

*executive committee of  
the directing council*



PAN AMERICAN  
SANITARY  
ORGANIZATION

*working party of  
the regional committee*

WORLD  
HEALTH  
ORGANIZATION



22nd Meeting  
Washington, D. C.  
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Topic 8: REPORT OF THE PERMANENT SUBCOMMITTEE ON BUILDINGS AND INSTALLATIONS

31 March 1954

Executive Committee  
Pan American Sanitary Bureau  
Washington, D. C.

In accordance with Resolution V of the VI Meeting of the Directing Council, the Permanent Subcommittee on Buildings and Installations composed of Dr. Frederick J. Brady, United States (Chairman), Dr. Horacio Vicioso Soto, Dominican Republic, and Mr. Alfredo Chocano, Guatemala, has the honor to submit the attached report to the Executive Committee.

This report includes the new projects approved by the Subcommittee since the last meeting of the Directing Council as well as a resume of the previously reported alterations and installations.

The funds from the special allotment of \$135,180 have now been completely earmarked for expenditure.

The Subcommittee on Buildings and Installations was established on a permanent basis by virtue of the above mentioned Resolution and, at the Fourth Meeting of the Subcommittee, the Director expressed his desire for the continuing availability of advisory assistance from the Subcommittee.

The Subcommittee hereby requests the comments of the Executive Committee on the attached report which will then be presented to the forthcoming meeting of the XIV Pan American Sanitary Conference.

Respectfully submitted,

(Signed)  
Frederick J. Brady  
Chairman

Attachment

Report of the Permanent Subcommittee  
on Buildings and Installations

A report on the First and Second Meetings held by the Permanent Subcommittee on Buildings and Installations composed of Representatives of the Governments of the United States, Dominican Republic and Guatemala, was presented to the VII Meeting of the Directing Council, at which time, the following resolution was adopted by the governing body:

"Resolution XVII

"Resolves:

1. To express its thanks to the Permanent Subcommittee on Buildings and Installations.
2. To approve the action taken to date by the Permanent Subcommittee.
3. To approve the recommendation of the Subcommittee, which was endorsed by the Executive Committee, to the effect that the construction work for the fourth floor of the building located at 1501 New Hampshire Avenue, not be undertaken at this time.
4. To leave the balance of money available from the approved allotment of \$135,180, which is estimated to be approximately \$17,000, for the maintenance and repair of the Headquarters buildings."

The actual cost of the improvements amounted to \$118,089.40 thereby leaving a balance available for further repairs at \$17,090.60.

The Subcommittee held its Third Meeting on 24 November 1953 and after reviewing the condition of the exterior of both buildings, authorized an expenditure of \$2,600 for repainting and for minor repairs as may be needed for the windows, door frames or metal work. The actual cost of this project amounted to \$2,390 and thus reduced the balance of funds available to \$14,700.60.

On 29 March 1954, the Fourth Meeting convened and the following items were approved by the Subcommittee and the necessary authorization for the expenditure of funds granted. It is to be noted that the cost of these items will completely liquidate the available balance:

1. Repair of elevator located in building 1515 to improve operating conditions. This will include new brush holders and brushes for the motor, a self-closing device on the iron gate and a vision panel (glass) in each of the swing doors. A complete modernization or power change is considered impractical as the resulting cost would nearly approximate that of a completely new elevator. \$507.00
2. Construction of a room in the basement of building 1501 for the storing of publications. This will include the erection of a cinder-block wall in the basement pit, the construction of two (2) additional rows of shelvings, installation of a door in the existing opening, laying of asphalt tile and sealing existing window for purpose of creating an enclosed, near dust-proof publications storage room. 748.00
3. Re-locate telephone switchboard room to the receptionist area in building 1501. This will consist of converting the large closet room off the main hallway - first floor into a telephone room by removing the existing doors and wall fronting the hallway, installation of switchboard equipment in the resulting opening and installation of a galvanized conduit from the telephone equipment room to the new switchboard room for the housing of the telephone cables. This project when completed will result in the operation of the telephone-receptionist's duties with one employee instead of the two (2) required at present. 1,416.00
4. Painting of the interior of both buildings 1501 and 1515. This will include scraping, removing of old wall paper, plastering, one coat of sealer and one coat of paint on walls and ceiling and sealer and two (2) coats of paint on all wood-work. 11,154.60
5. Installation of a fire alarm and emergency lighting system in building 1501, complete with necessary fire gongs, striking stations and white and red exit lights. This project is an important and necessary safety feature for the protection of the lives of the occupants and to safeguard property against disaster. The building located at 1515 is similarly equipped. 875.00

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\$14,700.60

There is provided below a complete report of all items approved by the Subcommittee from the special monies made available by the Directing Council at its VI Meeting:

1. Air conditioning both buildings, including an estimated \$1,100 for engineering costs	\$68,000.00
2. Toilet renovation	14,954.00
Automatic door-closers, as required, for all toilets, both buildings	248.00
3. Front driveway improvements for both buildings (includes Item No. 13)	6,680.00
4. Construction of entrance into front of basement (1501 New Hampshire Avenue) with a combination ramp and stairway	1,450.00
5. Installation of new automatic elevator to serve basement and other 4 floors of 1501	19,931.00
6. Plaster repair, paint, needed basic floor repairs, cover fireplace chimney, and new asphalt tile flooring in former records room, 1st floor, 1501	500.00
7. Convert present wooden-walled room to plaster - former baggage room, 4th floor, 1501	375.00
8. New asphalt tile floor for budget office room, 2nd floor, 1515 New Hampshire Avenue	65.00
9. Eliminate causes for faulty sewer drain system, 1515	205.40
10. Correct hazardous electrical wiring, both buildings, as recommended by insurance underwriter's survey	400.00
11. Adequate room number, toilet and directional signs plus directory boards for both buildings	375.00
12. Eliminate use of batteries for elevator control circuits by installing rectifiers for both building elevators	65.00
13. Re-paving of area between both buildings and rear of 1515, after installation of air conditioning system (included in Item No. 3)	----
14. Installation of hooks for affixing safety belts for all windows above 1st floor, both buildings, as required by D. C. Building Code	640.00

15.	New underground 1000-gallon fuel tank for 1515	496.00
16.	Landscaping to provide shrubbery and plants, as required, to improve the appearance of the grounds around both buildings	3,705.00
		<u>\$118,089.40</u>
17.	Exterior painting	2,390.00
18.	Elevator repair	507.00
19.	Publication room	748.00
20.	Telephone-Receptionist room	1,416.00
21.	Interior painting	11,154.60
22.	Fire alarm system	875.00
	Total Cost	<u>\$135,180.00</u>
	Special Allotment	135,180.00
	Balance	<u>- 0 -</u>