report on public information presented by the Director of the Pan American Sanitary Bureau (Document CE25/13); and

TAKING INTO ACCOUNT the views and suggestions expressed during the discussion of this document,

RESOLVES:

To recommend that the Director of the Pan American Sanitary Bureau study and, at a future meeting of the Executive Committee, propose procedures for publicizing as widely as possible in the countries of the Continent the aims and activities of the Pan American Sanitary Organization.

(Approved at the Fifth Plenary
Session, 28 April 1955)

RESOLUTION VII

CE25.R7

FELLOWSHIP STIPENDS

THE EXECUTIVE COMMITTEE,

HAVING EXAMINED carefully the report on fellowship stipends presented by the Director of the Pan American Sanitary Bureau (Document CE25/7 and annexes),

RESOLVES:

1. To take note of the report on fellowship stipends and the annexes thereto.
2. To recommend that the Director transmit to the governments the suggestions made during the discussion of this topic, with regard to the text of the "Fellowship Program of the Pan American Sanitary Bureau", annexed to Document CE25/7.
3. To transmit to the VIII Meeting of the Directing Council Document CE25/7 and annexes, together with an analysis of the comments received from the governments.

(Approved at the Fifth Plenary
Session, 28 April 1955)

RESOLUTION VIII

CE25.R8

PRODUCTION OF BIOLOGICALS FOR CENTRAL AMERICA AND PANAMA

THE EXECUTIVE COMMITTEE,

HAVING EXAMINED the report presented by the Director of the Pan American Sanitary Bureau regarding the production of biologicals for Central America and Panama; and

CONSIDERING Resolution IX adopted by the Executive Committee at its 22nd Meeting,

RESOLVES:

1. To take note of the report presented by the Director of the Pan American Sanitary Bureau regarding the production of biologicals for Central America and Panama (Document CE25/5).
2. To recommend that the Director provide full collaboration in the concerted action of the governments interested in the solution of this problem.

(Approved at the Sixth Plenary
Session, 28 April 1955)

RESOLUTION IX

CE25.R9

REGIONALIZATION OF VACCINE PRODUCTION

THE EXECUTIVE COMMITTEE,

HAVING EXAMINED the report presented by the Director of the Pan American Sanitary Bureau on the regionalization of vaccine production (Document CE25/6),

RESOLVES:

To authorize the Director of the Pan American Sanitary Bureau to continue studying the problem of regionalization of vaccine production, in consultation with the Member Governments.

(Approved at the Sixth Plenary
Session, 28 April 1955)

RESOLUTION X

CE25.R10

DATES OF THE 26th AND 27th MEETINGS OF THE EXECUTIVE COMMITTEE
AND OF THE VIII MEETING OF THE DIRECTING COUNCIL

THE EXECUTIVE COMMITTEE,

CONSIDERING the fact that the next meetings of the Executive Committee and of the Directing Council of the Pan American Sanitary Organization will be held in Washington, D. C., in 1955,

RESOLVES:

To authorize the Director of the Pan American Sanitary Bureau to convoke the 26th Meeting of the Executive Committee, the VIII Meeting of the Directing Council, and the 27th Meeting of the Executive Committee for the following dates:

26th Meeting of the Executive Committee: 6-8 September 1955
VIII Meeting of the Directing Council: 9-21 September 1955
27th Meeting of the Executive Committee: 21 September 1955

(Approved at the Sixth Plenary
Session, 28 April 1955)

RESOLUTION XI

CE25.R11

RULES FOR TECHNICAL DISCUSSIONS AT DIRECTING COUNCIL MEETINGS

THE EXECUTIVE COMMITTEE,

TAKING INTO ACCOUNT the manner in which technical discussions have been organized at previous meetings of the Directing Council;
and

CONSIDERING the provisions of Resolution XXXI of the XIV Pan American Sanitary Conference,

RESOLVES:

To recommend that the Directing Council approve the rules for technical discussions appearing in Document CE25/32.

(Approved at the Seventh Plenary Session, 29 April 1955)

RESOLUTION XII

CE25.R12

MEETINGS OF THE GOVERNING BODIES OF THE PAN AMERICAN SANITARY
ORGANIZATION HELD AWAY FROM HEADQUARTERS

THE EXECUTIVE COMMITTEE,

HAVING SEEN Document CE25/11 concerning meetings of the governing bodies of the Pan American Sanitary Organization held away from Headquarters,

RESOLVES:

1. To take note of Document CE25/11.
2. To recommend that the Director, at the earliest possible date, transmit this document to the governments for study.
3. To recommend that the Director include this topic on the agenda of the next meeting of the Executive Committee.

(Approved at the Eighth Plenary
Session, 29 April 1955)

RESOLUTION XIII

CE25.R13

EMERGENCY PROCUREMENT REVOLVING FUND

THE EXECUTIVE COMMITTEE,

HAVING EXAMINED the report presented by the Director of the Pan American Sanitary Bureau on the use of the Emergency Procurement Revolving Fund (Document CE25/22),

RESOLVES:

To take note of the report on the use of the Emergency Procurement Revolving Fund presented by the Director of the Pan American Sanitary Bureau (Document CE25/22).

(Approved at the Eighth Plenary
Session, 29 April 1955)

RESOLUTION XIV

CE25.R14

TECHNICAL ASSISTANCE

THE EXECUTIVE COMMITTEE,

CONSIDERING the fact that the integrated country programs operated under the United Nations Expanded Program of Technical Assistance will soon be submitted to the Technical Assistance Board,

RESOLVES:

To recommend that the Director of the Pan American Sanitary Bureau reiterate to the health authorities of the Member Countries the need for presenting their project proposals regarding the Expanded Program of Technical Assistance in sufficient time to ensure their receiving adequate consideration, and that the said authorities call to the attention of their governments the importance that public health programs have within the total country program of Technical Assistance.

(Approved at the Eighth Plenary
Session, 29 April 1955)

RESOLUTION XV

CE25.R15

PROPOSED PROGRAM AND BUDGET OF THE PAN AMERICAN
SANITARY BUREAU FOR THE YEAR 1956

THE EXECUTIVE COMMITTEE,

HAVING EXAMINED the Proposed Program and Budget of the Pan American Sanitary Bureau for 1956, submitted by the Director; and

TAKING INTO ACCOUNT the report of the Working Party on this Proposed Program and Budget, and the procedure set forth in Resolution I of the 16th Meeting of the Executive Committee,

RESOLVES:

1. To approve the Proposed Program and Budget of the Pan American Sanitary Bureau for 1956 (Document CE25/2 and Corrigendum) and the report of the Working Party thereon (Document CE25/27, Rev. 1).

2. To transmit to the Directing Council, as the Proposed Program and Budget of the Executive Committee, pursuant to

Chapter IV, Article 12-C, of the Constitution of the Pan American Sanitary Organization, the Proposed Program and Budget of the Pan American Sanitary Bureau for 1956 submitted by the Director, together with the report of the Working Party.

(Approved at the Eighth Plenary
Session, 29 April 1955)

IN WITNESS WHEREOF, the Members of the Committee and the Secretary sign the present Final Report, in the English and Spanish languages, both texts being equally authentic.

DONE in Mexico City this 2nd day of May 1955. The Secretary shall deposit the original texts in the archives of the Pan American Sanitary Bureau and shall transmit copies thereof to the Member Governments.

Representative of Argentina

Representative of Brazil

Representative of Colombia

Representative of Haiti

Representative of Panama

Representative of Paraguay

Representative of the United
States of America

Director of the Pan American
Sanitary Bureau.
Member ex officio of the
Executive Committee

Secretary General of the Pan
American Sanitary Bureau,
Secretary ex officio of the
Executive Committee