



*executive committee of
the directing council*

PAN AMERICAN
SANITARY
ORGANIZATION

*working party of
the regional committee*

WORLD
HEALTH
ORGANIZATION



*17th Meeting
Havana, Cuba
10-12 September 1952*

CE17/35 (Eng.)
12 September 1952
ORIGINAL: ENGLISH-SPANISH

FINAL REPORT

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FINAL REPORT

The 17th Meeting of the Executive Committee of the Directing Council of the Pan American Sanitary Organization was held at Havana, Cuba, in the National Capitol, from 10 to 12 September 1952, as convoked by the Director of the Pan American Sanitary Bureau. The following Members of the Committee and Observers were present:

Members of the Committee:

Dr. Emilio Edwards Bello (Acting Representative)	CHILE
Dr. Nelson Estruch	DOMINICAN REPUBLIC
Dr. Hipólito Sánchez Báez (Alternate and Adviser)	
Dr. César Vélez Morán	ECUADOR
Dr. Juan Allwood Paredes	EL SALVADOR
Dr. Felipe García Sánchez	MEXICO
Dr. César Gordillo Zuleta	PERU

Dr. Frederick J. Brady (Acting Representative) UNITED STATES
OF AMERICA

Mr. Howard B. Calderwood (Alternate)

Mr. Simon N. Wilson (Adviser)

Dr. Fred L. Soper (ex officio)

PAN AMERICAN
SANITARY
BUREAU

Secretary:

Dr. Miguel E. Bustamante (ex officio)

Observers:

Dr. Nivaldo Telles

BRAZIL

Dr. Ruy Barbosa de Miranda e Silva

Dr. Miguel Serrano Camargo

COLOMBIA

Dr. Francisco Barrera

CUBA

Dr. N. H. Swellengrebel

NETHERLANDS

Dr. F. J. Rutten

ELECTION OF OFFICERS

At the first plenary session, held on 10 September 1952 under the temporary Chairmanship of Dr. César Gordillo Zuleta (Peru), in the absence of Dr. Nacianceno Romero (Chile), Chairman of the 16th Meeting of the Executive Committee, the election of officers took place in conformity with Article 3 of the Rules of Procedure. The Representative of Mexico and the Representative

of the Dominican Republic were unanimously elected Chairman and Vice-Chairman, respectively.

AGENDA

The Draft Agenda (Document CE17/1, Rev. 2) was unanimously approved and the following topic was added on the proposal of the Representative of the United States:

Topic 18. Research in Tropical Medicine

AGENDA AND LIST OF WORKING DOCUMENTS
ON TOPICS OF THE AGENDA

<u>Topic Number</u>	<u>Title</u>	<u>Document Symbol and Number</u>
1	Opening by the Chairman of the 16th Meeting of the Executive Committee	
2	Election of Chairman and Vice-Chairman	
3	Adoption of the Agenda	CE17/1, Rev. 2
4	Adoption of the Program of Meetings	CE17/2
5	Summary of Proposed Program and Budget of the Pan American Sanitary Bureau for 1954	CE17/4
6	Proposed Program and Budget of the Region of the Americas, World Health Organization, for 1954	CE17/5 CE17/23
7	Report of the Permanent Committee of the Executive Committee on Revision of the Constitution of the Pan American Sanitary Organization	CE17/12
8	Report of the Permanent Committee of the Executive Committee on Amendments to the Rules of Procedure of the Directing Council	CE17/13
9	Report on Application of the Cost-of-Living Adjustment	CE17/7
10	Inter-American Medical Congresses	CE17/8
	A. Report of the Director on Implementation of Resolution XV Adopted by the Executive Committee at its 16th Meeting	
	B. Request for Technical Assistance to the XIV International Congress of Military Medicine and Pharmacy	

<u>Topic Number</u>	<u>Title</u>	<u>Document Symbol and Number</u>
11	Preliminary Report on Evaluation of the Activities of the Pan American Sanitary Bureau	CE17/11
12	Approval of the Draft Agenda of the VI Meeting of the Directing Council	(CD6/1, Rev. 1)
13	Annual Reports from Member States of the World Health Organization: Recommendations on Form and Content to Ensure Uniformity and Comparability	CE17/9
14	Amendments to the Staff Rules of the Pan American Sanitary Bureau	CE17/6 CE17/22
15	Buildings and Installations at Headquarters A. Report of the Subcommittee on Interim Headquarters B. Report of the Director Prepared at the Request of the Subcommittee on Interim Headquarters	CE17/10
16	Publication of a Textbook in Spanish on Public Health Administration	CE17/14
17	Language Courses for Staff Members of the Pan American Sanitary Bureau	CE17/15
18	Research in Tropical Medicine	

PROGRAM OF MEETINGS

By unanimous vote, the Draft Program of Meetings (Document CE17/2) was provisionally approved. Five plenary sessions were held.

WORKING PARTY

A working party composed of the Representatives of Ecuador, Peru, and the United States and the Observers for Brazil and the Netherlands was appointed to draft the report of the Executive Committee presenting to the Directing Council the Proposed Program and Budget of the Region of the Americas, World Health Organization, for 1954. The working party held one session.

DRAFTING COMMITTEE

In accordance with the Rules of Procedure, the Drafting Committee was composed of the Chairman, the Vice-Chairman, and the Secretary. The Committee held two meetings.

RESOLUTIONS APPROVED

As a result of its deliberations, the Executive Committee approved the following resolutions:

RESOLUTION I

CE17.R1

SUMMARY OF PROPOSED PROGRAM AND BUDGET OF THE
PAN AMERICAN SANITARY BUREAU
FOR 1954

THE EXECUTIVE COMMITTEE

RESOLVES:

To take note of the Summary of Proposed Program and Budget of the Pan American Sanitary Bureau for 1954 (Document CE17/4) presented by the Director, and to submit it to the Directing Council for consideration.

(Approved at the First Plenary
Session held 10 September 1952)

RESOLUTION II

CE17.R2

APPLICATION OF THE COST-OF-LIVING ADJUSTMENT

THE EXECUTIVE COMMITTEE,

Having examined the Report on Application of the Cost-of-Living Adjustment (Document CE17/7) presented by the Director,

RESOLVES:

1. That the 7-1/2 per cent cost-of-living increase apply to the salaries of the Assistant Director and the Secretary General in the same manner as it applies to other international staff members of the Pan American Sanitary Bureau.

2. That a study be made of the situation of the international employees of the Zone Offices, to see whether it can be improved.

(Approved at the First Plenary
Session held 10 September 1952)

RESOLUTION III

CE17.R3

TECHNICAL ASSISTANCE TO THE XIV INTERNATIONAL CONGRESS
OF MILITARY MEDICINE AND PHARMACY

WHEREAS:

The President of the XIV International Congress of Military Medicine and Pharmacy, which is to be held at Montevideo from 1 to 7 March 1953, has requested the Pan American Sanitary Bureau to make available the technical assistance of members of its staff for the organization of the said Congress; and

Pursuant to the provisions of Resolution XV adopted by this Committee at its 16th Meeting, the Pan American Sanitary Bureau may assist in "furnishing services, subject to budgetary limitations and without this signifying additional obligations not authorized in the Budget, to those medical congresses of an official character concerning which the Executive Committee has taken.... action",

THE EXECUTIVE COMMITTEE

RESOLVES:

To authorize the Director, in conformity with the provisions of Resolution XV adopted by the Executive Committee at its 16th Meeting, and to the extent compatible with the requirements of the service, to make appropriate arrangements for the Bureau to provide the requested cooperation in organizing the XIV International Congress of Military Medicine and Pharmacy, which is to be held at Montevideo from 1 to 7 March 1953, it being understood that the Bureau will pay the salaries but not the travel expenses and per diem of the personnel whom it assigns for this purpose.

(Approved at the First Plenary
Session held 10 September 1952)

RESOLUTION IV

CE17 R4

REVISION OF THE CONSTITUTION OF THE
PAN AMERICAN SANITARY ORGANIZATION

WHEREAS:

The Permanent Committee entrusted with the revision of the Constitution of the Pan American Sanitary Organization submitted to the Executive Committee a draft constitutional revision and a report thereon, to be transmitted to the Directing Council; and

Resolution XIV, approved by the Directing Council at its V Meeting, provided that the aforesaid proposed revision and report should be transmitted to the Directing Council for consideration at its VI Meeting,

THE EXECUTIVE COMMITTEE

RESOLVES:

To take note of the draft constitutional revision and the report thereon as prepared by the Permanent Committee of the Executive Committee, and to transmit both documents to the Directing Council for consideration at its VI Meeting.

(Approved at the Second Plenary
Session held 11 September 1952)

RESOLUTION V

CE17 R5

AMENDMENTS TO THE RULES OF PROCEDURE OF THE
DIRECTING COUNCIL

WHEREAS:

The report of the Permanent Committee of the Executive Committee on Revision of the Rules of Procedure of the Directing Council (Document CE17/13) notes that amendments to the said rules are necessarily dependent upon changes that may be introduced in the Constitution of the Pan American Sanitary Organization, and that the said Permanent Committee has decided to postpone the presentation of a set of definitive Draft Rules of Procedure until the Proposed Constitution has been finally adopted by the Organization;

The aforesaid Permanent Committee recommends that, as a temporary measure, Resolution XV, adopted at the V Meeting of the Directing Council, be implemented by appropriate amendments to the present Rules of Procedure of the Directing Council; and

The Executive Committee concurs in the point of view of the said Permanent Committee in this regard,

THE EXECUTIVE COMMITTEE

RESOLVES:

To recommend to the Directing Council the adoption of the following amendments to the Rules of Procedure of that body, on a provisional basis:

Article 6 [New]- If a representative of territories is elected an officer at any meeting, the said representative shall not officiate during a session at which any of the matters enumerated in Article 7A is under discussion.

Article 7A [New]- All meetings of the Directing Council shall at the same time be meetings of the Regional Committee of the World Health Organization except when the Directing Council is considering constitutional matters, the juridical relations between the Pan American Sanitary Organization and the World Health Organization or the Organization of American States, or other questions relating to the Pan American Sanitary Organization as an Inter-American Specialized Organization.

Article 10 [Amended]- Decisions shall be taken by the affirmative votes of the majority of representatives of Members and, in cases where they are entitled to vote, the territories, present and voting. For the purpose of these Rules, the phrase "present and voting" means representatives of Members and

territories who cast an affirmative or negative vote. Representatives who abstain from voting are considered not voting.

Article 11 /Amended/- Representatives of territories are entitled to participate and vote on the same basis as those of Members, except that they shall not participate or vote when any of the matters enumerated in Article 7A are under discussion.

Article 11A /New/- The privilege of voting in the plenary sessions on Pan American Sanitary Organization budget matters may be exercised by the representatives of territories, but this privilege shall be contingent on an equitable contribution to the budget of the Pan American Sanitary Organization made on behalf of such territories.

Article 11B /New/- Representatives of territories under the jurisdiction of the same non-American State shall vote as a single unit in the plenary sessions and in the committees whenever they are entitled to vote. Only one vote may be cast on behalf of each such unit.

Article 28 /Amended/- Representatives of territories shall be entitled to participate, with the right to vote, in the committees of the Directing Council, except that they shall not have the right to vote when matters enumerated in Article 7A are under discussion.

(Approved at the Second Plenary
Session held 11 September 1952)

RESOLUTION VI

CE17 R6

AMENDMENTS TO THE STAFF RULES OF
THE PAN AMERICAN SANITARY BUREAU

THE EXECUTIVE COMMITTEE,

Having studied Document CE17/6 on amendments to the Staff Rules of the Pan American Sanitary Bureau as approved by the Director, and having noted the deviations in some of the Pan American Sanitary Bureau rules from those of the World Health Organization,

RESOLVES:

To confirm the approval given by the Director of the Pan American Sanitary Bureau to the changes in the Staff Rules under the terms of Staff Regulation 12.2 and Staff Rule 060, with the following three exceptions:

- a. Rule 870 shall remain in effect without change.
- b. In the second sentence of the new text proposed for Rule 821, the words "for serious misconduct" shall be added following the word "dismissal".

- c. The new text of Rule 1616 shall read as follows:

The Director may grant to staff members subject to local recruitment an allowance equivalent to one within-grade increase in recognition of demonstrated proficiency in one of the official languages of the Bureau, provided:

- (1) that the candidate whose mother tongue is French, Portuguese, or Spanish demonstrates proficiency in English; or
- (2) that the candidate whose mother tongue is English demonstrates proficiency in French, Portuguese, or Spanish; or
- (3) that the candidate whose mother tongue is not one of the four official languages demonstrates proficiency in English and another official language of the Bureau;

and provided further, that in all cases the requirements of their position do not make the knowledge of two official languages an essential factor in recruitment.

(Approved at the Third Plenary
Session held 11 September 1952)

RESOLUTION VII

CE17.R7

EVALUATION OF THE ACTIVITIES OF THE
PAN AMERICAN SANITARY BUREAU

THE EXECUTIVE COMMITTEE

RESOLVES:

To transmit the Preliminary Report on Evaluation of the
Activities of the Pan American Sanitary Bureau
(Document CE17/11) to the Directing Council for detailed study.

(Approved at the Third Plenary
Session held 11 September 1952)

RESOLUTION VIII

CE17 R8

ANNUAL REPORTS FROM MEMBER STATES OF THE
WORLD HEALTH ORGANIZATION: RECOMMENDATIONS
ON FORM AND CONTENT TO ENSURE UNIFORMITY
AND COMPARABILITY

THE EXECUTIVE COMMITTEE,

Having considered the resolutions of the Executive Board and the Fifth World Health Assembly, and having borne in mind Resolution XXXVII adopted by the Directing Council at its V Meeting,

RESOLVES:

To recommend to the Directing Council that it adopt a resolution worded in the following or similar terms:

The Directing Council, acting as Regional Committee of the World Health Organization for the Americas:

1. Notes the resolutions of the Ninth Meeting of the Executive Board and the Fifth World Health Assembly with regard to annual reports from Member States under articles 61 and 62 of the Constitution of the World Health Organization.

2. Considers that the annual reports from Member States will fulfill the obligations both under articles 61 and 62 of the Constitution of the World Health Organization and under Resolution VII of the XIII Pan American Sanitary Conference.

3. Invites and urges Member States to request and utilize the consulting services of the Pan American Sanitary Bureau in reviewing the form and content of their annual reports.

4. Requests the Director to use the information contained in such reports in answering inquiries from Member States.

5. Requests the Executive Committee to consider further the form of annual reports from Member States in order to improve their usefulness to the Organization and to the Member States themselves.

(Approved at the Third Plenary
Session held 11 September 1952)

RESOLUTION IX

CE17 R9

- BUILDINGS AND INSTALLATIONS AT HEADQUARTERS:
A. REPORT OF THE SUBCOMMITTEE ON INTERIM HEADQUARTERS;
B. REPORT OF THE DIRECTOR

THE EXECUTIVE COMMITTEE

RESOLVES:

1. To express its thanks to the Subcommittee on Interim Headquarters for its efforts.
2. To transmit the report of the Subcommittee to the Directing Council with the following recommendations:
 - a. That the action taken by the Subcommittee to date be approved;
 - b. To interpret the word "interim" as a period of at least 10 years;
 - c. To reconstitute the Subcommittee as a Permanent Subcommittee on Buildings and Installations with a membership of three to be determined by the Executive Committee;

d. To authorize the Permanent Subcommittee to approve an additional expenditure of not more than 15% over the amount set by the Directing Council for the work of construction and alterations on the buildings of the interim headquarters.

3. To instruct the Permanent Subcommittee to submit its reports to the Executive Committee to make comments thereon for transmittal to the Directing Council.

(Approved at the Fourth Plenary
Session held 12 September 1952)

RESOLUTION X

CE17 R10

TRANSLATION AND PUBLICATION OF A TEXTBOOK
IN SPANISH ON PUBLIC HEALTH ADMINISTRATION

WHEREAS:

The Director has presented information and estimates on the cost of translating and publishing a textbook in Spanish on public health administration, pursuant to Resolution XVI of the 16th Meeting of the Executive Committee,

THE EXECUTIVE COMMITTEE

RESOLVES:

To recommend that the Directing Council approve the translation into Spanish and the publication by the Bureau of the textbook "Principles of Public Health Administration", by John J. Hanlon.

(Approved at the Fourth Plenary
Session held 12 September 1952)

RESOLUTION XI

CE17.R11

DRAFT AGENDA OF THE VI MEETING
OF THE DIRECTING COUNCIL

THE EXECUTIVE COMMITTEE

RESOLVES:

To approve the Draft Agenda of the VI Meeting of the Directing Council (Document CD6/1, Rev. 1) with the following modification and additions:

- a. The title of Topic 17 is changed as follows:
Amendments to the Rules of Procedure of the Directing Council--Report of the Permanent Committee of the Executive Committee on Amendments to the Rules of Procedure of the Directing Council
- b. New Topic: 27. Additional Protocol to the Pan American Sanitary Code
- c. Topic 28. Buildings and Installations at Headquarters
- d. New Topic: 29. Pan American Public Health Association.

(Approved at the Fourth Plenary
Session held 12 September 1952)

RESOLUTION XII

CE17 R12

LANGUAGE COURSES FOR STAFF MEMBERS OF THE PAN AMERICAN
SANITARY BUREAU

WHEREAS:

The Directing Council at its V Meeting requested the Director to continue his administrative efforts to develop a bilingual staff for the Pan American Sanitary Bureau;

The World Health Organization has under consideration a plan for providing training to staff members to enable them to acquire a language skill in two or more of the languages used in the work of the Organization; and

It is the policy of the Pan American Sanitary Bureau to afford equal treatment for personnel of the Pan American Sanitary Bureau and World Health Organization staff,

THE EXECUTIVE COMMITTEE

RESOLVES:

To recommend that the Directing Council authorize the Director to provide for payment of language courses when he deems such training advantageous to the Bureau, it being understood that this benefit will not be granted to staff members who receive or aspire to receive additional remuneration for proficiency in a second language.

(Approved at the Fourth Plenary
Session held 12 September 1952)

RESOLUTION XIII

CE17 R13

PROPOSED PROGRAM AND BUDGET OF THE REGION OF THE AMERICAS,
WORLD HEALTH ORGANIZATION, FOR 1954

WHEREAS:

The Proposed Program and Budget of the Region of the Americas, World Health Organization, for 1954, prepared by the Director, has been submitted; and

The Working Group entrusted with the study of this Budget has submitted a report with comments thereon,

THE EXECUTIVE COMMITTEE

RESOLVES:

To approve the report submitted by the Working Group and to transmit it to the Directing Council for consideration, together with the Proposed Program and Budget (Document CE17/5).

(Approved at the Fourth Plenary
Session held 12 September 1952)

IN WITNESS WHEREOF, the Members of the Committee and the Secretary sign the present Final Report in the English and Spanish languages, both texts being equally authentic.

DONE in the city of Havana, Cuba, this 12th day of September 1952. The Secretary shall deposit the original texts in the archives of the Pan American Sanitary Bureau, and shall transmit copies thereof to the Member Governments.

Acting Representative of Chile

Representative of the Dominican
Republic

Representative of Ecuador

Representative of El Salvador

Representative of Mexico

Representative of Peru

Acting Representative of the
United States of America

Secretary General, Pan
American Sanitary Bureau,
Secretary ex officio of the
Executive Committee

Director, Pan American Sanitary
Bureau, Member ex officio of
the Executive Committee